



**REGULAR MEETING  
OF THE NORTH BEND PLANNING COMMISSION  
Thursday, May 26, 2022, 7:00-9:00 PM**

**PLEASE NOTE: This meeting will be held at City Hall, 920 SE Cedar Falls Way, North Bend, WA.**

Members of the public may choose to attend in person or by teleconference. As the in-person/teleconference hybrid meeting option is new technology to City Staff it is strongly encouraged that members of the public that are attending by teleconference provide comments in advance of the meeting. Please email comments on any agenda items prior to the meeting to the Senior Planner Mike McCarty at [mmccarty@northbendwa.gov](mailto:mmccarty@northbendwa.gov). Please provide comments by 4:30 p.m., Thursday, May 26, 2022 so a copy can be provided to the Planning Commission prior to the meeting.

**AGENDA**

- 1) Call to order and roll call**
- 2) Commission Introduction and Vote for Vice Chair**
- 3) Opportunity for public comment on non-agenda items (3 minutes per person)**
- 4) Approval of Minutes of April 28, 2022 Planning Commission Meeting**
- 5) Transportation Element Update Introduction**
- 6) Adjournment by 9:00 unless otherwise approved by Commission**

**Next Meeting: June 9, 2022**

The meeting is available online meeting via Zoom. Click the link below to join the meeting or dial in via telephone via the number below. You will be required to have a registered Zoom Account and display your full name to be admitted to the online meeting. See further instructions on Zoom meeting participation on the next page following the agenda. To sign up for a Zoom account: <https://zoom.us/join>

Join Zoom Meeting

<https://us02web.zoom.us/j/85009844678?pwd=aHprWGt1ZXhTdHB6VGhkQWNpbGtRZz09>

Meeting ID: 850 0984 4678

Passcode: 262149

Dial by your location +1 253 215 8782 US (Tacoma)

Find your local number: <https://us02web.zoom.us/u/kcrGtzNWfU>

Agenda & Package distribution by hard copy: Planning Commission, City Hall Front Desk.

Agenda & Package distribution by e-mail: Mayor, Council, Planning Commission, Administrator, City Clerk, City Attorney, CED Director, other relevant staff.

Agenda and packet are also available to the public from Notify Me via the City's website.



## GUIDELINES FOR CITIZEN PARTICIPATION

### At Planning Commission Meetings

#### General Online Meeting Public Comment Instructions.

1. **Written public comments** may be submitted by email to [rdeming@northbendwa.gov](mailto:rdeming@northbendwa.gov). Comments must be provided no later than 4:30pm the day of the meeting, so that a copy can be forwarded to the Planning Commission prior to the meeting.
2. **Spoken public comments using a computer or smartphone** will be accepted though the teleconference meeting. You will need to be logged into your Zoom account and display your full name to be admitted to the meeting.
  - a. You can download the Zoom client or connect to the meeting in-browser. If using your browser, make sure you are using a current up-to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionality may be disabled in older browsers including Internet Explorer.
  - b. You can download the Zoom application onto your phone from the Apple App Store or Google Play Store and enter the meeting ID.
  - c. You will need to enter the Meeting ID and Password to join the meeting, listed on the meeting invite links.
  - d. You may be asked to enter an email address and name. We request that you identify yourself by name, as this will be visible online and will be used to notify you that it is your turn to speak.
  - e. Please use the "Chat Feature" to indicate you wish to speak. The Chat feature can be accessed by clicking on the chat button, typing your message with your name and address, and tapping send. You will then be called at the appropriate time. Please limit your remarks to the 3-minute time limit.
3. **Spoken public comments using a phone.** Use the telephone number listed on the meeting invite links. When you wish to speak on an agenda item hit \*9 on your phone so we know that you wish to speak. You will be asked to provide your first and last name along with your address before providing your comments. When called, please limit your remarks to the 3-minute time limit allotted.

