



CITY COUNCIL MEETING*

January 20, 2026 – Agenda

City Hall, 920 SE Cedar Falls Way, North Bend, Washington

7:00 P.M. – CALL TO ORDER, ROLL CALL, FLAG SALUTE

APPROVAL OF JANUARY 20, 2026 AGENDA

CONSENT AGENDA:

		Pg.#
1) Minutes	City Council Meeting of January 6, 2026	1
2) Checks	December 31, 2025 – 78303 through 78350 , in the amount of \$1,200,785.95 January 20, 2026 – 78351 through 78386 , in the amount of \$610,934.72	
3) AB26-003	Motion – Authorizing ILA Addendum with Sunnyside for Jail Interim Chief Horejsi Services	7

AUDIENCE PARTICIPATION: (Please restrict comments to 3 minutes)

ANNOUNCEMENTS, PRESENTATIONS, APPOINTMENTS:

4) Presentation	Parks Commission Report & 2026 Work Plan	Commissioner Braun	23
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COMMISSION AND COMMITTEE REPORTS:

Planning Commission	Community & Economic Development – Councilmember Torguson
Parks Commission	Finance & Administration – Councilmember Rustik
Economic Development Commission	Public Health & Safety – Councilmember Elwood
Regional Committees	Transportation & Public Works – Councilmember Koellen
	Mayor Pro Tem – Councilmember Tremolada
	Eastside Fire & Rescue Board – Councilmember Rustik

INTRODUCTIONS:

5) AB26-004	Ordinance – Amending 2025-2026 Budget	Mr. Chaw	27
6) AB26-005	Motion – Authorizing Agreement with NeoGov for Human Resource & Payroll Software	Ms. Morse	43
7) AB26-006	Motion – Authorizing Contract with Valley Defenders for Public Defender Services	Ms. Escobar	53
8) AB26-007	Motion – Confirming 2026 Human/Community Services Grant Funding	Ms. Escobar	63

MAYOR, COUNCIL & ADMINISTRATOR CONCERNS AND INITIATIVES: (Business and general information presented that may be deliberated upon by the Council. Formal action may be deferred until a subsequent meeting; immediate action may be taken upon a vote of a majority of all members of the Council.)

ADJOURNMENT:



***PLEASE NOTE:** Members of the public may choose to attend the meeting in person or by teleconference. Members of the public attending the meeting in-person will have an opportunity to provide public comment and if attending the meeting by teleconference may submit written comments via in-person drop off, mail, fax, or e-mail to Clerks@northbendwa.gov. All written comments must be received by 5 p.m. on the day of the scheduled meeting and may not exceed 350 words. If an individual requires accommodation to allow for remote oral comment because of a difficulty attending a meeting of the governing body, the City requests notice of the need for accommodation by 5:00 p.m. on the day of the scheduled meeting. Participants can request accommodation to be able to provide a remote oral comment by contacting the City Clerk's Office in person, by phone (425) 888-1211 or by email: Clerks@northbendwa.gov. No other remote public comment will be permitted.

Those wishing to access the meeting by teleconference will be required to have a registered Zoom account and display your full name to be admitted to the online meeting.

Zoom Meeting Information:

To Sign Up for a Zoom Account: <https://zoom.us/join>

Meeting ID: 409 007 2718

Call In Phone Number: 1-253-215-8782

NORTH BEND CITY COUNCIL MINUTES

January 6, 2026

City Hall, 920 SE Cedar Falls Way, North Bend, Washington

CALL TO ORDER, ROLL CALL:

Mayor Miller called the regular meeting to order at 7:00 p.m.

Councilmembers Present: Elwood, Joselyn, Koellen, McFarland, Rustik, Torguson and Tremolada.

Councilmember Torguson requested Item #2 – Payroll Vouchers be moved off of the Consent Agenda and on to the Main Agenda for discussion.

Councilmember Tremolada **MOVED**, seconded by Councilmember Rustik to approve the January 6, 2026 City Council meeting agenda as set forth with the exception of Councilmember Torguson's request to move Item #2 – Payroll Vouchers off of the Consent Agenda for discussion. The motion **PASSED** 7-0.

CONSENT AGENDA:

Minutes – City Council Meeting of December 2, 2025

Checks – December 16, 2025 – 78177 through 78236, in the amount of **\$1,419,483.10**

December 26, 2025 – 78241 through 78243, in the amount of **\$65,113.65**

December 30, 2025 – 78251 through 78299, in the amount of **\$1,513,538.57**

January 6, 2026 – 78300 through 78302, in the amount of **\$19,145.15**

Councilmember Joselyn **MOVED**, seconded by Councilmember Tremolada to approve the consent agenda as amended. The motion **PASSED** 7-0.

Councilmember Torguson **MOVED**, seconded by Councilmember Rustik to approve the payroll vouchers listed on today's January 6, 2026 agenda with the following three conditions:

- Exclusion and Recategorization - Title 2.07 Violation: That the Council refuses to ratify any and all payments issued to the "Administrative Services Director" title, as this position was previously revoked/repealed and does not exist in NBMC Title 2.07. I move that these specific funds be immediately recategorized as "unrecognized/uncertified expenditures" in the City's financial records until a legal resolution is passed by this body.
- Limitations: The Council ratifies all vouchers only at the 2025 pay scales authorized by Ordinance 1823. We hereby reject and withhold any pay scale increases for 2026 that have not been legally adopted by ordinance, as required by RCW 35A.12.130.

- Directive to Cure: That the Council directs the Mayor to direct staff to provide the following to the January 20th Council Meeting or at the latest the January 2026 Workstudy:
 - The Finance Director will provide a certified report of all funds paid to the revoked Administrative Services Director title since the repeal of Title 2.07. This report will be retained for auditing purposes for the State Auditor's Office to ensure full transparency and the mitigation of Council liability.
 - The City Attorney will draft an ordinance to reconcile with the Municipal Code and with current staffing.
 - A formal plan to reallocate the "unrecognized funds" once – and only once – the full legal compliance is met.

EXECUTIVE SESSION:

Mayor Miller recessed the meeting for an Executive Session at 7:08 p.m. to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency, pursuant to RCW42.30.110(1)(i). Action was anticipated as a result of the Executive Session, which was expected to last thirty minutes and videotaping of the meeting was paused.

City Attorney Rosenberg was present for the Executive Session.

The regular meeting was reconvened at 7:39 p.m.

The motion **FAILED** 6-1 (Elwood, Joselyn, Koellen, McFarland, Rustik, Tremolada).

Councilmember Tremolada **MOVED**, seconded by Councilmember Rustik to approval Item #2 – Payroll – **December 5, 2025 – 78171** through **78176**, in the amount of **\$377,195.29**
December 19, 2025 – 78237 through **78240**, in the amount of **\$334,549.59**
December 31, 2025 – 78244 through **78250**, in the amount of **\$528,047.27**

The motion **PASSED** 6-1 (Torguson).

AUDIENCE PARTICIPATION:

Debra Landers, North Bend Art & Industry, provided an update on the organization's activities and upcoming classes and invited all to attend the January 13th Tuesday Museday Artists Reception from 6 – 8 p.m. at their facility located at 1533 Bendigo Boulevard.

Jim Mayhew, Mayor, City of Snoqualmie, introduced himself and noted he looked forward to working with the City of North Bend on various goals for the Upper Snoqualmie Valley.

Jim Curtis, North Bend resident, expressed concern about the flooding near EJ Roberts Park and Thrasher Avenue and requested the City address the culverts and ditches in the area to alleviate the issue. Additionally, he requested the City consider changing the name of EJ Roberts Park.

ANNOUNCEMENTS, PRESENTATIONS, APPOINTMENTS:

Proclamation – National Mentoring Month

Audio: 20:34

Mayor Miller read a proclamation declaring January 2026 as National Mentoring Month in the City of North Bend. Empower Youth Network Program Coordinator Kathy Hyland and Mentor Volunteer Michael Rosenow were on hand to accept the proclamation.

AB26-001 – 2026 Council Standing Committee Appointments

Audio: 29:08

Mayor Pro Tem Tremolada proposed the following 2026 Council Committee appointments for Council's consideration:

Community & Economic Development Committee:

Chair – Councilmember Torguson

Members – Councilmember Elwood, Councilmember Joselyn

Budget, Finance & Administration Committee:

Chair – Councilmember Rustik

Members – Councilmember Joselyn, Councilmember McFarland

Public Health & Safety Committee:

Chair – Councilmember Elwood

Members – Councilmember Koellen, Councilmember Torguson

Transportation & Public Works Committee:

Chair – Councilmember Koellen

Members – Councilmember McFarland, Councilmember Rustik

Councilmember Tremolada **MOVED**, seconded by Councilmember Joselyn to approve AB26-001 confirming the 2026 appointments to the Council's Standing Committees. The motion **PASSED 7-0**.

INTRODUCTIONS:

AB26-002 – Resolution 2175 Ratifying Proclamation of Emergency

Audio: 31:40

City Administrator Emery, Public Works Director Mohr, Community & Economic Director Henderson and Emergency Management Coordinator DeBerg provided the staff report.

Councilmember Tremolada **MOVED**, seconded by Councilmember Elwood to approve AB26-002, a resolution ratifying and confirming December 10, 2025, Proclamation of Local Emergency. The motion **PASSED** 7-0.

MAYOR, COUNCIL, AND ADMINISTRATOR CONCERNS AND INITIATIVES:

Mayor Miller, City Administrator Emery and Councilmembers welcomed new Councilmember McFarland and noted they looked forward to working with him.

Councilmember McFarland addressed community concerns about the City's future service levels and budgetary issues and noted he looked forward to supporting and assisting fellow Councilmembers in providing the policy and budgetary guidance so City staff can address those concerns. Additionally, he discussed the challenging times for the country and encouraged all to listen to the song "For What It's Worth" by Buffalo Springfield.

Councilmember Joselyn echoed Councilmember McFarland's concerns about the state of the country and expressed to residents that government does have a role in making their lives better and that he was honored to serve and work towards that end.

Councilmember Tremolada commented on the effects flooding had on local businesses and encouraged all to shop local. Additionally, he stressed the importance of mental health and encouraged all to reach out to family and friends to ensure they are well.

Councilmember Rustik extended new year's greetings and noted she looked forward to a successful 2026.

Councilmember Koellen thanked City staff for their efforts during the recent flood event and thanked members of the community for checking on the welfare of their friends and neighbors during the event.

Councilmember Torguson expressed concern about the lack of a 2026 Salary Schedule and requested an interim solution until a formal one could be put in place. Additionally, she requested financial reports be provided to Council.

Councilmember Elwood noted he was glad to say goodbye to 2025 and looked forward to 2026 and what the Council could achieve for the betterment of the community.

City Administrator Emery extended new year's greetings and noted she looked forward to working with Staff and Council to complete various projects in 2026.

Mayor Miller spoke regarding the following items:

- City's 2026 Designation of Tree City USA
- 2026 Snowplow Routes
- Next Workstudy on January 27th 7 p.m. @ City Hall
- City Offices Closed on January 19th for MLK Jr. Day

ADJOURNMENT:

Councilmember Elwood **MOVED** to adjourn, seconded by Councilmember Koellen. The motion **PASSED** 7-0.

The meeting adjourned at 8:28 p.m.

ATTEST:

Mary Miller, Mayor

Susie Oppedal, City Clerk

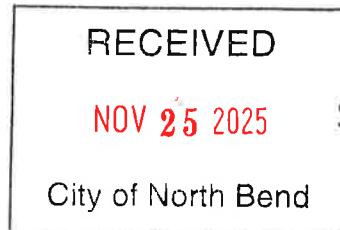


City Council Agenda Bill

SUBJECT:	Agenda Date: January 20, 2026	AB26-003	
Motion Authorizing the Mayor to Execute and Administer an Addendum to the Interlocal Agreement with the City of Sunnyside for Jail Services	Department/Committee/Individual		
	Mayor Mary Miller		
	City Administrator – Amber Emery	X	
	City Attorney – Kendra Rosenberg		
	City Clerk – Susie Oppedal		
	Administrative Services – Lisa Escobar		
	Comm. & Economic Development – James Henderson		
	Finance – Martin Chaw		
	Public Works – Tom Mohr		
	Police – Chief Gary Horejsi	X	
Attachments: Proposed Addendum to Interlocal Agreement for Jail Services, Current Interlocal Agreement			
SUMMARY STATEMENT:			
On or about October 18, 2023, the City of North Bend and the City of Sunnyside (Cities) first entered into an Interlocal Agreement (“ILA”) for the provision of jail services. The current ILA provides for long-term post sentencing confinements (i.e., sentences greater than 30 days). Additionally, the City of Sunnyside, acting through Sunnyside Correctional staff, will provide weekly transportation from the Issaquah Jail or South Correction Entity (“SCORE”) at no extra cost to the City of North Bend. The current ILA allows for termination at any time by the City of North Bend or the City of Sunnyside. The City of Sunnyside has proposed an addendum to the City of North Bend with a rate adjustment for 2026. This rate change was first brought to the Public Health and Safety Committee on December 2 nd . The rates for confinement at the Sunnyside Jail facility are:			
Rate in 2025			
• Non-guaranteed rate: \$68.99			
Rate for 2026			
• Non-guaranteed rate \$76.59			
Below is a breakdown of the City’s other current contracts for jail services as a comparison.			
<u>Jail Provider</u> City of Issaquah	<u>Booking Fee</u> \$20.00	<u>Daily Fee</u> \$150.00	<u>Mental Health Services Provided</u> No
APPLICABLE BRAND GUIDELINES: Consistent delivery of quality basic services.			
COMMITTEE REVIEW AND RECOMMENDATION The Public Health & Safety Committee reviewed this item at its December 2, 2025 and January 6, 2026 meetings and recommended approval and placement on the Consent Agenda.			
RECOMMENDED ACTION: MOTION to approve AB26-003, authorizing the Mayor to execute and administer an Addendum to the Interlocal Agreement with the City of Sunnyside for jail services, in a form and content acceptable to the City Attorney.			

