

## NORTH BEND CITY COUNCIL MINUTES

**January 16, 2024**

City Hall, 920 SE Cedar Falls Way, North Bend, Washington

### **CALL TO ORDER, ROLL CALL:**

Mayor Miller called the regular meeting to order at 7:00 p.m.

**Councilmembers Present:** Elwood, Gothelf, Joselyn, Koellen, Rustik, Torguson and Tremolada.

### **CONSENT AGENDA:**

**Minutes** – City Council Meeting of January 2, 2024

**Payroll** – December 29, 2023 – 28755 through 28761, in the amount of **\$427,392.83**

**Checks** – January 16, 2024 – 75017 through 75026, in the amount of **\$37,093.11**

**AB24-005** – Motion Authorizing King County Grant Agreement for Tollgate Forest Restoration Project

**AB24-006** – Resolution 2095 Authorizing WA TIB Grant Agreement for SR 202 Sidewalk Gap Project

**AB24-007** – Resolution 2096 Authorizing FHWA Grant Agreement for Railroad Crossing Improvements Project

Councilmember Elwood **MOVED**, seconded by Councilmember Joselyn to approve the consent agenda as presented. The motion **PASSED** 7-0.

### **ANNOUNCEMENTS, PRESENTATIONS, APPOINTMENTS:**

**Presentation** – Parks Commission Report & 2024 Work Plan

**Audio: 02:24**

Parks Commission Chair Rudd presented the Commission's 2023 Summary Report which detailed this year's expenditures and activities. She noted the 2024 Tentative Work Program for the Commission included the grand opening celebration for Dahlgren Family Park, planning for a dog park at Dahlgren Family Park, grand opening celebration for Tenant Trailhead Park, review of PlanIT Geo Tree Canopy Assessment and urban forestry policies for Comprehensive Plan, tour of trails, public outreach activities at Farmer's Market and Block Party, recommendations on use of Small Park Improvement funds, park and trail related improvements in 2024 for 2025-2026 implementation, park capital facilities planning, recommendations on parks directional signage, input of draft Shoreline Access Plan, Tree Board and Arbor Day planning and review of new developments as needed.

Economic Development Commission Chair Maisonpierre presented the Commission's 2023 accomplishments with included finalization of the Economic Development Action Plan, business outreach and review of the proposed Economic Development Element for the 2024 Comprehensive Plan Update. He noted the priority focus for the Commission in 2024 was growing the creative arts, strengthening downtown, assisting small businesses, and solidifying the outdoor brand. Mr. Maisonpierre concluded by mentioning the 2024 Workplan included the following items: North Bend filmmaker guide and database, hike/bike map and guide, business sign guide, small business expansion guide and outdoor marketing campaign.

**COMMISSION AND COMMITTEE REPORTS:**

**Community & Economic Development Committee** – Councilmember Joselyn, Chair  
A report of the January 16<sup>th</sup> meeting was provided.

**Finance & Administration Committee** – Councilmember Elwood, Chair  
No report.

**Public Health & Safety Committee** – Councilmember Rustik, Chair  
No report.

**Transportation & Public Works Committee** – Councilmember Koellen, Chair  
A report of the December 12<sup>th</sup> meeting was provided.

**Council Workstudy** – Mayor Pro Tem Gothelf  
No report. The December 26<sup>th</sup> Workstudy was cancelled.

**Eastside Fire & Rescue Board Meeting** – Councilmember Gothelf  
A report of the January 11<sup>th</sup> meeting was provided.

**Planning Commission**  
A report of the January 3<sup>rd</sup> meeting was provided.

**Parks Commission**  
No report.

**Economic Development Commission**  
No report. The December 26<sup>th</sup> meeting was cancelled.

**INTRODUCTIONS:**

**AB24-008 – Resolution 2097 Authorizing Economic Development Element** **Audio: 30:55**  
Adoption for 2024 Comprehensive Plan

Economic Development Manager Henderson provided the staff report.

Councilmember Joselyn **MOVED**, seconded by Councilmember Rustik to approve AB24-008, a resolution authorizing adoption of the Economic Development Element Update for the 2024 North Bend Comprehensive Plan. The motion **PASSED** 7-0.

**AB24-009** – Motion Authorizing Contract with West Consultants

**Audio: 35:52**

Deputy City Administrator/Public Works Director Rigos provided the staff report.

Councilmember Koellen **MOVED**, seconded by Councilmember Torguson to approve AB24-009, authorizing a contract with West Consultants to prepare a Phase 1 Floodplain Study, in an amount not to exceed \$35,793, in a form and content acceptable to the City Attorney. The motion **PASSED** 7-0.

#### **MAYOR, COUNCIL, AND ADMINISTRATOR CONCERNS AND INITIATIVES:**

Councilmember Elwood mentioned the cold weather and encouraged everyone to stay safe and warm.

Councilmember Torguson thanked the Parks Commission and Economic Development Commission Chairs for providing their annual reports and echoed Councilmember Elwood's comments.

Councilmember Tremolada echoed Councilmember Elwood's comments and encouraged all to exercise caution near local schools due to icy roads/parking lots.

Councilmember Joselyn echoed fellow Councilmember's comments on the cold weather and requested all have patience and understanding with City's staff as they address the challenges presented in maintaining roads during winter weather events.

Councilmember Rustik encouraged all to slow down and drive safely during the cold/icy weather and check on school closures and neighbors that may need assistance.

City Administrator Miller thanked Public Works staff for maintaining the roads during the recent cold/icy weather.

Mayor Miller spoke regarding the following items:

- City Seeking Applicants for Vacancy on Economic Development Commission
- Winter Weather Preparedness/Snowplow Route Information on City Website
- Land Use and Housing Elements, Designations & Zoning Comments Due January 31<sup>st</sup>
- Acknowledgement to City Staff for Assistance with City Hall Warming Shelter

**ADJOURNMENT:**

Councilmember Elwood **MOVED** to adjourn, seconded by Councilmember Koellen. The motion **PASSED** 7-0.

The meeting adjourned at 7:50 p.m.

**ATTEST:**

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Mary Miller, Mayor

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Susie Oppedal, City Clerk