

## **NORTH BEND CITY COUNCIL MINUTES**

**December 3, 2024**

City Hall, 920 SE Cedar Falls Way, North Bend, Washington

### **CALL TO ORDER, ROLL CALL:**

Mayor Miller called the regular meeting to order at 7:01 p.m.

**Councilmembers Present:** Elwood (remote), Gothelf, Koellen, Joselyn, Rustik, Torguson and Tremolada.

Councilmember Rustik **MOVED**, seconded by Councilmember Torguson, to pull AB24-142 – Motion Authorizing Contract with Valley Defenders from the Main Agenda and place it on the Consent Agenda. The motion **PASSED** 7-0.

### **CONSENT AGENDA:**

**Minutes** – City Council Meetings of November 5, 2024 & November 19, 2024

**Payroll – November 20, 2024 – 28888** through **28893**, in the amount of **\$295,661.53**

**Checks – December 3, 2024 – 76416** through **76487**, in the amount of **\$1,425,391.51**

**AB24-130** – Resolution 2134 Awarding Middle Fork Overlook Project

**AB24-131** – Resolution 2135 Authorizing Triple 60 Partners DEA for Gravity Marine

**AB24-132** – Resolution 2136 Accepting Maloney Estates Infrastructure Improvements

**AB24-133** – Motion Authorizing Contract with G&O for Water System Plan Update

**AB24-134** – Motion Authorizing Change Order #1 for 2024 Sidewalk Gaps Project

**AB24-135** – Motion Approving PSE Schedule 74 for 2024 Sidewalk Gaps Project

**AB24-142** – Motion Authorizing Contract with Valley Defenders

Councilmember Gothelf **MOVED**, seconded by Councilmember Koellen to approve the consent agenda as amended. The motion **PASSED** 7-0.

### **ANNOUNCEMENTS, PRESENTATIONS, APPOINTMENTS:**

**AB24-136** – Appointments to Economic Development Commission

**Audio: 5:08**

Mayor Miller recommended the reappointments of Beth Burrows to Position No. 3 and Michael Kunz to Position No. 4 on the Business & Economic Development Commission.

Councilmember Gothelf **MOVED**, seconded by Councilmember Rustik to approve AB24-136, confirming the reappointments of Beth Burrows to Position #3 and Michael Kunz to Position #4 on the Business & Economic Development Commission, terms expiring December 31, 2028. The motion **PASSED** 7-0.

**Presentation – Affordable Housing Analysis**

**Audio: 7:26**

Community & Economic Development Director Henderson provided an affordable housing update which included an update on the 230 Main Affordable Housing Project consisting of 230 Main Affordable Housing Goals, who affordable housing was for, 230 Main Project Developer, 230 Main Potential Funding Model and 230 Main Affordable Housing Project timeline update. Additionally, objectives, areas of focus and timeline for the 2025 Affordable Housing Analysis was provided.

**AB24-137 – Selection of 2025 Mayor Pro Tem**

**Audio: 16:27**

**Mayor Miller called for nominations for 2025 Mayor Pro Tem.**

Councilmember Gothelf **MOVED** to nominate Councilmember Joselyn to serve as the 2025 Mayor Pro-Tem, seconded by Councilmember Elwood.

There were no further nominations. The motion **PASSED** 7-0, and Councilmember Joselyn was selected as the 2025 Mayor Pro-Tem.

**MAIN AGENDA:**

**AB24-138 – Public Hearing Cont., Ordinance 1823 Adopting 2025-2026  
Biennial Budget & 2025 Salary Schedule**

**Audio: 21:37**

Finance Director Chaw provided the staff report.

**Mayor Miller announced the Public Hearing on an Ordinance Adopting the 2025-2026 Biennial Budget was opened at the November 19, 2024 City Council meeting and continued to tonight's meeting.**

The following individual commented on the agenda item:

**Julie Choudhuri**, The Trail Youth, 226 E North Bend Way

**Mayor Miller closed the Public Hearing at 7:29 p.m.**

Councilmember Elwood **MOVED**, seconded by Councilmember Koellen to approve AB24-138, an ordinance adopting the 2025-2026 Biennial Budget and the 2025 Salary Schedule, as a final reading. The motion **PASSED** 7-0.

**AB24-139 – Public Hearing, Ordinance 1819 Moratorium on New  
Towing & Impound Uses in EP1 Zone**

**Audio: 30:03**

Planning Manager McCarty provided the staff report.

**Mayor Miller opened the Public Hearing on Ordinance 1819 – Moratorium on New Towing & Impound Uses in EP1 Zone at 7:34 p.m.**

**There was no public comment and Mayor Miller closed the Public Hearing at 7:34 p.m.**

**AB24-140 – Ordinance 1824 Adopting 2024 Comprehensive Plan & Zoning Map** **Audio: 33:42**

Planning Manager McCarty provided the staff report.

Councilmember Joselyn **MOVED**, seconded by Councilmember Tremolada to approve AB24-140, an ordinance approving the 2024 Comprehensive Plan Amendments, amended Zoning Map, and associated North Bend Municipal Code amendments, as a first and final reading. The motion **PASSED** 6-1 (Gothelf).

**AB24-141 – Motion Authorizing MOU RE Meadowbrook Farm Docent Services** **Audio: 39:58**

Planning Manager McCarty provided the staff report.

