

EXHIBIT B: SCOPE OF WORK

Task Title	Task Description (Include Activities and Deliverables)	Estimated Percent of Budget	Month/Year Task will be Completed
Task 1: Project Administration (Required)	Submit reimbursement request forms, backup documentation for billing, and progress reports at least every 6 months. Submit a Fiscal Closeout form and a Million Trees Closeout Report form with the final reimbursement request.	0% (not eligible for reimbursement)	
Task 2: Native Plant Installation	The Greenway Trust will supervise the installation of a minimum of 3,000 native trees and shrubs. Plant installation will take place in two phases: the first phase will include portions of the sites that are currently ready for planting and will occur in winter (January-March) of 2020. Phase two will occur once weeds have been cleared in spring/summer of 2020, and will primarily occur in fall of 2020. Seasonal semi-professional staff and conservation corps members will perform the majority of plant installation. Volunteers will assist with installation of potted plants, and stakes, as part of the volunteer participation component of this project.	90%	December 2020
Task 3: Volunteer Engagement	The Greenway Trust will recruit at least 100 volunteers to help plant the sites. The Greenway Trust will recruit volunteers from across the Greenway, including local community members, school groups, businesses, and others. Volunteer events will be promoted in a variety of locations, and will be scheduled in City of North Bend. Volunteers will receive instruction, training, guidance and management from Greenway Trust staff and AmeriCorps volunteers.	10%	December 2020

EXHIBIT C: BUDGET

BUDGET ITEM	GRANT REQUEST
PROJECT SUPPLIES (trees, top-dressing compost/mulch, tree protectors, etc.)	\$9,150
COMMERCIAL SERVICES & CREW TIME (crew/contractor hired for planting)	\$20,850
TOTAL	\$30,000