



NOTICE OF COUNCIL RETREAT

Notice is hereby given that the North Bend City Council has scheduled a Council Retreat on Saturday, February 10, 2024 at City Hall, 920 SE Cedar Falls Way, North Bend, WA at 9:00 a.m.

For additional information please contact the City Clerk at (425) 888-7627.

Posted February 5, 2024

COUNCIL RETREAT

Saturday, February 10, 2024 – AGENDA

9:00 a.m. – 4:30 p.m.

City Hall, 920 SE Cedar Falls Way, North Bend, WA 98045

Continental Breakfast 8:30 a.m.

Call to Order, Roll Call (Mayor Pro Tem Gothelf)

9:00 a.m.

1. Welcome and Introduction

9:00 a.m.*

- Ground Rules
- Overview of Agenda and Expected Outcomes

2. 2024 Policy, Project, and Program Work Plan

9:10 a.m.

- Nod to the Context (Vision, Mission, Guiding Principles)
- 2024 City Work Plan: Review
 - Project Summaries and Timeline
- Question/Answer/Discussion of Projects with Staff Department Heads

Morning Break - 10:45 a.m.

3. Continuation of above

11:00 a.m.

Lunch Break – noon



4. City Council, Mayor and Staff Working Systems and Agreements

1:00 p.m.

- City Council Committee System
 - Committee Chair – Staff Role – Responsibilities
 - Committee Agenda Building Process (which committees and why?)
 - Committee Work Plan(s) and Schedule Development – Approval
 - Committee Minutes Structure and Approval Process
 - Other

Afternoon Break – 2:15 p.m.

- Tracking System: How to track issues, decisions, and work plan accomplishment? **2:30 p.m.**
- City Council, Mayor, and Staff Working Collaboration: Elements of a Strong Working Relationship **3:00 p.m.**
 - Communication Norms
 - What do we need from staff to be successful?
 - How can we help the staff be successful?
 - What are the elements of a “Model Working Relationship with a Mayor”?
 - Other

5. Next steps and adjourn

Adjourn 4:30 p.m.

***Times are approximate. Once the discussion is completed the next topic will be discussed.**