

## NORTH BEND CITY COUNCIL MINUTES

**June 17, 2025**

City Hall, 920 SE Cedar Falls Way, North Bend, Washington

### **CALL TO ORDER, ROLL CALL:**

Mayor Miller called the regular meeting to order at 7:00 p.m.

**Councilmembers Present:** Elwood, Gothelf, Koellen, Rustik, Torguson and Tremolada. Councilmember Joselyn (remote) joined the meeting at 7:08 p.m.

Mayor Miller announced AB25-067 – Motion Authorizing Lease with DFW for CED Annex Building would be pulled from tonight's agenda.

Councilmember Gothelf **MOVED**, seconded by Councilmember Rustik to amend the Consent Agenda to remove AB25-067 – Motion Authorizing Lease with DFW for CED Annex Building. The motion **PASSED** 6-0.

### **CONSENT AGENDA:**

**Minutes** – City Council Workstudy of May 27, 2025, Special City Council Meeting of May 29, 2025 & City Council Meeting of June 3, 2025

**Payroll – June 5, 2025 – 77278** through **77289**, in the amount of **\$405,382.32**

**Checks – June 17, 2025 – 77290** through **77425**, in the amount of **\$368,164.40**

**AB25-065** – Motion Approving Purchase Order with Core & Main

**AB25-066** – Ordinance 1832 Amending NBMC Chapter 2.86 Credit Card Policy

Councilmember Gothelf **MOVED**, seconded by Councilmember Koellen to approve the consent agenda as amended. The motion **PASSED** 6-0.

### **AUDIENCE PARTICIPATION:**

**Debra Landers**, North Bend Art & Industry, extended an invitation on behalf of the Snoqualmie Indian Tribe to attend their National Day of Prayer for the Protection of Native Sacred Places being held on Friday, June 20<sup>th</sup> at 5:30 a.m. at the Lower Falls Parking Lot. Additionally, she encouraged all to check out the classes offered by North Bend Art & Industry's Center for Creativity and reminded everyone to attend the June 21<sup>st</sup> Art Off the Rails event at William H. Taylor Park.

Councilmember Joselyn joined the meeting at 7:08 p.m.

## **COMMISSION AND COMMITTEE REPORTS:**

**Community & Economic Development Committee** – Councilmember Elwood, Chair  
A report of the June 17<sup>th</sup> meeting was provided.

**Finance & Administration Committee** – Councilmember Gothelf, Chair  
A report of the June 10<sup>th</sup> meeting was provided.

**Eastside Fire & Rescue Board Meeting** – Councilmember Gothelf  
A report of the June 12<sup>th</sup> meeting was provided.

**Council Workstudy** – Mayor Pro Tem Joselyn  
A report of the May 27<sup>th</sup> Workstudy was provided.

**Public Health & Safety Committee** – Councilmember Rustik, Chair  
A report of the June 3<sup>rd</sup> meeting was provided.

**Transportation & Public Works Committee** – Councilmember Koellen, Chair  
A report of the May 27<sup>th</sup> meeting was provided.

**Planning Commission**  
A report of the May 21<sup>st</sup> meeting was provided.

**Parks Commission**  
A report of the May 28<sup>th</sup> meeting was provided.

**Economic Development Commission**  
A report of the May 22<sup>nd</sup> and May 28<sup>th</sup> meetings were provided.

**Sound Cities Association Public Issues Committee** – Councilmember Tremolada  
A report of the June 11<sup>th</sup> meeting was provided.

**Regional Law, Safety, and Justice Committee** – Councilmember Torguson  
A report of the May 29<sup>th</sup> meeting was provided.

**SnoValley Chamber of Commerce** – Councilmember Torguson  
A report was provided on upcoming Chamber events.

## **MAIN AGENDA:**

**AB25-068 – Public Hearing Cont., Resolution 2153 Adopting Six Year  
Transportation Improvement Plan (TIP) 2026-2031** **Audio: 25:56**

Deputy City Administrator/Public Works Director Rigos provided the staff report.

**Mayor Miller noted the Public Hearing on a Resolution Adopting the Six Year TIP 2026-2031 was opened at the May 20, 2025 City Council meeting and continued to tonight's meeting.**

**There was no public comment and Mayor Miller closed the Public Hearing at 7:29 p.m.**

Councilmember Koellen **MOVED**, seconded by Councilmember Torguson to approve AB25-068, a resolution adopting the 6-Year Transportation Improvement Plan 2026 – 2031, as a final reading. The motion **PASSED** 7-0.

**AB25-069 – Motion Confirming Appointment of City Administrator**

**Audio: 31:05**

Mayor Miller recommended the confirmation of Amber Emery as City Administrator.

Councilmember Joselyn **MOVED**, seconded by Councilmember Gothelf to approve AB25-069, confirming the Mayor Miller's appointment of Amber Emery as City Administrator. The motion **PASSED** 7-0.

**AB25-070 – Motion Authorizing City Administrator Employment Contract**

**Audio: 36:14**

Administrative Services Director Escobar provided the staff report.