City Council Agenda Bill

RECORD OF COUNCIL ACTION		
<i>Meeting Date</i>	<i>Action</i>	<i>Vote</i>
January 20, 2026		



Council Packet January 20, 2026
City of Sunnyside
818 East Edison Avenue
Sunnyside, Washington 98944
(509) 836-6305 Office

**INTERLOCAL AGREEMENT BETWEEN THE CITY OF SUNNYSIDE, WASHINGTON
AND THE CITY OF NORTH BEND, WASHINGTON, FOR THE HOUSING OF INMATES**

ADDENDUM

THIS ADDENDUM TO OUR INTERLOCAL AGREEMENT (hereinafter referred to as "Addendum") is made and entered into by and between the City of Sunnyside, Washington and the City of North Bend, Washington;

WHEREAS, the City of Sunnyside and The City of North Bend already have an existing Agreement for the housing of inmates;

WHEREAS, the City of Sunnyside desires to further modify the existing Agreement as set forth in this Addendum;

NOW THEREFORE, in consideration of the mutual covenants, condition and promises contained herein, the parties hereto mutually agree as follows:

SECTION 6(a) COMPENSATION shall be repealed and replaced with:

(a) Rates. Sunnyside agrees to accept and house North Bend inmates for compensation per inmate at the rate of \$76.59 per day. The date of booking into the Sunnyside Jail of any North Bend inmate shall be charged a minimum of a full daily rate per inmate regardless of the time of booking within a 24 hour period. The date of release from the Sunnyside Jail and/or returned to North Bend, regardless of the time frame within a 24 hour day shall not constitute a charge by the City of Sunnyside against the City of North Bend.

This Addendum shall be effective from January 1, 2026 or once fully endorsed by both parties, whichever is later.

The remainder of the original Agreement remains unchanged.

CITY OF SUNNYSIDE

City Manager

DATE: 11/10/2025

ATTEST:

City Clerk

CITY CONTRACT NO: A-20210-20
RESOLUTION NO: 2024-83
COUNCIL MTG: 11/12/2024

CITY OF NORTH BEND

City Manager

DATE: _____

ATTEST:

City Clerk

WHEN RECORDED RETURN TO:

City of Sunnyside, Washington
818 East Edison
Sunnyside, WA 98944

**INTERLOCAL AGREEMENT BETWEEN THE CITY OF SUNNYSIDE, WASHINGTON
AND THE CITY OF NORTH BEND, WASHINGTON, FOR THE HOUSING OF
INMATES**

THIS INTERLOCAL AGREEMENT is made effective this 1st day of January, 2025, by and between THE CITY OF NORTH BEND, Washington, hereinafter referred to as "NORTH BEND", and the City of Sunnyside, Washington, hereinafter referred to as "Sunnyside", each party having been duly organized and now existing under the laws of the State of Washington.

WITNESSETH:

WHEREAS, Sunnyside and NORTH BEND are authorized by law to have charge and custody of the Sunnyside City Jail and NORTH BEND prisoners or inmates, respectively; and

WHEREAS, NORTH BEND wishes to designate Sunnyside as a place of confinement for the incarceration of one or more inmates lawfully committed to its custody; and

WHEREAS, Sunnyside is desirous of accepting and keeping in its custody such inmate(s) in the Sunnyside Jail for a rate of compensation mutually agreed upon by the parties hereto; and

WHEREAS, RCW 39.34.080 and other Washington law, as amended, authorizes any city to contract with any other city/county to perform any governmental service, activity or undertaking which each contracting city/county is authorized by law to perform; and

WHEREAS, the governing bodies of each of the parties hereto have determined to enter into this Agreement as authorized and provided for by RCW 39.34.080 and other Washington law, as amended,

NOW, THEREFORE, in consideration of the above and foregoing recitals, the payments to be made, the mutual promises and covenants herein contained, and for other good and valuable consideration, the parties hereto agree as follows:

1. GOVERNING LAW. The parties hereto agree that, except where expressed otherwise, the laws and administrative rules and regulations of the State of Washington shall govern in any matter relating to an inmate(s) confined pursuant to this Agreement.

2. DURATION. This Agreement shall enter into full force and effect from the effective date and end December 31, 2025, subject to earlier termination as provided by Section 3 herein. This agreement shall be renewed automatically for like successive periods of 12 months under such terms and conditions as the parties may determine. Nothing in this Agreement shall be construed to require NORTH BEND to house inmates in Sunnyside continuously.

3. TERMINATION.

(a) By either party. This Agreement may be terminated by written notice from either party to the other party and to the State Office of Financial Management as required by RCW 70.48.090 stating the grounds for said termination and specifying plans for accommodating the affected prisoners. This Agreement may only be terminated by ninety (90) days written notice of termination of this Agreement, to all parties to this Agreement and the State Office of Financial Management. The Notice of termination shall state the ground for termination and the specific plans for accommodating the affected jail population. The notice must be delivered by regular mail to the contact person identified herein. Termination shall become effective ninety (90) days after receipt of such notice. Within said ninety (90) days, North Bend agrees to remove its inmate(s) from Sunnyside.

(b) By NORTH BEND due to lack of funding. The obligation of NORTH BEND to pay Sunnyside under the provision of this Agreement beyond the current fiscal year is expressly made contingent upon the appropriation, budgeting availability of sufficient funds by NORTH BEND. In the event that such funds are not budgeted, appropriated or otherwise made available for the purpose of payment under this Agreement at any time after the current fiscal year, then NORTH BEND shall have the option of terminating the Agreement upon written notice to Sunnyside, except that all services provided to that point shall be compensated at the agreed rate. The termination of this Agreement for this reason will not cause any penalty to be charged to NORTH BEND.

(c) Termination for Breach. In the event NORTH BEND breaches or fails to perform or observe any of the terms or conditions herein, and fails to cure such breach or default within seven (7) days of Sunnyside giving NORTH BEND written notice thereof, or, if not reasonably capable of being cured within such seven (7) days, within such other period of time as may be reasonable in the circumstances, Sunnyside may terminate NORTH BEND's rights under this Agreement in addition to and not in limitation of any other remedy of Sunnyside at law or in equity, and the failure of Sunnyside to exercise such right at any time shall not waive Sunnyside's right to terminate for any future breach or default.

(d) In the event of termination of this agreement for any reason, NORTH BEND shall compensate Sunnyside for prisoners housed by Sunnyside after notice of such termination until NORTH BEND retakes its inmates in the same manner and at the same rates as if this agreement had not been terminated.

4. **MAILING ADDRESSES.** All notices, reports, and correspondence to the respective parties of this Agreement shall be sent to the following:

To Sunnyside:	City of Sunnyside 818 E. Edison Avenue Sunnyside, WA 98944
Primary Contact Person:	Andrew Gutierrez, Corrections Sergeant 509-836-6200, agutierrez@sunnyside-wa.gov
Secondary Contact:	Robert Layman, Chief of Police 509-836-6200, rlayman@sunnyside-wa.gov
To NORTH BEND:	City of North Bend 920 SE Cedar Falls Way, North Bend, WA ap@northbendwa.gov
Primary Contact Person:	<i>Brian Lynch, Chief</i> 425.888.3333 #2, BLynch@snoqualmiewa.gov
Secondary Contact:	Horejsi, Gary, Captain 425.888.3333, ghorejsi@snoqualmiewa.gov Communications: 425.888.3333

Notices mailed shall be deemed given on the date mailed. The Parties shall notify each other in writing of any change of address.

5. **DEFINITIONS.** The Parties hereby agree that the following terms shall have the specified meanings unless indicated otherwise herein:

(a) **Day.** A twenty-four-hour-long unit of time commencing at 00:00:00 a.m., and ending 23:59:59 p.m.

(b) **Inmate Classifications** shall be pursuant to the Sunnyside's Objective Jail Inmate Classification System which is modeled after the National Institute of Corrections Jail Classification System:

- (i) "**Minimum**" classification shall apply to those inmates who present a low risk to staff and the community.
- (ii) "**Medium**" classification shall apply to those inmates who present a moderate risk to staff and the community.
- (iii) "**Maximum**" classification shall apply to those inmates who present a substantial risk to staff and the community.

6. COMPENSATION.

(a) Rates. Sunnyside agrees to accept and house NORTH BEND inmates for compensation per inmate at the rate of \$68.99 per day. This includes minimum and medium classification inmates. The parties agree that Sunnyside will not charge a separate booking fee in addition to such rate. The date of booking into the Sunnyside Jail of NORTH BEND inmates shall be charged a minimum of a full daily rate per inmate regardless of the time of booking within a 24-hour period. The date of release from Sunnyside Corrections and/or returned to NORTH BEND, regardless of the time frame within a 24-hour day shall not constitute a charge by the City of Sunnyside against NORTH BEND.

(b) Billing and Payment. Sunnyside agrees to provide NORTH BEND with an itemized invoice listing all names of housed inmates, the case/citation number, the number of days housed (including the date and time of booking and date and time of release), and the payment amount due. Sunnyside agrees to provide said invoice by the 10th of each month. NORTH BEND agrees to make payment to the City of Sunnyside within *thirty* (30) days of receipt of such invoice for the amount billed for the previous calendar month.

(c) Transportation of inmates is included in the cost and is provided by Sunnyside Corrections.

7. RIGHT OF INSPECTION. NORTH BEND shall have the right to inspect, at all reasonable times, all Sunnyside facilities in which inmates of NORTH BEND are confined in order to determine if such jail maintains standards of confinement acceptable to NORTH BEND and that such inmates therein are treated equally regardless of race, religion, color, creed or national origin; provided, however, that Sunnyside shall be obligated to manage, maintain and operate its facilities consistent with all applicable federal, state and local laws and regulations.

8. FURLoughs, PASSES, AND WORK RELEASE. Sunnyside agrees that no early releases or alternatives to incarceration, including furloughs, passes, work crews,

electronic home detention or work release shall be granted to any inmate housed pursuant to this Agreement without written authorization by the committing court.

9. INMATE ACCOUNTS. Sunnyside shall establish and maintain an account for each inmate received from NORTH BEND and shall credit to such account all money which is received and shall make disbursements, debiting such accounts in accurate amounts for the inmate's personal needs. Disbursements shall be made in limited amounts as are reasonably necessary for personal maintenance. Sunnyside shall be accountable to NORTH BEND for such inmate funds. At either the termination of this Agreement, the inmate's death, and release from incarceration or return to either NORTH BEND or indefinite release to the court, the inmate's money shall be refunded in the form of a pre-paid debit card or check issued to the inmate at the time of their release or transfer.

10. INMATE PROPERTY. NORTH BEND may transfer to Sunnyside only agreed amounts of personal property of NORTH BEND inmates recovered from or surrendered by inmates to NORTH BEND upon booking. Only those items which fit into a 12-inch by 14-inch bag will be allowed on transports, when such transports are conducted by Sunnyside Jail Personnel. Additional legal material or personal belongings may be shipped to the Sunnyside Jail at the expense of the inmate or NORTH BEND.

11. RESPONSIBILITY FOR OFFENDER'S CUSTODY. It shall be the responsibility of Sunnyside to confine the inmate or inmates; to provide treatment, including the furnishing of subsistence and all necessary medical and hospital services and supplies; to provide for the inmates' physical needs; to make available to them programs and/or treatment consistent with the individual needs; to retain them in said custody; to supervise them; to maintain proper discipline and control; to make certain that they receive no special privileges and that the sentence and orders of the committing court in the State are faithfully executed; provided that nothing herein contained shall be construed to require the City of Sunnyside, or any of its agents, to provide service, treatment, facilities or programs for any inmates confined pursuant to this Agreement, which it does not provide for similar inmates not confined pursuant to this Agreement. Nothing herein shall be construed as to require Sunnyside to provide services, treatment, facilities or programs to NORTH BEND inmates above, beyond or in addition to that which is required by applicable law.

