

CITY OF NORTH BEND  
CITY COUNCIL WORKSTUDY NOTES  
**January 28, 2025**  
City Hall, 920 SE Cedar Falls Way, North Bend, WA

Mayor Pro Tem Joselyn called the meeting to order at 7:00 p.m.

Councilmembers Brenden Elwood, Alan Gothelf, Mark Joselyn, Heather Koellen, Christina Rustik, Suzan Torguson and Errol Tremolada.

**Staff Present:** Mayor Mary Miller, Interim City Administrator Bob Larson, Deputy City Administrator/Public Works Director Mark Rigos, Community & Economic Development Director James Henderson, Finance Director Martin Chaw, Administrative Services Director Lisa Escobar, Communications Manager Bre Keveren, Human Resource Manager and Emergency Management Coordinator Erin DeBerg, IT Manager Phillip Davenport and Deputy City Clerk Jennifer Bourlin.

**Guests Present:** Eric O'Brien & Sunita Hall, King County Office of Emergency Management

### Regional Committee Appointments

Mayor Miller discussed the continued need for liaisons on regional committees and City Commissions. After discussion, the following regional committee liaisons were established:

<b>External Appointed Committees</b>	<b>2025 LIAISON</b>
Affordable Housing – SCA	Councilmember Rustik
AWC Risk Management Service Agency	Councilmember Torguson
Flood Control District Advisory Committee - KC	Mayor Miller (Alternate – CM Joselyn)
PSRC Executive Board (Alternate)	Mayor Miller
Public Issues Committee – SCA	Councilmember Tremolada (Alternate – CM Joselyn)
Regional Law, Safety, and Justice Committee	Councilmember Torguson
<b>Internal Committees</b>	<b>2025 LIAISON</b>
City Economic Development Commission	Councilmember Torguson
City Parks Commission	Councilmember Elwood
City Planning Commission	Councilmember Joselyn
Eastside Fire & Rescue	CM Gothelf through July (Alternate – CM Rustik)
Eastside Transportation Partnership	Mayor Miller
K4C (King Co. Cities Climate Collaboration)	Councilmember Joselyn
Meadowbrook Farm	Councilmember Koellen Mike McCarty/staff liaison

Railroad Museum Board	Mayor Miller
Snoqualmie Valley Aquatic Collaborative	CM Tremolada, Alternates CM's Rustik & Koellen
Snoqualmie Valley Governments Association	CM Koellen/Open to All
SVGA Transportation Committee	Councilmember Rustik
Snoqualmie Valley Historical Society	Mayor Miller Alternate CM Torguson
Snoqualmie Valley Mobility Coalition	Jamie Burrell/staff liaison
SnoValley Chamber of Commerce	Councilmember Torguson
Snoqualmie Watershed Forum (WRIA)	Councilmember Elwood Alt's Mayor Miller & CM Gothelf

### **Emergency Management for Elected Officials**

Sunita Hall, Zone 1 Liaison (Zone 1 covers the Northend and Eastside of King County) with King County Office of Emergency Management presented a Public Official Briefing for Understanding Emergency Management. The presentation covered existing information resources and an overview of the critical role that elected officials and senior leaders play in emergency management and the different levels of operations from Local, County, State and Federal agencies. This included a description of Regional Coordination. Eric O'Brien, Training Program Manager with King County Office of Emergency Management continued the presentation and described the Incident Command System (ICS), Emergency Operations Centers (EOC) and continuum of emergency management. Ms. Hall then covered disaster declarations and the differences between Local, County, state and Federal operations during an emergency including issuing proclamations.

Mr. O'Brien described the timeline for Federal assistance to be received and different sources for assistance from the Federal Emergency Management Agency (FEMA) for individuals and public assistance, Small Business Administration, U.S. Department of Health and Human Services, and Washington State Individual Assistance. He clarified that public assistance was for dealing with individual homeowners, whereas public assistance dealt with public entities and jurisdictions.

Mr. O'Brien then explained a scenario walkthrough using a snowstorm as an example. He also discussed what happens during a wildfire incident and compared the difference of immediate action for a wildfire, whereas in a snowstorm the City may receive advanced notice.

### **Adjournment**

The Workstudy closed at 9:02 p.m.

ATTEST:

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Mark Joselyn, Mayor Pro Tem

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Jennifer Bourlin, Deputy City Clerk