Councilmember Gothelf **MOVED**, seconded by Councilmember Torguson to approve AB25-070, authorizing the Mayor to execute and administer an Employment Agreement with Amber Emery, in a form approved by the City Attorney. The motion **PASSED** 7-0.

**AB25-071 – Ordinance 1833 Amending NBMC Chapter 18.34 RE Design Standards**

**Audio: 38:22**

Associate Planner Hepworth provided the staff report.

Councilmember Koellen **MOVED**, seconded by Councilmember Gothelf to approve AB25-071, an ordinance amending NBMC Chapter 18.34 relating to Design Review Standards and Guidelines & Commercial/Mixed Use/Industrial Design Standards and Guidelines, as a first and final reading. The motion **PASSED** 7-0.

**AB25-072 – Ordinance 1834 Amending Form Based Code**

**Audio: 41:25**

Associate Planner Hepworth provided the staff report.

Councilmember Koellen **MOVED**, seconded by Councilmember Rustik to approve AB25-072, an ordinance amending the North Bend Form-Based Code Regulating Plan, as a first and final reading. The motion **PASSED** 7-0.

**AB25-073 – Resolution 2154 Acknowledging Completion of 2024 Periodic Update**

**Audio: 45:05**

Planning Manager McCarty provided the staff report.

Councilmember Tremolada **MOVED**, seconded by Councilmember Gothelf to approve AB25-073, a resolution acknowledging completion of the 2024 Periodic Update consistent with Washington State Growth Management Act. The motion **PASSED** 7-0.

**AB25-074 – Motion Authorizing 1<sup>st</sup> Amendment to Sallal Water Supply Agreement** **Audio: 48:21**

Deputy City Administrator/Public Works Director Rigos provided the staff report.

Councilmember Tremolada **MOVED**, seconded by Councilmember Koellen to approve AB25-074, authorizing Amendment No. 1 to the Agreement for the Wholesale Supply of Water with Sallal Water Association. The motion **PASSED** 7-0.

**MAYOR, COUNCIL, AND ADMINISTRATOR CONCERNS AND INITIATIVES:**

Councilmember Koellen addressed public safety issues related to E-Bikes and E-Motorcycles in the City and explained the difference between Class 1, 2 & 3 categories.

Councilmember Tremolada noted the Snoqualmie Valley Little League would be hosting All-Star Baseball/Softball Tournaments from June 29<sup>th</sup> through July 13<sup>th</sup> at Torguson Park.

Councilmember Rustik echoed Councilmember Koellen's comments regarding E-Bikes and E-Motorcycles and expressed concern about injuries to drivers and pedestrians from their usage.

Councilmember Gothelf welcomed incoming City Administrator Emery to the City and noted home assessments regarding wildfire safety were available from Eastside Fire & Rescue.

Interim City Administrator Larson noted he looked forward to working with incoming City Administrator Emery and congratulated Human Resources Manager DeBerg for receiving her certification in Human Resource Management.

Mayor Miller spoke regarding the following items:

- June 20<sup>th</sup> Application Deadline for Parks Commission Youth Member Vacancy
- Cycling Access & Mobility Survey available through August 13<sup>th</sup>
- City Website's "Notify Me" Feature
- City Offices Closed June 19<sup>th</sup> in observance of Juneteenth Holiday.

#### **EXECUTIVE SESSION:**

Mayor Miller recessed the meeting for an Executive Session at 8:07 p.m. to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency, pursuant to RCW42.30.110(1)(i). Action was anticipated as a result of the Executive Session, which was expected to last thirty minutes and videotaping of the meeting was paused.

At 8:37 p.m. it was announced to audience members outside the adjournment room that the Executive Session was expected to last an additional twenty minutes.

At 8:58 p.m. it was announced to audience members outside the adjournment room that the Executive Session was expected to last an additional fifteen minutes.

At 9:12 p.m. it was announced to audience members outside the adjournment room that the Executive Session was expected to last an additional five minutes.

At 9:17 p.m. it was announced to audience members outside the adjournment room that the Executive Session was expected to last an additional five minutes.

The regular meeting was reconvened at 9:21 p.m.

Mayor Miller announced a five-minute break at 9:21 p.m.

Mayor Miller resumed the meeting at 9:26 p.m.

Councilmember Rustik **MOVED**, seconded by Councilmember Gothelf to authorize the Mayor to execute and administer a new Interlocal Agreement with Snoqualmie for police services in a form substantially similar to the redlined version presented in the Council meeting tonight. Should Snoqualmie fail to execute the new Interlocal Agreement, the Mayor shall be authorized to initiate litigation and/or assert counterclaims against Snoqualmie to determine contractual rights, obligations, and costs related to the provision of police services . The motion **PASSED** 7-0.

#### **ADJOURNMENT:**

Councilmember Gothelf **MOVED** to adjourn, seconded by Councilmember Elwood. The motion **PASSED** 7-0.

The meeting adjourned at 9:34 p.m.

#### **ATTEST:**

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Mary Miller, Mayor

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Susie Oppedal, City Clerk