**Citizen Participation and Contribution.** Citizens are welcome and encouraged to attend all Planning Commission meetings and are encouraged to participate and contribute to the deliberations of the Commission. Recognition of a speaker by the Planning Commission Chair is a prerequisite to speaking and is necessary for an orderly and effective meeting. It will be expected that all speakers will deliver their comments in a courteous and efficient manner. At anytime during the meeting anyone making out-of-order comments or acting in an unruly manner will be subject to removal from the meeting.

**Right to Speak at Public Hearing.** Any person has the right to speak at any Public Hearing on the item on the agenda after the staff report and any clarifying questions of the Planning Commission, but before the Planning Commission has discussed the item and action is taken. Speakers are requested to supply their contact information requested on the sign-in sheet to assist the Clerk with the Minutes.

**Manner of Addressing Planning Commission.** Each person desiring to address the Planning Commission shall stand, state his/her name and address for the record, and unless further time is granted by a majority of the Planning Commission, must limit his/her remarks to three (3) minutes. All remarks shall be addressed to the Chair of the Planning Commission and not to any member individually. All speakers shall be courteous and shall not engage in, discuss or comment on personalities or indulge in derogatory remarks or insinuations.

**Spokesperson for Group of Persons.** In order to expedite matters and to avoid repetitious presentations, delay or interruption of the orderly business of the Planning Commission, whenever any group of persons



wishes to address the Planning Commission on the same subject matter, it shall be proper for the Chair of the Planning Commission to request that a spokesperson be chosen by the group to address the Planning Commission.

**Items Not on the Agenda (Citizen's Comments).** The Chair of the Planning Commission will provide an opportunity for Citizens to speak on any subject that is not part of the Planning Commission Agenda for that night's meeting. Each person desiring to address an item that is not on the Planning Commission Agenda shall stand, state his/her name and address for the record, state the subject he/she wishes to discuss, if he/she is representing a group or organization the name should be stated, and unless further time is granted by a majority of the Planning Commission, must limit his/her remarks to three (3) minutes. Speakers are requested to supply the contact information requested on the sign-in sheet to assist the Clerk with the Minutes.

**NORTH BEND PLANNING COMMISSION**  
**- ACTION MEETING MINUTES -**  
Thursday, April 28, 2022 at 7:00 PM  
In Person & Virtual Online Meeting

*Please Note: A complete video recording of this meeting is available on the City of North Bend YouTube website, at [www.youtube.com](http://www.youtube.com) under: City of North Bend*

**AGENDA ITEM #1: CALL TO ORDER**

The meeting was called to order at 7:00 PM.

**ROLL CALL**

Planning Commissioners present: James Boevers, Scott Greenberg, Olivia Moe, and Suzan Torguson (Chair). Commissioner Bilanko has resigned her Commission Seat. Commissioner Towe was absent. Planning Commission Seat #6 is Vacant. City Staff Present: Mike McCarty, Senior Planner; Rebecca Deming, Community & Economic Development Director; and Mayor Rob McFarland.

**AGENDA ITEM #2: Opportunity for Public Comment**

Mayor Rob McFarland spoke, noting that he wanted to stop in at the meeting to thank the Planning Commission in person for the work they are doing for the city.

No one else spoke to give comment.

**AGENDA ITEM #3: Approval of March 24, 2022 Planning Commission Meeting Minutes**

Commissioner Boevers made a Motion to Approve the Minutes from the Planning Commission March 24, 2022 Meeting as presented. Commissioner Moe seconded the Motion. The Motion was Approved, 4-0.

**AGENDA ITEM #4: Introduction and Recommendation for NBMC Chapter 20.11 Termination of Land Use Applications**

- a) Staff Introduction. Rebecca Deming provided an introduction to the proposed Amendments. Ms. Deming noted that staff recommends deleting the last sentence of proposed NBMC 20.11.020, as it may create confusion regarding conflict with other City and State vesting provisions.
- b) Planning Commission Discussion, Deliberation, and Possible Recommendation. There was discussion between the Commissioners and city staff concerning the proposed amendments. Commissioner Moe made a Motion to Recommend to the City Council Approval of the proposed amendments to NBMC 20.11 Termination of Land Use Applications, as revised at tonight's meeting. Commissioner Greenberg seconded the Motion. The Motion was Approved, 4-0.

