



## NOTICE OF COUNCIL RETREAT

Notice is hereby given that the North Bend City Council has scheduled a Council Retreat on Saturday, February 10, 2024 at City Hall, 920 SE Cedar Falls Way, North Bend, WA at 9:00 a.m.

For additional information please contact the City Clerk at (425) 888-7627.

Posted February 5, 2024

### COUNCIL RETREAT

**Saturday, February 10, 2024 – AGENDA**

**9:00 a.m. – 4:30 p.m.**

City Hall, 920 SE Cedar Falls Way, North Bend, WA 98045

*Continental Breakfast 8:30 a.m.*

*Call to Order, Roll Call (Mayor Pro Tem Gothelf)*

**9:00 a.m.**

**1. Welcome and Introduction**

**9:00 a.m.\***

- Ground Rules
- Overview of Agenda and Expected Outcomes

**2. 2024 Policy, Project, and Program Work Plan**

**9:10 a.m.**

- Nod to the Context (Vision, Mission, Guiding Principles)
- 2024 City Work Plan: Review
  - Project Summaries and Timeline
- Question/Answer/Discussion of Projects with Staff Department Heads

*Morning Break - 10:45 a.m.*

**3. Continuation of above**

**11:00 a.m.**

*Lunch Break – noon*



#### **4. City Council, Mayor and Staff Working Systems and Agreements**

**1:00 p.m.**

- City Council Committee System
  - Committee Chair – Staff Role – Responsibilities
  - Committee Agenda Building Process (which committees and why?)
  - Committee Work Plan(s) and Schedule Development – Approval
  - Committee Minutes Structure and Approval Process
  - Other

*Afternoon Break – 2:15 p.m.*

- Tracking System: How to track issues, decisions, and work plan accomplishment? **2:30 p.m.**
- City Council, Mayor, and Staff Working Collaboration: Elements of a Strong Working Relationship **3:00 p.m.**
  - Communication Norms
  - What do we need from staff to be successful?
  - How can we help the staff be successful?
  - What are the elements of a “Model Working Relationship with a Mayor”?
  - Other

#### **5. Next steps and adjourn**

*Adjourn 4:30 p.m.*

**\*Times are approximate. Once the discussion is completed the next topic will be discussed.**