12. MEDICAL SERVICES.

(a) Inmates deemed NORTH BEND inmates shall receive such medical, psychiatric and dental treatment when **emergent** and necessary to safeguard their health while housed in Sunnyside. Sunnyside shall provide or arrange for the providing of such medical, psychiatric and dental services. Except for routine minor medical services provided in the Sunnyside Jail, NORTH BEND shall pay directly or reimburse Sunnyside for any and all costs associated with the delivery of any emergency and/or major medical service provided to NORTH BEND inmates. NORTH BEND shall be responsible for any

and all **emergent** medical, dental and psychiatric treatment provided outside of the Sunnyside Jail and shall be billed therefor.

(b) An adequate record of all such services shall be kept by Sunnyside for NORTH BEND's review at its request, to the extent consistent with confidentiality regulations. Any medical or dental services requiring treatment from providers outside of the Sunnyside Jail shall be reported to NORTH BEND as soon as time permits.

(c) Should medical, psychiatric or dental services require hospitalization, NORTH BEND agrees to compensate Sunnyside dollar for dollar any amount expended, or cost incurred in providing the same; provided that, except in emergencies, NORTH BEND will be notified by contacting the duty supervisor at NORTH BEND prior to the inmate's transfer to a hospital, if and when circumstances allow, or as soon afterward as practicable.

(d) Sunnyside will make all reasonable efforts to ensure that medical care providers providing services to NORTH BEND inmates adhere to payment requirements of RCW 70.48.130 when such services are not billed directly to NORTH BEND by the medical care provider. Sunnyside may elect to have the medical care provider(s) bill NORTH BEND directly. NORTH BEND will have the responsibility for notifying medical care providers of these payment requirements when billed directly by medical care providers.

13. **DISCIPLINE**. Sunnyside shall have physical control over and power to execute disciplinary authority over all inmates of NORTH BEND. However, nothing contained herein shall be construed to authorize or permit the imposition of a type of discipline prohibited by applicable law.

14. **RECORDS AND REPORTS**.

(a) NORTH BEND shall forward to Sunnyside before or at the time of delivery of each inmate, a copy of all inmate records pertaining to the inmate's present incarceration. If additional information is requested regarding a particular inmate, the parties shall mutually cooperate to provide any additional information in a timely manner.

(b) Sunnyside shall keep all necessary and pertinent records concerning such inmates in the manner mutually agreed upon by the parties hereto. During an inmate's confinement in Sunnyside, NORTH BEND shall upon request be entitled to receive and be furnished with copies of any report or record associated with said inmate(s) incarceration.

15. **REMOVAL FROM THE JAIL**. An inmate of NORTH BEND legally confined in Sunnyside shall not be removed from the jail by any person without written authorization from THE NORTH BEND or by order of any court having jurisdiction. NORTH BEND hereby designates the Corrections Sergeant as the official authorized to direct Sunnyside

to remove NORTH BEND inmates from the Sunnyside Jail. Sunnyside agrees that no early releases or alternatives to incarceration, including furloughs, passes, work release, work crews or electronic home detention shall be granted to any inmate without written authorization from the committing court. This paragraph shall not apply to an emergency necessitating the immediate removal of the inmate for medical, dental, psychiatric treatment or other catastrophic condition presenting an eminent danger to the safety of the inmate or to the inmates or personnel of the Sunnyside Jail. In the event of any such emergency removal, Sunnyside shall inform NORTH BEND of the whereabouts of the inmate or inmates so removed, at the earliest practicable time, and shall exercise all reasonable care for the safe keeping and custody of such inmate or inmates.

16. ESCAPES. In the event any NORTH BEND inmate escapes from Sunnyside's custody, Sunnyside will use all reasonable means to recapture the inmate. The escape shall be reported immediately to NORTH BEND. Sunnyside shall have the primary responsibility for and authority to direct the pursuit and retaking of the inmate or inmates within its own territory. Any cost in connection therewith shall be chargeable to and borne by Sunnyside; however, Sunnyside shall not be required to expend unreasonable amounts to pursue and return inmates from other counties, states or other countries.

17. DEATH OF AN INMATE.

(a) In the event of the death of a NORTH BEND inmate, the Yakima County Coroner shall be notified. NORTH BEND shall receive copies of any records made at or in connection with such notification.

(b) Sunnyside shall immediately notify NORTH BEND of the death of a NORTH BEND inmate, furnish information as requested and follow the instructions of NORTH BEND regarding the disposition of the body. NORTH BEND hereby designates the Chief of Police as the official authorized to request information from and provide instructions to Sunnyside regarding deceased inmates. The body shall not be released except on written order of said appropriate official(s) of NORTH BEND. Written notice shall be provided within three weekdays of receipt by NORTH BEND of notice of such death. All expenses relative to any necessary preparation of the body and shipment charges shall be paid by NORTH BEND. With NORTH BEND's consent, to be obtained on an individual basis, Sunnyside may arrange for burial and all matters related or incidental thereto, and all such expenses shall be paid by NORTH BEND. The provisions of this paragraph shall govern only the relations between or among the parties hereto and shall not affect the liability of any relative or other person for the disposition of the deceased or for any expenses connected therewith.

(c) NORTH BEND shall receive a certified copy of the death certificate for any of its inmates who have died while in the City of Sunnyside's custody.

18. **RETAKING OF INMATES.** Upon request from Sunnyside, NORTH BEND shall, at its expense, retake any NORTH BEND inmate within *thirty-six* (36) hours after receipt of such request. In the event the confinement of any NORTH BEND inmate is terminated for any reason, NORTH BEND shall, at its expense, retake such inmate at the Sunnyside Facility.

19. **HOLD HARMLESS AND INDEMNIFICATION.**

(a) Nothing contained in this Section or this Agreement shall be construed to create a right of indemnification in any third party.

(b) The terms of section 19 shall survive the termination or expiration of this Agreement.

19.1 **SUNNYSIDE – HOLD HARMLESS AND INDEMNIFICATION.** Sunnyside agrees to hold harmless, indemnify and defend The City of NORTH BEND, its officers, agents and employees, from and against any and all claims, losses, or liability, for injuries, sickness or death of persons, or damage to property, arising out of any willful misconduct, negligent act, error, or omission of Sunnyside, its officials, officers, agents, volunteers or employees, in connection with the services required by this agreement, provided, however, that:

(a) Sunnyside's obligations to indemnify, defend and hold harmless shall not extend to injuries, sickness, death or damage caused by or resulting from the sole willful misconduct or negligence of NORTH BEND, its officials, agents, officers, employees or volunteers; and

(b) In the event that the officials, agents, officers, and/or employees of both NORTH BEND and Sunnyside are negligent, each party shall be liable for its contributory share of negligence for any resulting suits, actions, claims, liability, damages, judgments, costs and expenses (including reasonable attorney's fees).

19.2 **NORTH BEND – HOLD HARMLESS AND INDEMNIFICATION.** NORTH BEND agrees to hold harmless, indemnify and defend Sunnyside, its officers, agents and employees, from and against any and all claims, losses, or liability, for injuries, sickness or death of persons, or damage to property, arising out of any willful misconduct or negligent act, error, or omission of NORTH BEND, its officials, officers, agents, volunteers or employees, in connection with the services required by this agreement, provided, however, that:

(a) NORTH BEND's obligations to indemnify, defend and hold harmless shall not extend to injuries, sickness, death or damage caused by or resulting from the sole willful misconduct or negligence of Sunnyside, its agents, officers, employees or volunteers; and

(b) In the event that the officials, agents, officers, and/or employees of both NORTH BEND and Sunnyside are negligent, each party shall be liable for its contributory share of negligence for any resulting suits, actions, claims, liability, damages, judgments, costs and expenses (including reasonable attorney's fees).

20. RIGHT OF REFUSAL AND TRANSPORTATION.

(a) Sunnyside shall have the right to refuse to accept any inmate from NORTH BEND when, in the opinion of Sunnyside, its inmate census is at capacity such that there is a substantial risk that, through usual operation of the jail, the reasonable operational capacity limits of the jail might be reached or exceeded.

(b) Sunnyside shall further have the right to refuse to accept any inmate from NORTH BEND who, in the judgment of Sunnyside, has a current illness or injury which may adversely affect the operations of the Sunnyside Jail, has a history of serious medical problems, presents a substantial risk of escape, or presents a substantial risk of injury to other persons or property, or is classified as a maximum-security inmate pursuant to Sunnyside's Objective Jail Classification System.

(c) NORTH BEND prisoners incarcerated in Sunnyside pursuant to this Agreement shall be transported to Sunnyside by and at the expense of Sunnyside and shall be returned, if necessary, to NORTH BEND's custody by Sunnyside personnel and at Sunnyside's expense provided that notice of the necessity of transport is received by Sunnyside *three* (3) days prior to time of expected transport.

21. INDEPENDENT CONTRACTOR. In providing services under this contract, Sunnyside is an independent contractor and neither it nor its officers, agents or employees are employees of NORTH BEND for any purpose, including responsibility for any federal or state tax, industrial insurance or Social Security liability. Neither shall the provision of services under this Agreement give rise to any claim of career service or civil service rights, which may accrue to an employee of NORTH BEND under any applicable law, rule or regulation.

22. GENERAL PROVISIONS.

(a) Severability. In the event any provisions of this Agreement shall be determined to be unenforceable or otherwise invalid for any reason, such provisions shall be enforced and valid to the extent permitted by law. All provisions of this Agreement are severable, and the unenforceability or invalidity of a single provision herein shall not affect the remaining provisions.

(b) Dispute Resolution. In the event of a dispute regarding the enforcement, breach, default, or interpretation of this Agreement, the parties shall first meet in a good faith effort to resolve such dispute. In the event the dispute cannot be resolved by

agreement of the parties, said dispute shall be resolved by Washington Superior Court, with venue placed in Sunnyside, Yakima County, Washington. Each party shall bear its own attorney fees and costs.

(c) Waiver of Breach. The waiver by either party of the breach of any provision of this Agreement by the other party must be in writing and shall not operate nor be construed as a waiver of any subsequent breach by such other party.

(d) Savings Clause. Nothing in this Agreement shall be construed so as to require the commission of any act contrary to law, and wherever there is any conflict between any provisions of this Agreement and any statute, law, public regulation or ordinance, the latter shall prevail, but in such event, the provisions of this Agreement affected shall be severed only to the extent necessary to bring it within legal requirements.

(e) Filing. This Agreement shall be filed with the Yakima County Auditor's Office or, alternatively, listed by subject on each or either party's website or other electronically retrievable public source pursuant to RCW 39.34.040.

23. INTERPRETATION. This Agreement has been submitted to the scrutiny of all parties and their counsel if desired, and it shall be given a fair and reasonable interpretation in accordance with its words, without consideration or weight given to its being drafted by any party or its counsel. All words used in the singular shall include the plural; the present tense shall include the future tense; and the masculine gender shall include the feminine and gender neutral.

24. ACCESS TO RECORDS CLAUSE. The parties hereby agree that authorized representatives of the parties shall access to any books, documents, paper and record of the other party which are pertinent to this Agreement for the purposes of making audits, examinations, excerpts and transcriptions. All such records and all other records pertinent to this Agreement and work undertaken pursuant to this Agreement shall be retained by the parties for a period of *three* (3) years after the final expiration date of this Agreement or any amendments hereto, unless a longer period is required to resolve audit, findings or litigation. In such cases, the parties may expressly agree by an amendment or separate agreement for such longer period for record retention.

25. INTERLOCAL COOPERATIVE ACT PROVISIONS Each party shall be solely responsible for all costs, materials, supplies and services necessary for their performance under the terms of this Agreement. All property and materials secured by each party in the performance of this Agreement shall remain the sole property of that party. All funding incident to the fulfillment of this Interlocal Agreement, shall be borne by each party necessary for the fulfillment of their responsibilities under the terms of this Agreement. No special budgets or funds are anticipated, nor shall be created incident to this Interlocal Cooperation Agreement. It is not the intention that a separate legal entity be established to conduct the cooperative undertakings, nor is the acquisition, holding, or disposing of any real or personal property anticipated under the terms of this Agreement.

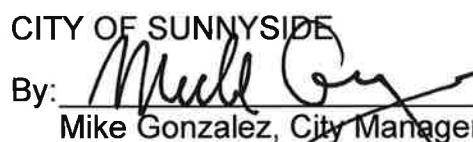
The City Manager of the City of Sunnyside, Washington, shall be designated as the Administrator of this Interlocal Cooperative Agreement.

A copy of this Interlocal Agreement shall be filed or placed on the City's and the Port's website as provided by RCW 39.34.

26. **ENTIRE AGREEMENT**. This Agreement represents the entire integrated Agreement between NORTH BEND and Sunnyside and supersedes all prior negotiations, representations or agreements, either written or oral.