**AGENDA ITEM #5 – Other Items**

Commissioners thanked Commissioner Scott Greenberg for his service to the City. Tonight will be his last meeting as a Planning Commissioner.

Commissioner Torguson inquired about signage in the downtown area. Improvements are being considered by the Economic Development Action Plan.

There was a suggestion by the Commissions to have an orientation at the beginning of the next meeting for the four new Planning Commissions starting their term.



**AGENDA ITEM #6 – Adjournment by 9:00 PM Unless Otherwise Approved by the Planning Commission**

The Meeting Adjourned at 7:20 PM.

**NEXT PLANNING COMMISSION MEETING:**

The May 12, 2022 will likely be cancelled. The next Planning Commission meeting is scheduled for May 26, 2022.

ATTEST:

\_\_\_\_\_  
Suzan Torguson, Chair

\_\_\_\_\_  
Rebecca Deming, City of North Bend



DATE: May 18, 2022  
TO: Planning Commission  
FROM: Mike McCarty, Senior Planner  
SUBJECT: Transportation Element Update – Introduction at May 26 Meeting

Planning Commission,

The City of North Bend has retained transportation consulting firm Fehr and Peers to prepare an update to the Transportation Element of the City's Comprehensive Plan.

This work will be occurring over the next year, with the Planning Commission involved in review of the amendments anticipated during the summer and fall.

At your May 26 meeting, Fehr and Peers will present the Planning Commission with an introduction on the proposed update, consistent with state timelines and requirements and the City's growth targets established by the Puget Sound Regional Council. The introduction will cover required contents of the Transportation Element and proposed updates, anticipated work scope, levels of service and policy analyses being undertaken, and schedule for future Planning Commission and public review.

A PDF of the powerpoint that Fehr and Peers will be presenting at the meeting is attached.

Sincerely,

Mike McCarty, AICP  
Senior Planner



## North Bend Transportation Element Planning Commission Presentation



# Agenda

1. Introductions/Agenda
2. Project Background
3. Multimodal LOS/Policies
  - Auto
  - Transit
  - Pedestrian
  - Bicycle
4. Next Steps



## Purpose of Transportation Element Update?

- Consistent with requirement to provide major update to Comprehensive Plan under periodic update schedule under the Growth Management Act (GMA)
- Addresses planned transportation impacts from 20-year growth projection consistent with City's zoning and growth targets provided to City by Puget Sound Regional Council

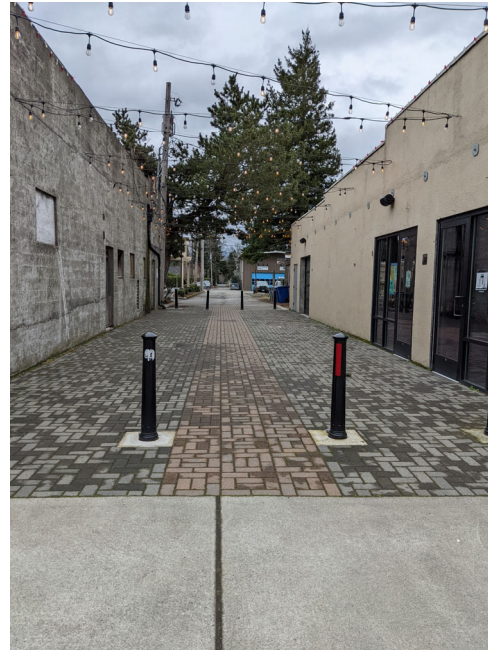




# What We've Done to Date

- Provided an overview of the City's transportation system
- Incorporated feedback received from stakeholder interviews conducted with:
  - Snoqualmie Valley Chamber of Commerce
  - Snoqualmie Valley Transportation
  - North Bend Downtown Foundation
- Transportation needs assessment described current and future needs
- Framed the key opportunities and challenges to be addressed by this TE update





# Multimodal Level of Service (MMLoS)



# Auto Network Existing Policy

- City standard is based on the PM peak hour
- Applies to principal and minor arterial roadways
- LOS D threshold
  - Bendigo/NBW is exempt due to constrained right-of-way



