

NORTH BEND CITY COUNCIL MINUTES

June 3, 2025

City Hall, 920 SE Cedar Falls Way, North Bend, Washington

CALL TO ORDER, ROLL CALL:

Mayor Miller called the regular meeting to order at 7:00 p.m.

Councilmembers Present: Elwood, Gothelf, Joselyn, Koellen, Rustik, Torguson and Tremolada.

CONSENT AGENDA:

Minutes – City Council Meeting of May 20, 2025

Payroll – May 20, 2025 – 77229 through **77231**, in the amount of **\$319,851.10**

Checks – June 3, 2025 – 77232 through **77277**, in the amount of **\$930,291.86**

AB25-053 – Resolution 2150 Authorizing Property Purchase for 2025 Sidewalk Gaps Project

Councilmember Gothelf **MOVED**, seconded by Councilmember Elwood to approve the consent agenda as presented. The motion **PASSED** 7-0.

ANNOUNCEMENTS, PRESENTATIONS, APPOINTMENTS:

AB25-054 – Appointments to Salary Commission

Audio: 2:40

Mayor Miller recommended the appointments of Terry Pottmeyer to Position No. 1, Tad Haas to Position No. 2, and Susan Sill to Position No. 3 on the Salary Commission.

Councilmember Joselyn **MOVED**, seconded by Councilmember Torguson to approve AB25-054, confirming the appointment of Terry Pottmeyer to Position #1, Tad Haas to Position #2, and Susan Sill to Position #3 on the Salary Commission, with all terms expiring on June 3, 2026. The motion **PASSED** 7-0.

INTRODUCTIONS:

AB25-055 – Resolution 2151 Awarding Contract for Meadowbrook Improvements Project

Audio: 10:13

Deputy City Administrator/Public Works Director Rigos provided the staff report. City Attorney Mike Kenyon and Bond Counsel Deanna Gregory were on hand to answer questions.

The following individual commented on the agenda item:

Tyler Litzenberger, Vector Development Company

Councilmember Koellen **MOVED**, seconded by Councilmember Rustik to approve AB25-055, a resolution accepting bids and awarding the construction contract for the Meadowbrook Improvements Project to Northwest Construction, Inc. The motion **PASSED** 7-0.

AB25-056 – Motion Authorizing Amendment No. 2 to G&O Contract **Audio: 42:03**

Deputy City Administrator/Public Works Director Rigos provided the staff report.

Councilmember Koellen **MOVED**, seconded by Councilmember Rustik to approve AB25-056, authorizing the Mayor to execute Amendment No. 2 to the contract with G&O for construction management and inspection services for the Meadowbrook Improvements Project, in an amount not to exceed \$1,160,540, in a form and content approved by the City Attorney. The motion **PASSED** 7-0.

AB25-057 – Ordinance 1830 Authorizing Water & Sewer Revenue Note **Audio: 45:46**
for Meadowbrook ULID

Finance Director Chaw provided the staff report.

Councilmember Gothelf **MOVED**, seconded by Councilmember Torguson to approve AB25-057, an ordinance authorizing the issuance and sale of a Water and Sewer Revenue Note related to construction of Meadowbrook ULID No. 7, as a first and final reading. The motion **PASSED** 7-0.

AB25-058 – Public Hearing, Ordinance Amending NBMC 18.34 RE **Audio: 48:57**
Design Standards

Associate Planner Hepworth & Planning Manager McCarty provided the staff report.

Mayor Miller opened the Public Hearing on an Ordinance Amending NBMC 18.34 Relating to Design Standards at 8:04 p.m.

Mayor Miller announced a five minute recess at 8:05 p.m.

Mayor Miller called the meeting back to order at 8:10 p.m.

There was no public comment and Mayor Miller closed the hearing at 8:10 p.m.

Councilmember Elwood **MOVED**, seconded by Councilmember Tremolada to postpone to the June 17, 2025 City Council meeting AB25-058, an ordinance amending NBMC Chapter

18.34 relating to Design Review Standards and Guidelines & Commercial/Mixed Use/Industrial Design Standards and Guidelines, as a first and final reading. The motion **PASSED** 7-0.

AB25-059 – Public Hearing, Ordinance Amending Form Based Code **Audio: 1:12:16**

Associate Planner Hepworth provided the staff report.

Mayor Miller opened the Public Hearing on an Ordinance Amending Form Based Code at 8:20 p.m.

There was no public comment and Mayor Miller closed the hearing at 8:20 p.m.

Councilmember Elwood **MOVED**, seconded by Councilmember Tremolada to postpone to the June 17, 2025 City Council meeting AB25-059, an ordinance amending the North Bend Form-Based Code Regulating Plan, as a first and final reading. The motion **PASSED** 7-0.

AB25-060 – Ordinance 1831 Amending Taxes, Rates & Fees Schedule & NBMC Title 17 RE Impact Fees **Audio: 1:16:24**

Planning Manager McCarty provided the staff report.