IN WITNESS WHEREOF, the above and foregoing Agreement has been executed in duplicate by the parties hereto and made effective on the day and year first above written:

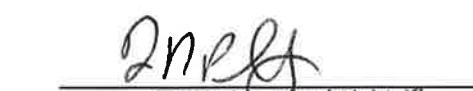
CITY OF SUNNYSIDE

By: 
Mike Gonzalez, City Manager

ATTEST:

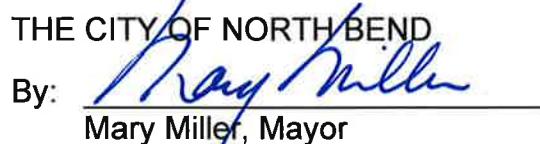

Jacqueline Renteria, City Clerk

APPROVED AS TO FORM:


Menke Jackson-Beyer LLP
Quinn N. plant
Attorneys for the City of Sunnyside

CITY CONTRACT NO: A-2025-16
RESOLUTION NO: 2024-83
COUNCIL MTG: 11/12/2024

THE CITY OF NORTH BEND

By: 
Mary Miller, Mayor

ATTEST:


Susie Oppedal, City Clerk

APPROVED AS TO FORM:



Kendra Rosenberg
Attorney for the City of North Bend

STATE OF WASHINGTON)

: ss.

THE CITY OF SUNNYSIDE)

On this day personally appeared before me Mike Gonzalez, City Manager, of the City of Sunnyside, to be known to be the individual described in and who executed the within and foregoing instrument, and acknowledged that he signed the same as his free and voluntary act and deed for the uses and purposes therein mentioned.

GIVEN under my hand and official seal this 7th day of April, 2025



Jacqueline Renteria
NOTARY PUBLIC in and for the State of Washington
Residing at: Grandview WA
My Commission Expires: 04/11/2026

STATE OF WASHINGTON)

: ss.

THE CITY OF NORTH BEND)

On this day personally appeared before me Mary Miller, Mayor, of the CITY OF NORTH BEND, to be known to be the individual described in and who executed the within and foregoing instrument, and acknowledged that he signed the same as his free and voluntary act and deed for the uses and purposes therein mentioned.

GIVEN under my hand and official seal this 25 day of March, 2025



Susan A Oppedal
NOTARY PUBLIC in and for the State of Washington
Residing at: Carnation
My Commission Expires: 06/10/26

**PARKS COMMISSION 2025 SUMMARY REPORT AND
2026 TENTATIVE WORK PROGRAM**

To: City Council

Date: For January 20, 2025 City Council Meeting

From: Mike McCarty, Senior Planner, and Minna Rudd, Parks Commission Chair

City Council members,

As required per NBMC 2.24.120, *“the Parks Commission, at or before its first regular meeting in February of each year, shall make a full report, in writing, to the Council of its transactions and expenditures, if any, for the proceeding year, with such general recommendations as to matters covered by its prescribed duties and authority as may seem proper.”*

This report is provided to summarize the activities, accomplishments, and expenditures of the Parks Commission in 2025 as well as to provide the tentative work program of the Parks Commission in 2026, seeking any feedback or additional direction from the Council on this work program.

2025 Expenditures:

The Parks Commission authorized expenditure of \$10,716.89 from the Small Park Improvement Budget for the cost of two picnic tables and associated concrete pads at the farmstead area of Tollgate Farm Park, described further under 2025 activities below.

2025 Activities:

Bendigo Boulevard Multi-Use Trail

In January, the Parks Commission reviewed and provided comments and recommendations to staff concerning the design of the multi-use trail and shared trail/utility bridge over the South Fork Snoqualmie River next to the wastewater treatment plant.

Cycling Mobility Plan

Work included initial scoping for the plan in January, meeting jointly with the Economic Development Commission in April for visioning and scoping, providing input to a draft resident bicycle survey, conducting a bicycle tour together with the Economic Development Commission in May to identify issues to address with potential capital improvements. The plan has now been named the Bike North Bend plan, and staff, together with the Parks Commission and Economic Development Commission, will continue to work to complete this item in 2026.

Shoreline Access Plan

The Parks Commission reviewed and provided input into the development of the Shoreline Access and Trail Plan, a project funded by a grant from the Department of Ecology and prepared by the city's consultant, Facet. A public open house and workshop was held February 26 by the staff, the Parks Commission, and Facet. The open house was very well attended, and a lot of feedback was obtained, which Facet incorporated into the plan. The Parks Commission provided additional feedback on subsequent drafts of the plan at their April and May meetings, and provided a recommendation of approval to the Council, who adopted the plan in September.

Dog Park Planning

In July and November, the Parks Commission discussed planning needs for a dog park within North Bend. Staff and the Parks Commission investigated options for a dog park at the Dahlgren Family Park, which would best be implemented as a seasonal pop-up dog park, given the soils at the low area at the park where this would occur not being suitable for year-round use. Based on research on similar seasonal dog parks in other jurisdictions, the Parks Commission expressed interest in further pursuing such a park, depending on whether King County will be pursuing a more regional dog park at the adjacent King County Tanner Landing Park. Staff are coordinating further with King County staff regarding the possibility for a dog park at the King County Tanner Landing Park, which will continue into 2026, and which will inform the Parks Commission on whether to recommend pursuing a pop-up dog park at the Dahlgren Family Park.

Review and Recommendation on conceptual site plan for the Ballarat Avenue Pedestrian Plaza

On February 26, staff, the Parks Commission, and the City's consultant Site Workshop hosted a public workshop on the design of the pedestrian plaza at Ballarat Avenue between the North Bend Bar and Grill and the Shell gas station. The workshop was very well attended and provided feedback to Site Workshop, who further refined the conceptual plan. Implementation of the project is awaiting further coordination with the North Bend Bar and Grill, who would need to sell the City additional property adjacent to the Ballarat Avenue right-of-way for the plaza to occur.

Parks Wayfinding Signage

At their July meeting, the Parks Commission discussed the need for additional wayfinding signage for pedestrians and bicycles on key trail areas within North Bend including the Snoqualmie Valley Trail, Tanner Trail, and other locations. As there was not a docket process for 2026 funding, the Parks Commission did not provide a recommendation to the City Council for funding a plan to address such wayfinding signage in 2026, but will plan further for that next year, to possibly recommend a decision card for funding a consultant to design a wayfinding signage plan in 2027.

Ballarat Avenue Plaza Project Design

The Parks Commission participated in the planning process for the proposed Ballarat Avenue plaza project next to the North Bend Bar and Grill and William H. Taylor Park. Public Works Director Mark Rigos, the Parks Commission, and the City's consultant Site Workshop, hosted a public outreach meeting on the proposal on February 26 to gain public input into the project. The workshop was well attended and raised some concerns regarding parking. The project was subsequently tabled to further evaluate parking concerns and needed property acquisition from the North Bend Bar and Grill. Project revisions are anticipated to come back for Parks Commission and Council consideration in 2026 together with project design for the associated McClellan Avenue improvements project.

Tollgate Farmstead Picnic Facilities

In July, the Parks Commission discussed various options for use of its annual Small Park Improvement Budget. To address a lack of picnic facilities at the farmstead area of Tollgate Farm Park, the Parks Commission decided to authorize use of their annual budget for two picnic tables together with associated concrete pads, to be installed by the Si View Metropolitan Park District. The picnic tables will be placed adjacent to the primary park loop trail near to the parking lot and farmhouse.

Public Outreach

The Parks Commission staffed a booth at the July 10 and August 13 Farmer's Markets at Si View Park to solicit input to various park and trail-related efforts by the City including the Bike North Bend Plan survey and plans for future park and trail improvements.

Meadowbrook Farm Prairie Loop Trail Design

In September, staff briefed the Parks Commission on work to-date by the City's consultant JA Brennan to prepare design plans for a prairie loop trail at Meadowbrook Farm, under a 2022 King County Parks Capital grant. The project is design-only and additional funds will need to be sought by North Bend and Snoqualmie for subsequent construction. Work will continue on this work in 2026.

Prioritization for Park Impact Fee Use

In September, the Parks Commission discussed what near-term projects to recommend prioritizing for staff efforts and use of park impact fee revenues, given limited impact fee revenues in comparison with a large number of potential projects to implement.

The Parks Commission recommends prioritizing seeking funds (with Snoqualmie) for constructing the Meadowbrook Farm Prairie Loop Trail, since that project is now in design, as supported by a design-only grant from King County. Park Impact Fee revenue and corresponding King County Levy proceeds could be used as a grant match, subject to similar local match from Snoqualmie.

Arbor Day Recognition

Staff, Mayor Miller, and the Mountains to Sound Greenway Trust planned and held a community Arbor Day recognition on November 14 at Ribary Creek at the South Fork Snoqualmie River, planting native trees and shrubs in conjunction with a habitat restoration project coordinated by the Mountains to Sound Greenway Trust funded by a 2022 Cooperative Watershed Management grant.

2026 Tentative Work Program:

At their November 20th meeting, staff and the Parks Commission considered several potential topics to address in the coming year. The Parks Commission recommended addressing the following topics in 2026 (pending available staff time) and seek any City Council feedback or additional direction regarding this tentative work program.

1. Continue work with the Economic Development Commission to complete the Bike North Bend Plan – Winter/Spring.
2. Update the Parks Element of the Comprehensive Plan addressing Snoqualmie Tribe docket requests, requirements for tree canopy inventory information consistent with SB 5641, and selected updates to the Parks Capital Facilities Plan. Spring/Summer.
3. Annual tour of park facilities to determine potential recommendations for amendments to the Parks Capital Facilities Plan – Spring.
4. Support staff coordination with Snoqualmie to seek grant funding to construct the Meadowbrook Prairie Loop Trail project, and use of available park funding as match - Ongoing.
5. Develop a draft scope of work and estimate for a wayfinding signage plan for consideration by Council to consider funding a plan in 2027 prepared by a consultant – Spring/Summer.
6. Public outreach activities at Block Party and/or Farmer's Market – Summer.

7. Coordinate with King County concerning the potential for a dog park (or pop-up dog park) at King County's Tanner Landing Park, and determine what (if any) commitments the Parks Commission may recommend for Council consideration toward that effort. If King County efforts don't move forward, provide a recommendation to City Council for a seasonal pop-up dog park within the Dahlgren Family Park – Summer and Fall.
8. Parks Commission recommendation on use of Small Park Improvement funds for small-scale park improvements – Summer.
9. Coordination with Public Works on plans for park and trail-related improvements being planned in 2026 for 2027-2028 implementation including:
 - a. Tanner Trail extension and associated recreational sidings and Mt. Si Road roundabout connection – Public Works to Snoqualmie Valley Trail.
 - b. Downtown to Tollgate Farm Shared Use Pathway and associated 8th Street Roundabout and South Fork Ave. Roadway extension plans.
 - c. McClellan Ave. ROW improvements and associated Tanner Trail improvements along WH Taylor Park and Ballarat Plaza proposal.
 - d. WH Taylor Park at Ballarat Ave. S. parking lot project.
 - e. Roundabout landscaping/feature plans for new Bendigo Boulevard/Mt. Si Boulevard intersection and associated shared-use pathway.
 - f. South Fork Snoqualmie River Levy setback and associated trail design.Early coordination.
10. Serving in the capacity of the city's tree board, reviewing and recommending draft amendments to the city's tree regulations – Fall.
11. Tree Board and Arbor Day planning activities – Fall.
12. Park review for new developments – as they may come in.

The Parks Commission and staff wish to thank the City Council for consideration of the Parks Commission's recommendations, and appreciate your direction, feedback, and communication as we work collectively towards the planning and betterment of the City of North Bend's park and recreation resources. Please let us know any feedback you have in particular for the 2026 work program.



Minna Rudd, Parks Commission Chair

Nov 26, 2025

Date



Mike McCarty, Planning Manager

Nov. 20, 2025

Date



City Council Agenda Bill

SUBJECT:	Agenda Date: January 20, 2026	AB26-004
Ordinance Amending the 2025-2026 Budget as Adopted by Ordinance No. 1823 and as Amended by Ordinances No. 1826 and 1837	Department/Committee/Individual	
Cost Impact: \$583,000 2026 GF budget \$600,000 2026 GF Ending Fund Bal	Mayor Mary Miller City Administrator – Amber Emery City Attorney – Kendra Rosenberg City Clerk – Susie Oppedal Administrative Services – Lisa Escobar Comm. & Economic Development – James Henderson Finance – Martin Chaw Public Works – Tom Mohr Information Technology – Phillip Davenport	X
Fund Source: General Fund		
Timeline: immediate		
Attachments: Ordinance, Exhibit A (2025 & 2026 Annual Budget as amended - BA#3); Attachments 1 & 2 (2025 & 2026 Budget Amendment detail by fund - BA#3).		

SUMMARY STATEMENT:

It is a prudent financial practice to periodically adjust an adopted budget to reflect major changes to source (revenues, transfers in, etc.) or use items (expenditures, transfers out, etc.) that occur during the year. Budget amendments are therefore needed to address these unforeseen expenditures and to ensure that the City adjusts estimated sources or uses as necessary to stay within legally authorized budget limits. The State Auditor expects such adjustments to occur.

