

**CITY OF NORTH BEND**  
**CITY COUNCIL SPECIAL WORKSTUDY NOTES**  
**October 8, 2024**  
**City Hall, 920 SE Cedar Falls Way, North Bend, WA**

Mayor Pro Tem Gothelf called the meeting to order at 7:00 p.m.

Councilmembers Brenden Elwood (Connected Remotely at 7:07 p.m.), Alan Gothelf, Mark Joselyn (Connected Remotely at 7:08 p.m.), Heather Koellen, Christina Rustik, Suzan Torguson and Errol Tremolada.

**Staff Present:** Mayor Mary Miller, City Administrator David Miller, Deputy City Administrator/Public Works Director Mark Rigos, Finance Director Martin Chaw, Administrative Services Director Lisa Escobar, Communications Manager Bre Keveren, IT Manager Phil Davenport and Deputy City Clerk Jennifer Bourlin.

### **Capital Improvement Plan**

Finance Director Chaw presented the 6-Year Capital Improvement Plan (CIP) 2025-2030 that included Transportation, Parks and Facilities. The CIP priorities were public and pedestrian safety, efficient traffic flow, promoting economic development, public recreation and maintaining existing City facilities. Mr. Chaw then reviewed the CIP annual spending plan by category and provided overviews for transportation including the Annual Maintenance and Replacement Fund, street overlay, parks, trails and facilities.

### **Human & Community Services Funding Review**

Mr. Chaw reviewed the Human and Community Services grant requests received from local organizations for the 2025 budget cycle and discussed Administrative funding recommendations.

Mr. Chaw explained that there are several options for awarding grants due to the uncertainty of the cost of Public Safety contracts for Police and Fire Services. Three options were to fund using the administration recommendations or a different amount depending on the final agreements for the Public Safety contracts, leave the administration recommended amount as a placeholder in the budget or suspend distributions in 2025 and revisit for 2026; or revisit at a future workstudy before December 3<sup>rd</sup>, 2024 when the budget will be presented to Council for adoption. After discussion, Council consensus was to discuss funding for the 2025 and 2026 Human and Community Service Grants at a future workstudy.

### **Adjournment**

The Workstudy closed at 8:10 p.m.

ATTEST:

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Alan Gothelf, Mayor Pro Tem

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Jennifer Bourlin, Deputy City Clerk