Councilmember Gothelf **MOVED**, seconded by Councilmember Torguson to approve AB25-060, an ordinance amending the Taxes, Rates & Fees Schedule and amending NBMC Chapter 17.36, Park Impact Fees; amending NBMC Chapter 17.38, Transportation Impact Fees; amending NBMC Chapter 17.42, Methods to Mitigate Development Impacts, as a first and final reading. The motion **PASSED** 7-0.

AB25-061 – Resolution Acknowledging Completion of 2024 Periodic Update **Audio: 1:21:05**

Planning Manager McCarty provided the staff report.

Councilmember Elwood **MOVED**, seconded by Councilmember Tremolada to postpone to the June 17, 2025 City Council meeting AB25-061, a resolution acknowledging completion of the 2024 Periodic Update consistent with Washington State Growth Management Act. The motion **PASSED** 7-0.

AB25-062 – Ordinance Adopting NBMC 20.09.035 Permit Fee Waivers **Audio: 1:23:20**

Community & Economic Development Director Henderson provided the staff report.

Councilmember Elwood **MOVED**, seconded by Councilmember Tremolada to postpone to the June 17, 2025 City Council meeting AB25-062, an ordinance establishing permit fee

waivers, as a first and final reading. The motion **FAILED** 0-7 (Elwood, Gothelf, Joselyn, Koellen, Rustik, Torguson, Tremolada).

Councilmember Joselyn **MOVED**, seconded by Councilmember Torguson to postpone to the July 15, 2025 City Council meeting AB25-062, an ordinance establishing permit fee waivers, as a first and final reading. The motion **PASSED** 7-0.

AB25-063 – Resolution 2152 Awarding 2025 Sidewalk Gaps Project

Audio: 1:39:35

Deputy Public Works Director Mohr provided the staff report.

Councilmember Koellen **MOVED**, seconded by Councilmember Rustik to approve AB25-063, a resolution accepting bids and awarding the construction contract for the 2025 Sidewalk Gaps Project to Fury Site Works. The motion **PASSED** 7-0.

AB25-064 – Motion Authorizing Amendment to Interim City Administrator **Audio: 1:45:56**
Employment Contract

Administrative Services Director Escobar provided the staff report.

Councilmember Joselyn **MOVED**, seconded by Councilmember Koellen to approve AB25-064, authorizing the Mayor to execute a First Amendment to the Employment Agreement with Interim City Administrator Robert Larson, in a form and content acceptable to the City Attorney. The motion **PASSED** 4-3 (Gothelf, Rustik, Torguson).

MAYOR, COUNCIL, AND ADMINISTRATOR CONCERNS AND INITIATIVES:

Councilmember Gothelf requested everyone respect the speed limits when driving in town, particularly in areas where children are playing.

Councilmember Rustik noted the Public Health & Safety Committee discussed the problems residents were encountering with e-bikes in the City and requested residents reach out to King County Councilmember Sarah Perry regarding the issue.

Councilmember Joselyn thanked Communications Manager Keveren for her continuing dedication to the City and her incredible efforts on press releases related to last week's actions regarding police services. Additionally, he mentioned the opening of the Farmers Market this Thursday from 4 to 8 p.m. at Si View Park.

Councilmember Tremolada echoed Councilmember Joselyn's comments regarding Ms. Keveren and thanked her for her professionalism.

Councilmember Koellen echoed fellow Councilmembers' comments regarding Ms. Keveren and addressed the issue of e-bikes in the City and suggested educational efforts through local schools.

Councilmember Torguson echoed fellow Councilmember's comments regarding Ms. Keveren and the continuing issue of e-bikes in the City and suggested community involvement on the issue.

Councilmember Elwood echoed fellow Councilmember's comments regarding Ms. Keveren and discussed the benefit of having alternate motions on agenda bills available for Council consideration. Additionally, he encouraged all to attend the production "The Comedy of Errors" currently playing at Valley Center Stage.

Interim City Administrator Larson encouraged all to attend the June 4th Reception for the City Administrator candidates being held from 6 to 8 p.m. in the Council Chambers at City Hall. Additionally, he echoed Councilmember comments regarding Ms. Keveren

Mayor Miller spoke regarding the following items:

- City Administrator Candidate Reception – June 4th 6 – 8 p.m. @ City Hall
- North Bend Farmers Market – Every Thursday from June 5th – September 11th 4 – 8 p.m. @ Si View Park
- Yard Waste Recycling – June 7th 8 a.m. to Noon @ Public Works
- June 20th Application Deadline for Youth Member Vacancy on Parks Commission

ADJOURNMENT:

Councilmember Gothelf **MOVED** to adjourn, seconded by Councilmember Elwood. The motion **PASSED** 7-0.

The meeting adjourned at 9:22 p.m.

ATTEST:

Mary Miller, Mayor

Susie Oppedal, City Clerk