The following table summarizes budget amendments adopted by Council to-date.

Table 1. 2025-2026 Budget Amendments To-Date

Ordinance # / Date	Description
1823 / Dec 3, 2024	Adoption of 2025-2026 budget
1826 / Apr 15, 2025	Amending 2025 budget for actual 2024 ending fund balances
1837 / Sep 16, 2025	Amending 2025 budget for technical changes to 2024 ending fund balances
This ordinance	See below discussion for proposed amendments

This proposed ordinance, if approved, represents the third budget amendment to the 2025-2026 budget, and includes the following changes:

2026 Police Services budget amendment. Policing services in 2026 is estimated to total \$3,358,196 and includes: a) \$290,000/month for policing services through the City of Snoqualmie for the period January 1, 2026 through March 31, 2026 (or \$870,000 for the three month period), and b) \$2,488,196 for policing services with the King County Sheriff's Office April 1, 2026 through December 31, 2026 (this includes \$2,302,060 police services and \$186,136 for one-time staffing startup costs).

To fund the increased cost of policing services in 2026, the Police Services budget will be increased by \$583,000 and will be funded through \$425,000 in operating expense reductions identified by City Administration within the General Fund and \$158,000 from unrestricted

City Council Agenda Bill

General Fund ending fund reserves. These reductions and use of ending fund reserves were discussed with Council during the workstudy on October 28, 2025.

Earmarking \$600,000 of 2026 available Ending Fund Balance for Police Services budget in 2027. This amendment moves \$600,000 from available 2026 ending fund balance unrestricted reserves to a restricted sub-account for payment of police services contract costs in 2027, as directed by Council motion (AB25-136) on December 2, 2025. As discussed with Council during the 2025-2026 mid-biennial budget review, the General Fund unrestricted ending fund balance as of the end of September 2025 was \$5.5 million as compared to a minimum 16.7% reserve target of \$2.1 million. This amendment would reduce the unrestricted portion to \$4.9 million and establish a restricted portion equal to \$0.6 million. As the 2025 calendar year just concluded, Finance will provide a full accounting in the next month of the General Fund's actual 2025 ending fund balance and a projection of 2026 ending fund balance inclusive of this amendment.

Exhibit A is attached to the proposed ordinance and includes the adopted and amended appropriation per fund for 2025 and 2026.

Attachments 1 and 2 detail the proposed budget amendments discussed above, as well as previously approved budget amendments, by fund and by year for the 2025-2026 biennium.

APPLICABLE BRAND GUIDELINES: Balanced budget.

COMMITTEE REVIEW AND RECOMMENDATION: The Finance and Administration Committee reviewed this proposed ordinance at its January 13, 2026 meeting and recommended approval and placement on the Main Agenda for discussion.

RECOMMENDED ACTION: **MOTION to approve AB26-004, an ordinance amending the 2025-2026 Budget as adopted in Ordinance No. 1823, and as amended by Ordinances 1826 and 1837, as a first and final reading.**

RECORD OF COUNCIL ACTION

<i>Meeting Date</i>	<i>Action</i>	<i>Vote</i>
January 20, 2026		

ORDINANCE

**AN ORDINANCE OF THE CITY OF NORTH BEND,
WASHINGTON, AMENDING THE CITY'S 2025-
2026 BUDGET AS ADOPTED IN SECTION 1 OF
ORDINANCE NO. 1823 AND AS AMENDED BY
ORDINANCES NO. 1826 AND 1837, PROVIDING
FOR SEVERABILITY; AND ESTABLISHING AN
EFFECTIVE DATE**

WHEREAS, the City Council has established a biennial budget process in accordance with the provisions of Chapter 35A.34 RCW; and

WHEREAS, the City Council adopted Ordinance No. 1823, establishing the City's 2025-2026 Budget on December 3, 2024; and

WHEREAS, the City Council adopted Ordinance No. 1826 on April 15, 2025, amending the City's 2025-2026 Budget in Section 1 of Ordinance No. 1823 (Budget Amendment #1); and

WHEREAS, the City Council adopted Ordinance No. 1837 on September 16, 2025, further amending the City's 2025-2026 Budget in Section 1 of Ordinance No. 1823 (Budget Amendment #2); and

WHEREAS, the City Council finds that additional amendments to the 2025-2026 budget are now necessary (Budget Amendment #3);

**NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF NORTH BEND,
WASHINGTON, DOES HEREBY ORDAIN AS FOLLOWS:**

Section 1. 2025-2026 Biennial Budget, Amended: The City of North Bend 2025-2026 Budget, as adopted in Section 1 of Ordinance No. 1823, and as amended in Section 1 of Ordinance No. 1826 and further amended in Section 1 of Ordinance No. 1837, is hereby amended as set forth in Exhibit A (2025 and 2026 Annual Budgets) attached hereto and by this reference fully incorporated herein.

Section 2. Severability: Should any section, paragraph, sentence, clause or phrase of this ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this ordinance or its application to other persons or circumstances.

Section 3. Effective Date: This ordinance shall be published in the official newspaper of the City and shall take effect and be in full force five (5) days after the date of publication.

**ADOPTED BY THE CITY COUNCIL OF THE CITY OF NORTH BEND,
WASHINGTON, AT A REGULAR MEETING THEREOF, THIS 20TH DAY OF
JANUARY, 2026.**

CITY OF NORTH BEND:

Mary Miller, Mayor

APPROVED AS TO FORM:

Kendra Rosenberg, City Attorney

ATTEST/AUTHENTICATED:

Published:
Effective:

Susie Oppedal, City Clerk

Exhibit A

2025 Annual Budget, As Amended (through BA#3)

2025 Budget, as amended (this ordinance)						
Fund #	Fund Title	Beginning Fund Balance	Revenues	TOTAL RESOURCES	Appropriations/Expenditures	TOTAL APPROPRIATIONS
General Fund						
001	General Fund	\$5,256,913	\$12,415,043	\$17,671,956	\$12,827,008	\$4,844,948 \$17,671,956
002	General Fund Emergency Reserves	\$1,231,168	\$0	\$1,231,168	\$0	\$1,231,168 \$1,231,168
Special Revenue Funds						
101	Street Operations	\$4,616	\$1,084,189	\$1,088,805	\$1,078,838	\$9,967 \$1,088,805
102	Capital Streets	(\$30,315)	\$203,750	\$173,435	\$98,920	\$74,515 \$173,435
103	Street Overlay	\$1,158,140	\$578,306	\$1,736,446	\$574,000	\$1,162,446 \$1,736,446
106	Impact Fee Funds					
106.1	Transportation Impact Fees	\$5,471,206	\$1,865,949	\$7,337,155	\$5,350,000	\$1,987,155 \$7,337,155
106.2	Park Impact fees	\$1,903,025	\$1,625,321	\$3,528,346	\$990,000	\$2,538,346 \$3,528,346
106.3	Fire Impact Fees	\$316,969	\$54,183	\$371,152	\$0	\$371,152 \$371,152
106.4	Sidewalk Impact Fees	\$474,507	\$1,670	\$476,177	\$0	\$476,177 \$476,177
106.5	Trees Impact Fees	\$400,485	\$24,005	\$424,490	\$20,000	\$404,490 \$424,490
106.6	School Impact Fees	\$8,955	\$1,500,000	\$1,508,955	\$1,500,000	\$8,955 \$1,508,955
106.7	Bicycle and Pedestrian Impact Fees	\$330,425	\$104,146	\$434,571	\$0	\$434,571 \$434,571
107	Hotel Motel Tax	\$107,857	\$27,053	\$134,910	\$65,000	\$69,910 \$134,910
108	Economic Development	\$124,717	\$375,601	\$500,318	\$395,097	\$105,221 \$500,318
109	Affordable Housing	\$1,628,460	\$323,950	\$1,952,410	\$323,950	\$1,628,460 \$1,952,410
116	Park Improvement Grants	\$523,511	\$6,822	\$530,333	\$0	\$530,333 \$530,333
117	Park Maintenance Reserves	\$53,840	\$10,525	\$64,365	\$0	\$64,365 \$64,365
125	Development Projects	\$660,759	\$507,794	\$1,168,553	\$600,000	\$568,553 \$1,168,553
130	American Rescue Plan Act (ARPA)	\$0	\$0	\$0	\$0	\$0 \$0
190	Transportation Benefit District	\$3,309,302	\$681,330	\$3,990,632	\$700,000	\$3,290,632 \$3,990,632
Debt Service Funds						
216	2011 UTGO Fire Station Bonds	\$78,885	\$196,693	\$275,578	\$149,285	\$126,294 \$275,579
217	2012 TBD Bonds	\$20	\$0	\$20	\$0	\$20 \$20
218	2015 LTGO Bonds	\$210,800	\$0	\$210,800	\$210,800	\$0 \$210,800
220	2018 LTGO Bonds	\$174,658	\$72,742	\$247,400	\$247,400	\$0 \$247,400
Capital Funds						
310	Municipal CIP	\$131,657	\$15,162,334	\$15,293,991	\$15,258,678	\$35,313 \$15,293,991
320	Real Estate Excise Tax	\$5,573,333	\$1,662,529	\$7,235,862	\$72,742	\$7,163,120 \$7,235,862
Utility Funds						
401	Water Utility Operations and CIP	\$2,316,314	\$4,920,791	\$7,237,105	\$7,793,052	(\$555,947) \$7,237,105
402	Sewer Utility Operations and CIP	\$13,831,337	\$15,286,758	\$29,118,095	\$14,714,277	\$14,403,818 \$29,118,095
404	Storm and Flood Utility Operations and CIP	\$2,199,759	\$2,237,102	\$4,436,861	\$2,583,803	\$1,853,059 \$4,436,862
405	Solid Waste	\$905,826	\$126,193	\$1,032,019	\$219,484	\$812,535 \$1,032,019
451	ULID #6 Bonds	\$720,152	\$766,322	\$1,486,474	\$766,322	\$720,152 \$1,486,474
Internal Service Funds						
501	Equipment and Technology Operations					
501.1	Equipment Operations	\$100,686	\$282,005	\$382,691	\$360,594	\$22,097 \$382,691
501.2	Technology Operations	\$161,910	\$500,000	\$661,910	\$491,228	\$170,682 \$661,910
502	Equipment and Technology Reserves					
502.1	Equipment Reserves	\$1,537,421	\$115,472	\$1,652,893	\$475,000	\$1,177,893 \$1,652,893
502.2	Technology Reserves	\$377,247	\$50,000	\$427,247	\$165,000	\$262,247 \$427,247
Grand Total - All Funds		\$51,254,545	\$62,768,578	\$114,023,123	\$68,030,478	\$45,992,647 \$114,023,125