Councilmember Joselyn **MOVED**, seconded by Councilmember Rustik to approve AB24-141, authorizing the Mayor to execute a Memorandum of Understanding between the City of North Bend, City of Snoqualmie, and the Meadowbrook Farm Preservation Association for docent services at Meadowbrook Farm. The motion **PASSED** 7-0.

**AB24-143 – Motion Authorizing ILA with Issaquah for Jail Services** **Audio: 44:55**

Police Chief Lynch provided the staff report.

Councilmember Rustik **MOVED**, seconded by Councilmember Torguson to approve AB24-143, authorizing the Mayor to sign an Interlocal Agreement Renewal with the City of Issaquah for Housing Misdemeanor Inmates in the Issaquah Jail, in a form and content acceptable to the City Attorney. The motion **PASSED** 7-0.

**AB24-144 – Motion Authorizing Contract with Parametrix for McClellan Alley Project** **Audio: 59:33**

Deputy City Administrator/Public Works Director Rigos provided the staff report.

The following individual commented on the agenda item:

Craig Glazier, 12414 412<sup>th</sup> Ave. SE

Councilmember Koellen **MOVED**, seconded by Councilmember Joselyn to approve AB24-144, authorizing the Mayor to execute a contract with Parametrix for the McClellan Street Improvements Capital Project, in an amount not to exceed \$1,176,287.92, in a form and content approved by the City Attorney. The motion **PASSED** 7-0.

**AB24-145 – Motion Confirming Appointment of Interim City Administrator**

**Audio: 1:06:08**

Mayor Miller recommended the confirmation of Robert Larson as Interim City Administrator.

Councilmember Gothelf **MOVED**, seconded by Councilmember Joselyn to approve AB24-145, confirming the Mayoral Appointment of Mr. Robert Larson as Interim City Administrator. The motion **PASSED** 7-0.

**AB24-146 – Motion Authorizing Interim City Administrator Employment Contract**

**Audio: 1:11:12**

Mayor Miller provided the staff report.

Councilmember Gothelf **MOVED**, seconded by Councilmember Joselyn to approve AB24-146, authorizing the Mayor to execute and administer the Employment Agreement with Robert Larson. The motion **PASSED** 6-1 (Torguson).

**MAYOR, COUNCIL, AND ADMINISTRATOR CONCERNS AND INITIATIVES:**

Councilmember Elwood thanked Councilmember Gothelf for serving as Mayor Pro Tem during 2024 and commented he looked forward to working with incoming Mayor Pro Tem Joselyn. Additionally, he expressed his excitement for the upcoming Council Retreat and visioning exercises/processes and wished everyone a “Happy Holidays”.

Councilmember Koellen mentioned the short daylight hours and encouraged everyone to watch out for pedestrians when driving at night.

Councilmember Tremolada commented on his first year as a Councilmember and welcomed new staff members. Additionally, he thanked Councilmember Koellen for running as a state representative for District 12 and encouraged all to attend Holly Days where Ignite Dance Studio will be performing.

Councilmember Gothelf thanked fellow Councilmembers for allowing him to serve as Mayor Pro Tem in 2024 and thanked incoming Mayor Pro Tem Joselyn for his willingness to serve in 2025. Additionally, he thanked Public Works staff and all first responders for their efforts during the recent “bomb cyclone” weather event and reminded all to drive safely during the nighttime hours.

Councilmember Rustik echoed fellow Councilmember comments and noted today was “Giving Tuesday” and encouraged all to consider donating to local non-profit organizations.

Councilmember Joselyn acknowledged the Snoqualmie/North Bend Police Department’s efforts during the recent bad weather event and hit and run incident. Additionally, he welcomed incoming Interim City Administrator Larson and thanked outgoing Mayor Pro Tem Gothelf for all of his work during 2024. He concluded by noting he looked forward to working with Council and staff in 2025.

Mayor Miller spoke regarding the following items:

- Light Up North Bend Holiday Lighting Registration Deadline on December 8<sup>th</sup>.
- Holly Days Festival – Saturday, December 7<sup>th</sup> 5 – 8 p.m. @ Downtown
- Updated Snow Plow Route on City website
- Cancellation of December 17<sup>th</sup> Council Meeting & December 24<sup>th</sup> Council Workstudy

Councilmember Elwood left the meeting at 8:25 p.m.

#### **EXECUTIVE SESSION:**

Mayor Miller recessed the regular meeting for an Executive Session at 8:25 p.m. to discuss potential litigation, pursuant to RCW 42.30.110(1)(i). No action was anticipated as a result of the Executive Session, which was expected to last thirty minutes and videotaping of the meeting ceased.

At 8:55 p.m. it was announced to audience members outside the adjournment room that the Executive Session was expected to last an additional fifteen minutes.

At 9:10 p.m. it was announced to audience members outside the adjournment room that the Executive Session was expected to last an additional ten minutes.

At 9:20 p.m. it was announced to audience members outside the adjournment room that the Executive Session was expected to last an additional ten minutes.

The regular meeting reconvened at 9:30 p.m.

#### **ADJOURNMENT:**

Councilmember Joselyn **MOVED** to adjourn, seconded by Councilmember Rustik. The motion **PASSED** 6-0.

The meeting adjourned at 9:30 p.m.

ATTEST:

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Mary Miller, Mayor

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Susie Oppedal, City Clerk