



## NOTICE OF COUNCIL RETREAT

Notice is hereby given that the North Bend City Council has scheduled a Council Retreat on Saturday, October 21, 2023 at the Iron Duck Restaurant, 101 W North Bend Way, North Bend, WA at 9:00 a.m.

For additional information please contact the City Clerk at (425) 888-7627.

Posted October 16, 2023

### **COUNCIL RETREAT**

**Saturday, October 21, 2023 – AGENDA**

**9:00 a.m. – 4:30 p.m.**

Iron Duck Restaurant, 101 W North Bend Way, North Bend, WA 98045

*Breakfast 8:30 a.m.*

*Call to Order, Roll Call (Mayor Pro Tem Koellen)*

**9:00 a.m.**

<b>1. Welcome and Introduction</b>	<b>9:00 a.m.*</b>
1.1. Ground Rules	
1.2. Overview of Agenda and Expected Outcomes	
<b>2. City Council On-boarding program: What type of program do we want?</b>	<b>9:10 a.m.</b>
2.1. Objectives of a good program?	
2.2. Review of existing program	
2.3. Design of “our program”	
2.4. Other	
<b>3. City Council Committee System: Should we change our committee system?</b>	<b>10:15 a.m.</b>
3.1. Do we need a committee system and the role of Study Sessions?	
3.2. If committees: Current committee structure strengths and weaknesses.	
3.3. Committee chair selection and tenure	
3.4. Annual committee workplans?	
3.5. Agenda setting process	
3.6. Role of Mayor Pro-Tem	
3.7. Role of Staff	
3.8. Other	



*Morning Break - 10:45 a.m.*

<b>3. Continuation of above</b>	<b>11:00 a.m.</b>
<b>4. The Position and Role of the Mayor Pro-Tem</b>	<b>11:30 a.m.</b>
4.1. Selection process and tenure	
4.2. On-boarding and coaching process	
4.3. Role Expectations:	
4.3.1. Working with Committees	
4.3.2. Working with Mayor	
4.3.3. Working with Staff	
4.3.4. Other	

*Lunch Break – noon*

<b>4. Continuation of above session if needed</b>	<b>1:00 p.m.</b>
<b>5. City Council, Boards, and Commissions: What are our roles and responsibilities?</b>	<b>1:30 p.m.</b>
5.1. Appointments	
5.2. Setting and approving work plans	
5.3. Other	

*Afternoon Break – 2:15 p.m.*

<b>6. Tracking System: How to track issues, decisions, and work plan accomplishment?</b>	<b>2:30 p.m.</b>
<b>7. City Council and Staff Working Collaboration: Elements of a Strong Working Relationship</b>	<b>3:00 p.m.</b>
7.1. Current Working Relationship and Processes	
7.2. What do we need from staff to be successful?	
7.3. How can we help the staff be successful?	
7.4. What are the elements of a “Model Working Relationship with a Mayor”?	
7.5. Other	

**8. Next steps and adjourn**

*Adjourn 4:30 p.m.*

**\*Times are approximate. Once the discussion is completed the next topic will be discussed.**