Exhibit A

2026 Annual Budget, As Amended (through BA#3)

2026 Budget, as amended (this ordinance)						
Fund #	Fund Title	Beginning Fund Balance	Revenues	TOTAL RESOURCES	Appropriations/Expenditures	TOTAL APPROPRIATIONS
General Fund						
001	General Fund	\$4,844,948	\$12,882,113	\$17,727,061	\$13,332,363	\$4,394,698 \$17,727,061
002	General Fund Emergency Reserves	\$1,231,168	\$0	\$1,231,168	\$0	\$1,231,168 \$1,231,168
Special Revenue Funds						
101	Street Operations	\$9,967	\$1,113,405	\$1,123,372	\$1,113,405	\$9,967 \$1,123,372
102	Capital Streets	\$74,515	\$206,730	\$281,245	\$158,400	\$122,845 \$281,245
103	Street Overlay	\$1,162,446	\$578,349	\$1,740,795	\$574,000	\$1,166,795 \$1,740,795
106	Impact Fee Funds					
106.1	Transportation Impact Fees	\$1,987,155	\$1,831,109	\$3,818,264	\$4,150,000	(\$331,736) \$3,818,264
106.2	Park Impact fees	\$2,538,346	\$2,531,675	\$5,070,021	\$2,022,510	\$3,047,511 \$5,070,021
106.3	Fire Impact Fees	\$371,152	\$54,725	\$425,877	\$0	\$425,877 \$425,877
106.4	Sidewalk Impact Fees	\$476,177	\$1,687	\$477,864	\$0	\$477,864 \$477,864
106.5	Trees Impact Fees	\$404,490	\$24,045	\$428,535	\$20,000	\$408,535 \$428,535
106.6	School Impact Fees	\$8,955	\$1,500,000	\$1,508,955	\$1,500,000	\$8,955 \$1,508,955
106.7	Bicycle and Pedestrian Impact Fees	\$434,571	\$105,188	\$539,759	\$0	\$539,759 \$539,759
107	Hotel Motel Tax	\$69,910	\$27,156	\$97,066	\$65,000	\$32,066 \$97,066
108	Economic Development	\$105,221	\$375,406	\$480,627	\$403,874	\$76,753 \$480,627
109	Affordable Housing	\$1,628,460	\$338,528	\$1,966,988	\$338,528	\$1,628,460 \$1,966,988
116	Park Improvement Grants	\$530,333	\$6,890	\$537,223	\$0	\$537,223 \$537,223
117	Park Maintenance Reserves	\$64,365	\$10,630	\$74,995	\$0	\$74,995 \$74,995
125	Development Projects	\$568,553	\$506,872	\$1,075,425	\$600,000	\$475,425 \$1,075,425
130	American Rescue Plan Act (ARPA)	\$0	\$0	\$0	\$0	\$0 \$0
190	Transportation Benefit District	\$3,290,632	\$703,893	\$3,994,525	\$700,000	\$3,294,525 \$3,994,525
Debt Service Funds						
216	2011 UTGO Fire Station Bonds	\$126,294	\$51,450	\$177,744	\$148,750	\$28,994 \$177,744
217	2012 TBD Bonds	\$20	\$0	\$20	\$0	\$20 \$20
218	2015 LTGO Bonds	\$0	\$208,000	\$208,000	\$208,000	\$0 \$208,000
220	2018 LTGO Bonds	\$0	\$247,800	\$247,800	\$247,800	\$0 \$247,800
Capital Funds						
310	Municipal CIP	\$35,313	\$15,661,394	\$15,696,707	\$13,882,000	\$1,814,707 \$15,696,707
320	Real Estate Excise Tax	\$7,163,120	\$1,673,355	\$8,836,475	\$400,100	\$8,436,375 \$8,836,475
Utility Funds						
401	Water Utility Operations and CIP	(\$555,947)	\$4,283,460	\$3,727,513	\$4,734,013	(\$1,006,500) \$3,727,513
402	Sewer Utility Operations and CIP	\$14,403,818	\$7,499,209	\$21,903,027	\$7,225,864	\$14,677,163 \$21,903,027
404	Storm and Flood Utility Operations and CIP	\$1,853,059	\$1,756,365	\$3,609,424	\$3,314,355	\$295,069 \$3,609,424
405	Solid Waste	\$812,535	\$130,300	\$942,835	\$223,757	\$719,078 \$942,835
451	ULID #6 Bonds	\$720,152	\$752,910	\$1,473,062	\$752,910	\$720,152 \$1,473,062
Internal Service Funds						
501	Equipment and Technology Operations					
501.1	Equipment Operations	\$22,097	\$403,080	\$425,177	\$374,005	\$51,172 \$425,177
501.2	Technology Operations	\$170,682	\$515,000	\$685,682	\$508,910	\$176,772 \$685,682
502	Equipment and Technology Reserves					
502.1	Equipment Reserves	\$1,177,893	\$111,877	\$1,289,770	\$298,300	\$991,470 \$1,289,770
502.2	Technology Reserves	\$262,247	\$50,000	\$312,247	\$50,000	\$262,247 \$312,247
Grand Total - All Funds		\$45,992,647	\$56,142,601	\$102,135,248	\$57,346,844	\$44,788,404 \$102,135,248

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Attachment 1 - 2025 Budget Amendment Detail (through BA#3)

Legend

- General Funds
- Special Revenue Funds
- Debt Service Funds
- Capital Funds
- Utility Funds
- Internal Service Funds

GENERAL FUNDS

	2025BFB	2025OpRevs	2025OpExps	2025EFB	Supporting notes
General Fund (#001)					
Adopted 2025 Budget (ORD1823)	\$4,773,942.00	\$12,415,043.00	\$12,827,008.00	\$4,361,977.00	
+ Adjustment for actual 2025 Beginning Fund Balance	\$537,181.00	\$0.00	\$0.00	\$537,181.00	BA#1: Recognize ending actual fund balance from 2024
- Technical Adjustment for actual 2025 Beginning Fund Balance	-\$54,210.00	\$0.00	\$0.00	-\$54,210.00	BA#2: Recognize ending actual fund balance from 2024
+ Increase 2026 Police Services Budget in 2026	\$0.00	\$0.00	\$0.00	\$0.00	
+ Operating line item reductions in 2026	\$0.00	\$0.00	\$0.00	\$0.00	
+ Earmark 2026 EFB for Police Services Budget in 2027	\$0.00	\$0.00	\$0.00	\$0.00	
- Move \$600,000 from unrestricted EFB to restricted EFB for Police Services	\$0.00	\$0.00	\$0.00	\$0.00	
Amended 2025 Budget (ORDxxxx-BA#1)	\$5,256,913.00	\$12,415,043.00	\$12,827,008.00	\$4,844,948.00	
Revised 2025 Total Appropriations Authority	\$17,671,956.00		\$17,671,956.00		
	2025BFB	2025OpRevs	2025OpExps	2025EFB	Supporting notes
General Fund Reserves Fund (#002)					
Adopted 2025 Budget (ORD1823)	\$1,097,896.00	\$0.00	\$0.00	\$1,097,896.00	
+ Adjustment for actual 2025 Beginning Fund Balance	\$0.00	\$0.00	\$0.00	\$0.00	
+ Technical Adjustment for actual 2025 Beginning Fund Balance	\$133,272.00	\$0.00	\$0.00	\$133,272.00	BA#2: Recognize ending actual fund balance from 2024
Amended 2025 Budget (ORDxxxx-BA#1)	\$1,231,168.00	\$0.00	\$0.00	\$1,231,168.00	
Revised 2025 Total Appropriations Authority	\$1,231,168.00		\$1,231,168.00		

SPECIAL REVENUE FUNDS

	2025BFB	2025OpRevs	2025OpExps	2025EFB	Supporting notes
Street Operations Fund (#101)					
Adopted 2025 Budget (ORD1823)	-\$5,351.00	\$1,084,189.00	\$1,078,838.00	\$0.00	
+ Adjustment for actual 2025 Beginning Fund Balance	\$9,967.00	\$0.00	\$0.00	\$9,967.00	BA#1: Recognize ending actual fund balance from 2024
Amended 2025 Budget (ORDxxxx-BA#1)	\$4,616.00	\$1,084,189.00	\$1,078,838.00	\$9,967.00	
Revised 2025 Total Appropriations Authority	\$1,088,805.00		\$1,088,805.00		
	2025BFB	2025OpRevs	2025OpExps	2025EFB	Supporting notes
Capital Streets Fund (#102)					
Adopted 2025 Budget (ORD1823)	\$213,375.00	\$203,750.00	\$153,000.00	\$264,125.00	
+ Adjustment for actual 2025 Beginning Fund Balance	-\$193,907.00	\$0.00	\$0.00	-\$193,907.00	BA#1: Recognize ending actual fund balance from 2024
+ Technical Adjustment for actual 2025 Beginning Fund Balance	-\$49,783.00	\$0.00	\$0.00	-\$49,783.00	BA#2: Recognize ending actual fund balance from 2024
+ Return TR funds from F218 - fund balance sufficient to make debt service	\$0.00	\$0.00	-\$54,080.00	-\$54,080.00	BA#2: Reduces TR to Debt Service F218
Amended 2025 Budget (ORDxxxx-BA#1)	-\$30,315.00	\$203,750.00	\$98,920.00	\$74,515.00	
Revised 2025 Total Appropriations Authority	\$173,435.00		\$173,435.00		

	2025BFB	2025OpRevs	2025OpExps	2025EFB	Supporting notes
Street Overlay Fund (#103)					
Adopted 2025 Budget (ORD1823)	\$430,576.00	\$578,306.00	\$574,000.00	\$434,882.00	
+ Adjustment for actual 2025 Beginning Fund Balance	\$727,564.00	\$0.00	\$0.00	\$727,564.00	BA#1: Recognize ending actual fund balance from 2024
Amended 2025 Budget (ORDxxxx-BA#1)	\$1,158,140.00	\$578,306.00	\$574,000.00	\$1,162,446.00	
Revised 2025 Total Appropriations Authority	\$1,736,446.00		\$1,736,446.00		

	2025BFB	2025OpRevs	2025OpExps	2025EFB	Supporting notes
Transportation Impact Fees Fund (#106.1)					
Adopted 2025 Budget (ORD1823)	\$6,594,947.00	\$1,865,949.00	\$5,350,000.00	\$3,110,897.00	
+ Adjustment for actual 2025 Beginning Fund Balance	-\$1,123,741.00	\$0.00	\$0.00	-\$1,123,741.00	BA#1: Recognize ending actual fund balance from 2024
Amended 2025 Budget (ORDxxxx-BA#1)	\$5,471,206.00	\$1,865,949.00	\$5,350,000.00	\$1,987,155.00	
Revised 2025 Total Appropriations Authority	\$7,337,155.00		\$7,337,155.00		
	2025BFB	2025OpRevs	2025OpExps	2025EFB	Supporting notes
Parks Impact Fees Fund (#106.2)					
Adopted 2025 Budget (ORD1823)	\$2,009,482.00	\$1,625,321.00	\$990,000.00	\$2,644,803.00	
+ Adjustment for actual 2025 Beginning Fund Balance	\$58,709.00	\$0.00	\$0.00	\$58,709.00	BA#1: Recognize ending actual fund balance from 2024
- Technical Adjustment for actual 2025 Beginning Fund Balance	-\$165,166.00	\$0.00	\$0.00	-\$165,166.00	BA#2: Recognize ending actual fund balance from 2024
Amended 2025 Budget (ORDxxxx-BA#1)	\$1,903,025.00	\$1,625,321.00	\$990,000.00	\$2,538,346.00	
Revised 2025 Total Appropriations Authority	\$3,528,346.00		\$3,528,346.00		

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Attachment 1 - 2025 Budget Amendment Detail (through BA#3)

Legend

General Funds
Special Revenue Funds
Debt Service Funds
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	2025BFB	2025OpRevs	2025OpExps	2025EFB	Supporting notes
Fire Impact Fees Fund (#106.3)					
Adopted 2025 Budget (ORD1823)	\$418,296.00	\$54,183.00	\$0.00	\$472,479.00	
+ Adjustment for actual 2025 Beginning Fund Balance	-\$101,327.00	\$0.00	\$0.00	-\$101,327.00	BA#1: Recognize ending actual fund balance from 2024
Amended 2025 Budget (ORDxxxx-BA#1)	\$316,969.00	\$54,183.00	\$0.00	\$371,152.00	
Revised 2025 Total Appropriations Authority	\$371,152.00			\$371,152.00	
Sidewalk Impact Fees Fund (#106.4)					
Adopted 2025 Budget (ORD1823)	\$166,994.00	\$1,670.00	\$0.00	\$168,664.00	
+ Adjustment for actual 2025 Beginning Fund Balance	\$307,513.00	\$0.00	\$0.00	\$307,513.00	BA#1: Recognize ending actual fund balance from 2024
Amended 2025 Budget (ORDxxxx-BA#1)	\$474,507.00	\$1,670.00	\$0.00	\$476,177.00	
Revised 2025 Total Appropriations Authority	\$476,177.00			\$476,177.00	
Trees Impact Fees Fund (#106.5)					
Adopted 2025 Budget (ORD1823)	\$400,485.00	\$24,005.00	\$20,000.00	\$404,490.00	
+ Adjustment for actual 2025 Beginning Fund Balance	\$0.00	\$0.00	\$0.00	\$0.00	
Amended 2025 Budget (ORDxxxx-BA#1)	\$400,485.00	\$24,005.00	\$20,000.00	\$404,490.00	
Revised 2025 Total Appropriations Authority	\$424,490.00			\$424,490.00	
Schools Impact Fees Fund (#106.6)					
Adopted 2025 Budget (ORD1823)	\$0.00	\$1,500,000.00	\$1,500,000.00	\$0.00	
+ Adjustment for actual 2025 Beginning Fund Balance	\$8,955.00	\$0.00	\$0.00	\$8,955.00	BA#1: Recognize ending actual fund balance from 2024
Amended 2025 Budget (ORDxxxx-BA#1)	\$8,955.00	\$1,500,000.00	\$1,500,000.00	\$8,955.00	
Revised 2025 Total Appropriations Authority	\$1,508,955.00			\$1,508,955.00	
Bicycle and Pedestrian Impact Fees Fund (#106.7)					
Adopted 2025 Budget (ORD1823)	\$414,618.00	\$104,146.00	\$0.00	\$518,764.00	
+ Adjustment for actual 2025 Beginning Fund Balance	-\$84,193.00	\$0.00	\$0.00	-\$84,193.00	BA#1: Recognize ending actual fund balance from 2024
Amended 2025 Budget (ORDxxxx-BA#1)	\$330,425.00	\$104,146.00	\$0.00	\$434,571.00	
Revised 2025 Total Appropriations Authority	\$434,571.00			\$434,571.00	
Hotel/Motel Tax Fund (#107)					
Adopted 2025 Budget (ORD1823)	\$98,523.00	\$27,053.00	\$65,000.00	\$60,577.00	
+ Adjustment for actual 2025 Beginning Fund Balance	\$9,334.00	\$0.00	\$0.00	\$9,334.00	BA#1: Recognize ending actual fund balance from 2024
Amended 2025 Budget (ORDxxxx-BA#1)	\$107,857.00	\$27,053.00	\$65,000.00	\$69,910.00	
Revised 2025 Total Appropriations Authority	\$134,910.00			\$134,910.00	
Economic Development Fund (#108)					
Adopted 2025 Budget (ORD1823)	\$60,113.00	\$375,601.00	\$395,097.00	\$40,618.00	
+ Adjustment for actual 2025 Beginning Fund Balance	\$64,604.00	\$0.00	\$0.00	\$64,604.00	BA#1: Recognize ending actual fund balance from 2024
Amended 2025 Budget (ORDxxxx-BA#1)	\$124,717.00	\$375,601.00	\$395,097.00	\$105,221.00	
Revised 2025 Total Appropriations Authority	\$500,318.00			\$500,318.00	

