



## **REGULAR MEETING OF THE NORTH BEND ECONOMIC DEVELOPMENT COMMISSION**

**Tuesday, April 25, 2023 4:30 – 6:00 PM**

**City Hall, Conference Room**

**This meeting is in person at City Hall.**

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- 1) Call to order, attendance, and approval of previous meeting's minutes (M Maisonpierre)
- 2) Remarks from April 18<sup>th</sup> Council Meeting
  - a. Thank you
  - b. Highlights
  - c. Next steps
- 3) Prepping for Economic Development Element of Comprehensive Plan
  - a. What is it and why
  - b. Review timeline
  - c. Review relevant documents (current Element and status spreadsheet)
  - d. Next steps
- 4) General updates and announcements
- 5) Adjourn



## **REGULAR MEETING OF THE NORTH BEND ECONOMIC DEVELOPMENT COMMISSION**

**Tuesday, March 28, 2023 4:30 – 6:00 PM**

**City Hall, Conference Room**

**This meeting was in person at City Hall with a call-in option.**

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- 1) Call to order, attendance, and approval of previous meeting's minutes (M Maisonpierre)  
**Called to order at 4:35pm**  
**Commissioners present in-person: B Burrows, C Rustik, M Maisonpierre**  
**Commissioners present online: C Castelberry, W Parslow (late)**  
**Motion by C Rustik, Second by B Burrows to approve the Minutes of February 2023. All in favor.**
- 2) April 18<sup>th</sup> Council Meeting to Approve Recommendations of Economic Development Action Plan  
**Commissioners were briefed on the anticipated approval of the Economic Development Action Plan at the April 18<sup>th</sup> Council meeting. Commissioners discussed their role at the April 18 meeting and next steps for the Action Plan following the Council meeting that will include identifying and advocating for short-term priorities.**
- 3) Ideas for [North Bend Bulletin](#)  
**Commissioners provided comments and recommendations on the North Bend Business Bulletin that focused on emphasizing information about new businesses and key milestones and actions from the past quarter**
- 4) General updates and announcements
- 5) Adjourn  
**Meeting adjourned at 5:30pm**

## Proposed next steps for Economic Development Commission

### **Meeting 1: April**

- Remarks from April 18 Council meeting
- Preparing for Economic Development Element
  - Review this timeline
  - Review existing Economic Development Element and status spreadsheet
- Take home: Review existing Economic Development Element and status spreadsheet

### **Meeting 2: May**

- Remarks from Council action(s) on Economic Development Action Plan (if any)
- Discussion on Element goals
  - Review existing Element goals – what is still relevant?
  - Review goals within Economic Development Action Plan
  - Draft goals for updated Element
- Take home: Review/consider draft goals; send comments prior to next meeting

### **Meeting 3: June**

- Review and discuss comments on draft goals
- Decision on goals to recommend to Council
- Discussion on policies and strategies
  - Existing Element policies and strategies – what is still relevant / what can be removed?
  - Strategies within Economic Development Action Plan
  - Place strategies under relevant goal(s)
- Take home: Review/consider strategies under goals; send comments prior to next meeting

### **Meeting 4: July**

- Review and discuss comments on draft strategies
- Decision on strategies to recommend to Council
- Review “the story” within the Element
- Take home: Review/consider the story; send comments prior to next meeting

### **Meeting 5: August**

- Outline the story and consider desired graphics and images
- Take home: Review draft story; send comments prior to next meeting

### **Meeting 6: September**

- Discuss comments and recommend revised Element to Council