# Auto Network

## What We Heard and Potential Policies

- There is a desire to prioritize the needs of the most vulnerable users in the “Historic District” of downtown, generally defined by:
  - NE 4<sup>th</sup> St to the North;
  - Downing Ave N to the East;
  - E Park Street to the South; and
  - The S Fork of the Snoqualmie River to the West
- Potentially expand Historic District intersection exemption beyond Bendigo/NBW



- Span of service – 6 AM to 9 PM
- Weekday frequency – 60 minutes or better
- City coordination with King County Metro and Snoqualmie Valley Transportation to improve service within North Bend



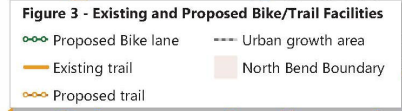


# Transit Network What We Heard and Potential Policies

- Many bus stops in North Bend do not have basic amenities, such as weather protection
  - King County Metro (KCM) has criteria/guidelines to determine where they invest resources to locate/enhance bus stop amenities
- Adopt citywide guidelines for bus stop amenities
- Involve Snoqualmie Valley Transportation in design review for new developments



- Construct pedestrian facilities along all streets (Transportation Policy 3.1.1)
- Seek funding for high priority pedestrian corridors
- Sidewalk and crosswalk improvement programs
- Safe Walking Routes to School



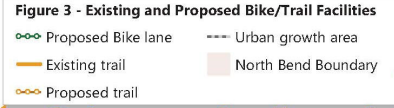


# Pedestrian Network What We Heard and Potential Policies

- There is a desire to develop an updated Pedestrian LOS network
- There is a desire to develop a crosswalk policy to aid the city in determining when to mark or enhance crosswalks
- Develop an updated pedestrian network based on the 2019 Parks Plan and school proximity that identifies sidewalk qualities, crossing spacing, and network gaps
- Draft an action for the city to develop a crosswalk policy



- Adopt and implement bicycle parking standards
- Develop separate facilities for bicycles to avoid conflicts with vehicles and pedestrians

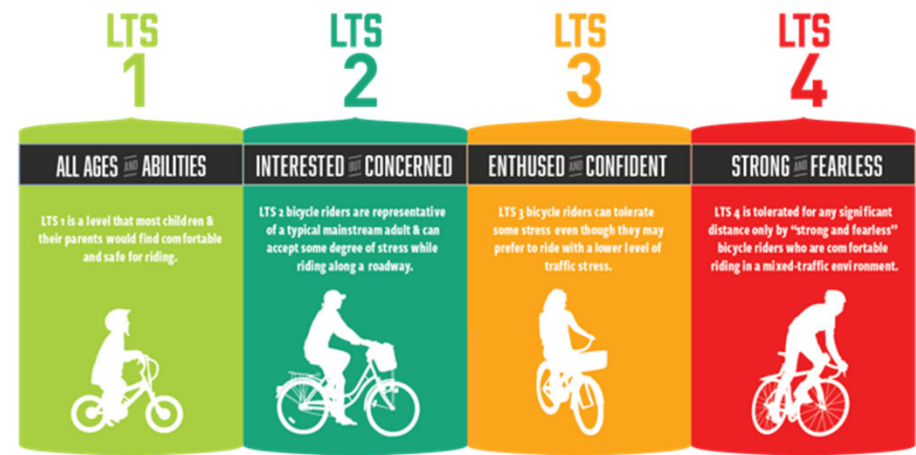




# Bicycle Network

## What We Heard and Potential Policies

- There is an interest in developing an updated bicycle network, which identifies the desired level of traffic stress (LTS) on specific streets and considers the presence of trails and key land uses, such as schools, parks, and residential mixed-use
- Develop an updated bicycle network, identifying LTS criteria



# Next Steps

- **Today** – Introduction and Overview
- **Mid-August** – Fehr & Peers submits policy and project list package for Planning Commission Review
- **8/25** – Planning Commission hearing
- **9/22** – Planning Commission recommendation