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Attachment 1 - 2025 Budget Amendment Detail (through BA#3)

Legend
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	2025BFB	2025OpRevs	2025OpExps	2025EFB	Supporting notes
Affordable Housing Fund (#109)					
Adopted 2025 Budget (ORD1823)	\$1,260,733.00	\$323,950.00	\$323,950.00	\$1,260,733.00	
+ Adjustment for actual 2025 Beginning Fund Balance	\$367,727.00	\$0.00	\$0.00	\$367,727.00	BA#1: Recognize ending actual fund balance from 2024
Amended 2025 Budget (ORDxxxx-BA#1)	\$1,628,460.00	\$323,950.00	\$323,950.00	\$1,628,460.00	
Revised 2025 Total Appropriations Authority	\$1,952,410.00			\$1,952,410.00	
	2025BFB	2025OpRevs	2025OpExps	2025EFB	Supporting notes
Park Improvement Grants Fund (#116)					
Adopted 2025 Budget (ORD1823)	\$682,227.00	\$6,822.00	\$0.00	\$689,050.00	
+ Adjustment for actual 2025 Beginning Fund Balance	-\$156,118.00	\$0.00	\$0.00	-\$156,118.00	BA#1: Recognize ending actual fund balance from 2024
- Technical Adjustment for actual 2025 Beginning Fund Balance	-\$2,598.00	\$0.00	\$0.00	-\$2,598.00	BA#2: Recognize ending actual fund balance from 2024
Amended 2025 Budget (ORDxxxx-BA#1)	\$523,511.00	\$6,822.00	\$0.00	\$530,333.00	
Revised 2025 Total Appropriations Authority	\$530,333.00			\$530,333.00	
	2025BFB	2025OpRevs	2025OpExps	2025EFB	Supporting notes
Park Maintenance Reserves Fund (#117)					
Adopted 2025 Budget (ORD1823)	\$52,509.00	\$10,525.00	\$0.00	\$63,034.00	
+ Adjustment for actual 2025 Beginning Fund Balance	\$1,331.00	\$0.00	\$0.00	\$1,331.00	BA#1: Recognize ending actual fund balance from 2024
Amended 2025 Budget (ORDxxxx-BA#1)	\$53,840.00	\$10,525.00	\$0.00	\$64,365.00	
Revised 2025 Total Appropriations Authority	\$64,365.00			\$64,365.00	
	2025BFB	2025OpRevs	2025OpExps	2025EFB	Supporting notes
Development Projects Fund (#118)					
Adopted 2025 Budget (ORD1823)	\$779,421.00	\$507,794.00	\$600,000.00	\$687,215.00	
+ Adjustment for actual 2025 Beginning Fund Balance	-\$118,662.00	\$0.00	\$0.00	-\$118,662.00	BA#1: Recognize ending actual fund balance from 2024
Amended 2025 Budget (ORDxxxx-BA#1)	\$660,759.00	\$507,794.00	\$600,000.00	\$568,553.00	
Revised 2025 Total Appropriations Authority	\$1,168,553.00			\$1,168,553.00	
	2025BFB	2025OpRevs	2025OpExps	2025EFB	Supporting notes
American Rescue Plan Act Fund (#130)					
Adopted 2025 Budget (ORD1823)	\$0.00	\$0.00	\$0.00	\$0.00	
+ Adjustment for actual 2025 Beginning Fund Balance	\$0.00	\$0.00	\$0.00	\$0.00	
Amended 2025 Budget (ORDxxxx-BA#1)	\$0.00	\$0.00	\$0.00	\$0.00	
Revised 2025 Total Appropriations Authority	\$0.00			\$0.00	
	2025BFB	2025OpRevs	2025OpExps	2025EFB	Supporting notes
Transportation Benefit District Fund (#190)					
Adopted 2025 Budget (ORD1823)	\$3,132,999.00	\$681,330.00	\$700,000.00	\$3,114,329.00	
+ Adjustment for actual 2025 Beginning Fund Balance	\$176,303.00	\$0.00	\$0.00	\$176,303.00	BA#1: Recognize ending actual fund balance from 2024
Amended 2025 Budget (ORDxxxx-BA#1)	\$3,309,302.00	\$681,330.00	\$700,000.00	\$3,290,632.00	
Revised 2025 Total Appropriations Authority	\$3,990,632.00			\$3,990,632.00	
DEBT SERVICE FUNDS	2025BFB	2025OpRevs	2025OpExps	2025EFB	Supporting notes
2011 UTGO Fire St. Bonds Fund (#216)					
Adopted 2025 Budget (ORD1823)	\$97,619.00	\$196,693.00	\$149,285.00	\$145,028.00	
+ Adjustment for actual 2025 Beginning Fund Balance	-\$59,818.00	\$0.00	\$0.00	-\$59,818.00	BA#1: Recognize ending actual fund balance from 2024
+ Technical Adjustment for actual 2025 Beginning Fund Balance	\$41,084.00	\$0.00	\$0.00	\$41,084.00	BA#2: Recognize ending actual fund balance from 2024
Amended 2025 Budget (ORDxxxx-BA#1)	\$78,885.00	\$196,693.00	\$149,285.00	\$126,294.00	
Revised 2025 Total Appropriations Authority	\$275,578.00			\$275,579.00	

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Attachment 1 - 2025 Budget Amendment Detail (through BA#3)

Legend
General Funds
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	2025BFB	2025OpRevs	2025OpExps	2025EFB	Supporting notes
2012 TBD Bonds Fund (#217)					
Adopted 2025 Budget (ORD1823)	\$20.00	\$0.00	\$0.00	\$20.00	
+ Adjustment for actual 2025 Beginning Fund Balance	\$0.00	\$0.00	\$0.00	\$0.00	
Amended 2025 Budget (ORDxxxx-BA#1)	\$20.00	\$0.00	\$0.00	\$20.00	
Revised 2025 Total Appropriations Authority	\$20.00		\$20.00		
	2025BFB	2025OpRevs	2025OpExps	2025EFB	Supporting notes
2015 LTGO Bonds Fund (#218)					
Adopted 2025 Budget (ORD1823)	\$10,731.00	\$387,274.00	\$210,800.00	\$187,205.00	
+ Adjustment for actual 2025 Beginning Fund Balance	\$46,314.00	\$0.00	\$0.00	\$46,314.00	BA#1: Recognize ending actual fund balance from 2024
+ Technical Adjustment for actual 2025 Beginning Fund Balance	\$199,132.00	\$0.00	\$0.00	\$199,132.00	BA#2: Reduces transfers-in from F102 and F320
- Reduction of required transfers-in from F320 to pay debt service	-\$45,377.00	-\$333,194.00	\$0.00	-\$378,571.00	BA#2: Reduce budgeted transfer from F320
- Reduction of required transfers-in from F102 to pay debt service	\$0.00	-\$54,080.00	\$0.00	-\$54,080.00	BA#2: Reduce budgeted transfer from F102
Amended 2025 Budget (ORDxxxx-BA#1)	\$210,800.00	\$0.00	\$210,800.00	\$0.00	
Revised 2025 Total Appropriations Authority	\$210,800.00		\$210,800.00		
	2025BFB	2025OpRevs	2025OpExps	2025EFB	Supporting notes
2018 LTGO Bonds Fund (#220)					
Adopted 2025 Budget (ORD1823)	\$650.00	\$246,750.00	\$247,400.00	\$0.00	
+ Adjustment for actual 2025 Beginning Fund Balance	-\$520.00	\$0.00	\$0.00	-\$520.00	BA#1: Recognize ending actual fund balance from 2024
+ Technical Adjustment for actual 2025 Beginning Fund Balance	\$174,528.00	\$0.00	\$0.00	\$174,528.00	BA#2: Reduces transfers-in from F320
- Reduction of required transfers from F320 to pay debt service	\$0.00	-\$174,008.00	\$0.00	-\$174,008.00	BA#2: Reduce budgeted transfer from F320
Amended 2025 Budget (ORDxxxx-BA#1)	\$174,658.00	\$72,742.00	\$247,400.00	\$0.00	
Revised 2025 Total Appropriations Authority	\$247,400.00		\$247,400.00		
CAPITAL FUNDS					
	2025BFB	2025OpRevs	2025OpExps	2025EFB	Supporting notes
Municipal CIP Fund (#310)					
Adopted 2025 Budget (ORD1823)	\$160,055.00	\$15,162,334.00	\$15,258,678.00	\$63,711.00	
+ Adjustment for actual 2025 Beginning Fund Balance	\$16,709.00	\$0.00	\$0.00	\$16,709.00	BA#1: Recognize ending actual fund balance from 2024
- Technical Adjustment for actual 2025 Beginning Fund Balance	-\$45,107.00	\$0.00	\$0.00	-\$45,107.00	BA#2: Recognize ending actual fund balance from 2024
Amended 2025 Budget (ORDxxxx-BA#1)	\$131,657.00	\$15,162,334.00	\$15,258,678.00	\$35,313.00	
Revised 2025 Total Appropriations Authority	\$15,293,991.00		\$15,293,991.00		
	2025BFB	2025OpRevs	2025OpExps	2025EFB	Supporting notes
Real Estate Excise Tax Fund (#320)					
Adopted 2025 Budget (ORD1823)	\$6,252,920.00	\$1,662,529.00	\$579,944.00	\$7,335,505.00	
+ Adjustment for actual 2025 Beginning Fund Balance	-\$273,611.00	\$0.00	\$0.00	-\$273,611.00	BA#1: Recognize ending actual fund balance from 2024
- Technical Adjustment for actual 2025 Beginning Fund Balance	-\$405,976.00	\$0.00	\$0.00	-\$405,976.00	BA#2: Recognize ending actual fund balance from 2024
+ Return TR from F218- EFB sufficient to pay debt service	\$0.00	\$0.00	-\$333,194.00	\$333,194.00	BA#2: Reduce budgeted transfer to F218
+ return TR from F220 - EFB sufficient to pay debt service	\$0.00	\$0.00	-\$174,008.00	\$174,008.00	BA#2: Reduce budgeted transfer to F220
Amended 2025 Budget (ORDxxxx-BA#1)	\$5,573,333.00	\$1,662,529.00	\$72,742.00	\$7,163,120.00	
Revised 2025 Total Appropriations Authority	\$7,235,862.00		\$7,235,862.00		
UTILITY FUNDS					
	2025BFB	2025OpRevs	2025OpExps	2025EFB	Supporting notes
Water Utility Ops and CIP Fund (#401)					
Adopted 2025 Budget (ORD1823)	\$3,421,878.00	\$4,920,791.00	\$7,793,052.00	\$549,617.00	
+ Adjustment for actual 2025 Beginning Fund Balance	-\$1,088,167.00	\$0.00	\$0.00	-\$1,088,167.00	BA#1: Recognize ending actual fund balance from 2024
- Technical Adjustment for actual 2025 Beginning Fund Balance	-\$17,397.00	\$0.00	\$0.00	-\$17,397.00	BA#2: Recognize ending actual fund balance from 2024
Amended 2025 Budget (ORDxxxx-BA#1)	\$2,316,314.00	\$4,920,791.00	\$7,793,052.00	-\$555,947.00	
Revised 2025 Total Appropriations Authority	\$7,237,105.00		\$7,237,105.00		
	2025BFB	2025OpRevs	2025OpExps	2025EFB	Supporting notes
Sewer Utility Ops and CIP Fund (#402)					
Adopted 2025 Budget (ORD1823)	\$15,394,147.00	\$15,286,758.00	\$14,714,277.00	\$15,966,628.00	
+ Adjustment for actual 2025 Beginning Fund Balance	-\$1,549,968.00	\$0.00	\$0.00	-\$1,549,968.00	BA#1: Recognize ending actual fund balance from 2024
- Technical Adjustment for actual 2025 Beginning Fund Balance	-\$12,842.00	\$0.00	\$0.00	-\$12,842.00	BA#2: Recognize ending actual fund balance from 2024
Amended 2025 Budget (ORDxxxx-BA#1)	\$13,831,337.00	\$15,286,758.00	\$14,714,277.00	\$14,403,818.00	
Revised 2025 Total Appropriations Authority	\$29,118,095.00		\$29,118,095.00		

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Attachment 1 - 2025 Budget Amendment Detail (through BA#3)

