



REGULAR MEETING OF THE NORTH BEND ECONOMIC DEVELOPMENT COMMISSION

Tuesday, April 25, 2023 4:30 – 6:00 PM

City Hall, Conference Room

This meeting is in person at City Hall.

- 1) Call to order, attendance, and approval of previous meeting's minutes (M Maisonpierre)
- 2) Remarks from April 18th Council Meeting
 - a. Thank you
 - b. Highlights
 - c. Next steps
- 3) Prepping for Economic Development Element of Comprehensive Plan
 - a. What is it and why
 - b. Review timeline
 - c. Review relevant documents (current Element and status spreadsheet)
 - d. Next steps
- 4) General updates and announcements
- 5) Adjourn



REGULAR MEETING OF THE NORTH BEND ECONOMIC DEVELOPMENT COMMISSION

Tuesday, March 28, 2023 4:30 – 6:00 PM

City Hall, Conference Room

This meeting was in person at City Hall with a call-in option.

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- 1) Call to order, attendance, and approval of previous meeting's minutes (M Maisonpierre)
Called to order at 4:35pm
Commissioners present in-person: B Burrows, C Rustik, M Maisonpierre
Commissioners present online: C Castelberry, W Parslow (late)
Motion by C Rustik, Second by B Burrows to approve the Minutes of February 2023. All in favor.
 - 2) April 18th Council Meeting to Approve Recommendations of Economic Development Action Plan
Commissioners were briefed on the anticipated approval of the Economic Development Action Plan at the April 18th Council meeting. Commissioners discussed their role at the April 18 meeting and next steps for the Action Plan following the Council meeting that will include identifying and advocating for short-term priorities.
 - 3) Ideas for [North Bend Bulletin](#)
Commissioners provided comments and recommendations on the North Bend Business Bulletin that focused on emphasizing information about new businesses and key milestones and actions from the past quarter
 - 4) General updates and announcements
 - 5) Adjourn
Meeting adjourned at 5:30pm

Proposed next steps for Economic Development Commission

Meeting 1: April

- Remarks from April 18 Council meeting
- Preparing for Economic Development Element
 - Review this timeline
 - Review existing Economic Development Element and status spreadsheet
- Take home: Review existing Economic Development Element and status spreadsheet

Meeting 2: May

- Remarks from Council action(s) on Economic Development Action Plan (if any)
- Discussion on Element goals
 - Review existing Element goals – what is still relevant?
 - Review goals within Economic Development Action Plan
 - Draft goals for updated Element
- Take home: Review/consider draft goals; send comments prior to next meeting

Meeting 3: June

- Review and discuss comments on draft goals
- Decision on goals to recommend to Council
- Discussion on policies and strategies
 - Existing Element policies and strategies – what is still relevant / what can be removed?
 - Strategies within Economic Development Action Plan
 - Place strategies under relevant goal(s)
- Take home: Review/consider strategies under goals; send comments prior to next meeting

Meeting 4: July

- Review and discuss comments on draft strategies
- Decision on strategies to recommend to Council
- Review “the story” within the Element
- Take home: Review/consider the story; send comments prior to next meeting

Meeting 5: August

- Outline the story and consider desired graphics and images
- Take home: Review draft story; send comments prior to next meeting

Meeting 6: September

- Discuss comments and recommend revised Element to Council