

RESOLUTION 1952

A RESOLUTION OF THE CITY OF NORTH BEND, WASHINGTON, AMENDING THE CITY'S PERSONNEL MANUAL ADOPTED ON NOVEMBER 22, 2000

WHEREAS, the City Council approved Resolution 779 on November 22, 2000 adopting a Personnel Manual (Personnel Manual"); and

WHEREAS, Section 7 of the Personnel Manual prohibits the use of any City equipment except for municipal purposes; and

WHEREAS, certain City maintenance workers are assigned to "on call" duty in order to respond to any issues connected with the delivery of water and sewer services or other emergency maintenance work; and

WHEREAS, City maintenance vehicles are equipped with various equipment allowing on call employees to expeditiously respond to emergencies; and

WHEREAS, City maintenance workers on call have been assigned a City maintenance truck to take home while on call in order to reduce response times in emergency call outs; and

WHEREAS, the Mayor and City Administrator may approve the use of City vehicles to attend various trainings and conferences; and

WHEREAS, the City Council now wishes to add Section 7.305 – City Vehicle Take Home Policy to the City's Personnel Manual to ensure that City vehicles are only used for municipal work purposes, to ensure the safe operation and maintenance of the vehicles and in order to clarify the limitations surrounding the use of City take home vehicles;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF NORTH BEND, WASHINGTON, DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. The City's Personnel Manual shall be amended to add a new Section 7.305 entitled "City Vehicle Take Home Policy" to read as set forth in the attached Exhibit "A".

PASSED BY THE CITY COUNCIL OF THE CITY OF NORTH BEND, WASHINGTON, AT A REGULAR MEETING THEREOF, THIS 15TH DAY OF SEPTEMBER, 2020.

CITY OF NORTH BEND:

APPROVED AS TO FORM:

Rob McFarland, Mayor

Michael R. Kenyon, City Attorney

ATTEST/AUTHENTICATED:

Effective: September 15, 2020
Posted: September 16, 2020

Susie Oppedal, City Clerk