

CITY OF NORTH BEND  
CITY COUNCIL SPECIAL WORKSTUDY NOTES  
**September 23, 2025**  
City Hall, 920 SE Cedar Falls Way, North Bend, WA

Mayor Pro Tem Joselyn called the meeting to order at 6:00 p.m.

**Councilmembers Present:** Brenden Elwood (Remote), Alan Gothelf, Mark Joselyn, Heather Koellen, Christina Rustik, Suzan Torguson and Errol Tremolada.

**Staff Present:** Mayor Mary Miller, City Administrator Amber Emery, Acting Police Chief Gary Horejsi, Finance Director Martin Chaw, Community & Economic Development Director James Henderson, Administrative Services Director Lisa Escobar, Communications Manager Bre Keveren, IT Manager Phillip Davenport, Deputy Finance Director Elaine Morse, and Deputy City Clerk Jennifer Bourlin.

Mayor Pro Tem Joselyn announced the presentation for an Ordinance amending NBMC 10.20 regarding E-Motorcycles scheduled for the end of tonight's meeting would be moved up on the agenda and take place first as Item #2.

**Ordinance E-Motorcycles:**

Community & Economic Development Director Henderson discussed a proposed Ordinance creating a new chapter in NBMC 10.10 regarding E-Motorcycles to include the following:

- Definition of an E-Motorcycle
- Required the E-Motorcycle to be registered with the Washington State Department of Licensing and display a valid license plate
- The operator of an E-Motorcycle must have a valid driver's license and motorcycle endorsement
- Guardians are prohibited from authorizing or knowingly permitting a minor in their care to operate an E-Motorcycle
- Required operators obey all traffic laws and that any infractions are subject to a monetary penalty including impound fees
- Required the operator to wear a helmet
- Operator must be 16 years of age or older and cannot transport a passenger

Interim Police Chief Horejsi provided clarification of current laws and provided an update on current issues involving E-Motorcycles and electric scooters.

Mr. Henderson then discussed a proposed Ordinance amending NBMC 10.20 regarding Motorized Foot Scooters that included:

- Reduced speed to 15 miles per hour

- Allowed Motorized Foot Scooters on sidewalks within city limits
- Lowered the age of operators from 16 to 12 years of age or older
- Provide for impoundment and penalties if a motorized foot scooter is operated in a manner that violates the provisions in NBMC Chapter 10.20.

The existing Ordinance required operators to wear a helmet and does not allow transporting a passenger.

After additional discussion, Council consensus was to place both ordinances on the main agenda for Council consideration at the October 7, 2025 Council meeting and Mayor Pro Tem Joselyn asked Councilmembers to forward any additional comments to staff within the week.

### **General Fund Fiscal Sustainability:**

Finance Director Chaw provided a presentation of the General Fund Fiscal Sustainability Analysis that included:

- A recap of discussions to date
- Updated General Fund financial forecast that included King County Sheriff's Office costs and no new revenues
- A 2026 financial plan summary
- Factors driving costs and spending that indicated the primary driver of the increased General Fund spending was the costs of contracting for Public Safety
- Level of service by departments and function

Mr. Chaw reviewed how the General Fund resources were spent by area of expenditure and provided a review of each department, professional services and contracts.

Mr. Chaw reviewed a handout with detailed existing and remaining revenue options available and advised that Human and Community Service Grants would be discussed at a future workstudy to determine funding amounts.

Additionally, he reviewed staff fund allocations, roles and responsibilities, proposed stormwater positions, organizational chart and salary schedule.

Mayor Pro Tem Joselyn recessed the meeting for a five-minute break at 8:08 p.m.

The meeting reconvened at 8:13 p.m.

### **Middle Fork Development Update:**

Community & Economic Development Director Henderson provided an update about the Middle Fork Development. The Washington State Military Department currently owns

the 35-acre parcel. Middle Fork Property Development, LLC has submitted a Master Plan for the 35-acre parcel with two options:

- Commercial and light manufacturing development (35 acres)
- Commercial development (10 acres) and National Guard Facility (25 acres)

He noted the master plan was currently under review and would come before a Hearing Examiner in mid-November 2025 and added that the developer has submitted a 10-acre binding site plan for their first commercial project; the Military Department would retain ownership of the remaining 25-acres.

He then discussed the goals for the Army National Guard Facility, timeline, site concept and noted it would consolidate 700 part-time and 40 full-time soldiers to support continuing operations, training and unit transformation and maintenance requirements.

Mr. Henderson then reviewed a potential redevelopment site called Project 34 that was located near exit 34 off Interstate 90. The site would establish a public-private partnership to redevelop the Weyerhaeuser and Heidelberg Materials site for an enhanced truck parking facility and the National Guard Readiness Center. The proposal included the following:

- Expanding the Urban Growth Area to incorporate it into the city to serve the location with water and sewer
- Relocate truck parking from its current location at the Travel Centers of America
- Relocation of truck parking and National Guard allows the City of North Bend to develop “Truck Town” to its highest and best usage
- Provide a state-wide solution to truck parking on Interstate 90 to support Washington State’s economic growth
- Deliver a state-of-the-art truck parking and service facility
  - Partner with a private developer and secure State and Federal funds to construct road improvements to serve the facility
- Support the City of North Bend’s economic development and revenue goals to meet levels of service expected by residents and businesses

## **Adjournment**

The Workstudy closed at 8:45 p.m.

ATTEST:

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Mark Joselyn, Mayor Pro Tem

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Jennifer Bourlin, Deputy City Clerk