Legend

- General Funds
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	2025FB	2025OpRev	2025OpExps	2025EFB	Supporting notes
Storm and Flood Utility Ops and CIP Fund (#404)					
Adopted 2025 Budget (ORD1823)	\$2,187,317.00	\$2,237,102.00	\$2,583,803.00	\$1,840,617.00	
+ Adjustment for actual 2025 Beginning Fund Balance	\$20,250.00	\$0.00	\$0.00	\$20,250.00	BA#1: Recognize ending actual fund balance from 2024
- Technical Adjustment for actual 2025 Beginning Fund Balance	-\$7,808.00	\$0.00	\$0.00	-\$7,808.00	BA#2: Recognize ending actual fund balance from 2024
Amended 2025 Budget (ORDxxxx-BAR#1)	\$2,199,759.00	\$2,237,102.00	\$2,583,803.00	\$1,853,059.00	
Revised 2025 Total Appropriations Authority	\$4,436,861.00		\$4,436,862.00		

	2025FB	2025OpRevs	2025OpExps	2025EFB	Supporting notes
Solid Waste Utility Fund (#405)					
Adopted 2025 Budget (ORD1823)	\$640,128.00	\$126,193.00	\$219,484.00	\$546,837.00	
+ Adjustment for actual 2025 Beginning Fund Balance	\$265,698.00	\$0.00	\$0.00	\$265,698.00	BA#1: Recognize ending actual fund balance from 2024
Amended 2025 Budget (ORDxxxx-BA#1)	\$905,826.00	\$126,193.00	\$219,484.00	\$812,535.00	
Revised 2025 Total Appropriations Authority	\$1,032,019.00		\$1,032,019.00		

	2025FB	2025OpRevs	2025OpExps	2025EFB	Supporting notes
ULID #6 Bonds Fund (#451)					
<u>Adopted 2025 Budget (ORD1823)</u>	\$611,173.00	\$766,322.00	\$766,322.00	\$611,173.00	
+ Adjustment for actual 2025 Beginning Fund Balance	\$108,979.00	\$0.00	\$0.00	\$108,979.00	BA#1: Recognize ending actual fund balance from 2024
Amended 2025 Budget (ORDxxxx-BA#1)	\$720,152.00	\$766,322.00	\$766,322.00	\$720,152.00	
<u>Revised 2025 Total Appropriations Authority</u>	<u>\$1,496,474.00</u>		<u>\$1,496,474.00</u>		

INTERNAL SERVICE FUNDS

INTERNAL SERVICE FUNDS	2025FB	2025OpRev	2025OpExps	2025EFB	Supporting notes
Equipment Operations Fund (#501.1)					
Adopted 2025 Budget (ORD1923)	\$118,546.00	\$282,005.00	\$360,594.00	\$39,957.00	
+ Adjustment for actual 2025 Beginning Fund Balance	-\$17,860.00	\$0.00	\$0.00	-\$17,860.00	BA#1: Recognize ending actual fund balance from 2024
Amended 2025 Budget (ORDxxxx-BA#1)	\$100,686.00	\$282,005.00	\$360,594.00	\$22,097.00	
Revised 2025 Total Appropriations Authority	\$282,601.00		\$282,601.00		

	2025FB	2025OpRev	2025OpExps	2025EFB	Supporting notes
Technology Operations Fund (#501.2)					
Adopted 2025 Budget (ORD1823)	\$95,352.00	\$500,000.00	\$491,228.00	\$104,123.00	
+ Adjustment for actual 2025 Beginning Fund Balance	\$66,558.00	\$0.00	\$0.00	\$66,558.00	BA#1: Recognize ending actual fund balance from 2024
Amended 2025 Budget (ORDxxxx-BA#1)	\$161,910.00	\$500,000.00	\$491,228.00	\$170,682.00	

	2025FB	2025OpRevs	2025OpExps	2025EFB	Supporting notes
Equipment Reserves Fund (#502.1)					
Adopted 2025 Budget (ORD1823)	\$1,547,212.00	\$115,472.00	\$475,000.00	\$1,187,684.00	
+ Adjustment for actual 2025 Beginning Fund Balance	-\$9,791.00	\$0.00	\$0.00	-\$9,791.00	BA#1: Recognize ending actual fund balance from 2024
Amended 2025 Budget (ORDxxxx-BA#1)	\$1,537,421.00	\$115,472.00	\$475,000.00	\$1,177,893.00	

	2025FB	2025OpRev	2025OpExps	2025EFB	Supporting notes
Technology Reserves Fund (#S02.2)					
Adopted 2025 Budget (ORD1823)	\$334,109.00	\$50,000.00	\$165,000.00	\$219,109.00	
+ Adjustment for actual 2025 Beginning Fund Balance	\$43,138.00	\$0.00	\$0.00	\$43,138.00	BA#1: Recognize ending actual fund balance from 2024
Amended 2025 Budget (ORDxxxx-BA#1)	\$377,247.00	\$50,000.00	\$165,000.00	\$262,247.00	

Abstracts

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Attachment 2 - 2026 Budget Amendment Detail (through BA#3)

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GENERAL FUNDS

	2026BFB	2026OpRevs	2026OpExps	2026EFB	Supporting notes
General Fund (#001)					
Adopted 2026 Budget (ORD1823)	\$4,361,977.00	\$12,882,113.00	\$13,174,363.00	\$4,069,727.00	
+ Adjustment for actual 2025 Beginning Fund Balance	\$537,181.00	\$0.00	\$0.00	\$537,181.00	BA#1: Recognize ending actual fund balance from 2024
- Technical Adjustment for actual 2025 Beginning Fund Balance	-\$54,210.00	\$0.00	\$0.00	-\$54,210.00	BA#2: Recognize ending actual fund balance from 2024
+ Increase 2026 Police Services Budget in 2026	\$0.00	\$0.00	\$583,000.00	-\$158,000.00	BA#3: Adjust Police Services Budget for 2026
+ Operating line item reductions in 2026	\$0.00	\$0.00	-\$425,000.00	\$0.00	BA#3: Adjust Police Services Budget for 2026
+ Earmark 2026 EFB for Police Services Budget in 2027	\$0.00	\$0.00	\$0.00	\$600,000.00	BA#3: Adjust Police Services Budget for 2026
- Move \$600,000 from unrestricted EFB to restricted EFB for Police Services	\$0.00	\$0.00	\$0.00	-\$600,000.00	BA#3: Adjust Police Services Budget for 2026
Amended 2026 Budget (ORDxxxx-BA#1)	\$4,844,948.00	\$12,882,113.00	\$13,332,363.00	\$4,394,698.00	
Revised 2026 Total Appropriations Authority	\$17,727,061.00		\$17,727,061.00		

	2026BFB	2026OpRevs	2026OpExps	2026EFB	Supporting notes
General Fund Reserves Fund (#002)					
Adopted 2026 Budget (ORD1823)	\$1,097,896.00	\$0.00	\$0.00	\$1,097,896.00	
+ Adjustment for actual 2025 Beginning Fund Balance	\$0.00	\$0.00	\$0.00	\$0.00	
+ Technical Adjustment for actual 2025 Beginning Fund Balance	\$133,272.00	\$0.00	\$0.00	\$133,272.00	BA#2: Recognize ending actual fund balance from 2024
Amended 2026 Budget (ORDxxxx-BA#1)	\$1,231,168.00	\$0.00	\$0.00	\$1,231,168.00	
Revised 2026 Total Appropriations Authority	\$1,231,168.00		\$1,231,168.00		

SPECIAL REVENUE FUNDS

	2026BFB	2026OpRevs	2026OpExps	2026EFB	Supporting notes
Street Operations Fund (#101)					
Adopted 2026 Budget (ORD1823)	\$0.00	\$1,113,405.00	\$1,113,405.00	\$0.00	
+ Adjustment for actual 2025 Beginning Fund Balance	\$9,967.00	\$0.00	\$0.00	\$9,967.00	BA#1: Recognize ending actual fund balance from 2024
Amended 2026 Budget (ORDxxxx-BA#1)	\$9,967.00	\$1,113,405.00	\$1,113,405.00	\$9,967.00	
Revised 2026 Total Appropriations Authority	\$1,123,372.00		\$1,123,372.00		

	2026BFB	2026OpRevs	2026OpExps	2026EFB	Supporting notes
Capital Streets Fund (#102)					
Adopted 2026 Budget (ORD1823)	\$264,125.00	\$206,730.00	\$158,400.00	\$312,455.00	
+ Adjustment for actual 2025 Beginning Fund Balance	-\$193,907.00	\$0.00	\$0.00	-\$193,907.00	BA#1: Recognize ending actual fund balance from 2024
+ Technical Adjustment for actual 2025 Beginning Fund Balance	-\$49,783.00	\$0.00	\$0.00	-\$49,783.00	BA#2: Recognize ending actual fund balance from 2024
+ Return TR funds from F218 - fund balance sufficient to make debt service	\$54,080.00	\$0.00	\$0.00	\$54,080.00	BA#2: Reduces TR to Debt Service F218
Amended 2026 Budget (ORDxxxx-BA#1)	\$74,515.00	\$206,730.00	\$158,400.00	\$122,845.00	
Revised 2026 Total Appropriations Authority	\$281,245.00		\$281,245.00		

	2026BFB	2026OpRevs	2026OpExps	2026EFB	Supporting notes
Street Overlay Fund (#103)					
Adopted 2026 Budget (ORD1823)	\$434,882.00	\$578,349.00	\$574,000.00	\$439,231.00	
+ Adjustment for actual 2025 Beginning Fund Balance	\$727,564.00	\$0.00	\$0.00	\$727,564.00	BA#1: Recognize ending actual fund balance from 2024
Amended 2026 Budget (ORDxxxx-BA#1)	\$1,162,446.00	\$578,349.00	\$574,000.00	\$1,166,795.00	
Revised 2026 Total Appropriations Authority	\$1,740,795.00		\$1,740,795.00		

	2026BFB	2026OpRevs	2026OpExps	2026EFB	Supporting notes
Transportation Impact Fees Fund (#106.1)					
Adopted 2026 Budget (ORD1823)	\$3,110,896.00	\$1,831,109.00	\$4,150,000.00	\$792,006.00	
+ Adjustment for actual 2025 Beginning Fund Balance	-\$1,123,741.00	\$0.00	\$0.00	-\$1,123,741.00	BA#1: Recognize ending actual fund balance from 2024
Amended 2026 Budget (ORDxxxx-BA#1)	\$1,987,155.00	\$1,831,109.00	\$4,150,000.00	-\$331,736.00	
Revised 2026 Total Appropriations Authority	\$3,818,264.00		\$3,818,264.00		

	2026BFB	2026OpRevs	2026OpExps	2026EFB	Supporting notes
Parks Impact Fees Fund (#106.2)					
Adopted 2026 Budget (ORD1823)	\$2,644,803.00	\$2,531,675.00	\$2,022,510.00	\$3,153,968.00	
+ Adjustment for actual 2025 Beginning Fund Balance	\$58,709.00	\$0.00	\$0.00	\$58,709.00	BA#1: Recognize ending actual fund balance from 2024
- Technical Adjustment for actual 2025 Beginning Fund Balance	-\$165,166.00	\$0.00	\$0.00	-\$165,166.00	BA#2: Recognize ending actual fund balance from 2024
Amended 2026 Budget (ORDxxxx-BA#1)	\$2,538,346.00	\$2,531,675.00	\$2,022,510.00	\$3,047,511.00	
Revised 2026 Total Appropriations Authority	\$5,070,021.00		\$5,070,021.00		

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Attachment 2 - 2026 Budget Amendment Detail (through BA#3)

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	2026BFB	2026OpRevs	2026OpExps	2026EFB	Supporting notes
Fire Impact Fees Fund (#106.3)					
Adopted 2026 Budget (ORD1823)	\$472,479.00	\$54,725.00	\$0.00	\$527,204.00	
+ Adjustment for actual 2025 Beginning Fund Balance	-\$101,327.00	\$0.00	\$0.00	-\$101,327.00	BA#1: Recognize ending actual fund balance from 2024
Amended 2026 Budget (ORDxxxx-BA#1)	\$371,152.00	\$54,725.00	\$0.00	\$425,877.00	
Revised 2026 Total Appropriations Authority	\$425,877.00			\$425,877.00	
	2026BFB	2026OpRevs	2026OpExps	2026EFB	Supporting notes
Sidewalk Impact Fees Fund (#106.4)					
Adopted 2026 Budget (ORD1823)	\$168,664.00	\$1,687.00	\$0.00	\$170,351.00	
+ Adjustment for actual 2025 Beginning Fund Balance	\$307,513.00	\$0.00	\$0.00	\$307,513.00	BA#1: Recognize ending actual fund balance from 2024
Amended 2026 Budget (ORDxxxx-BA#1)	\$476,177.00	\$1,687.00	\$0.00	\$477,864.00	
Revised 2026 Total Appropriations Authority	\$477,864.00			\$477,864.00	
	2026BFB	2026OpRevs	2026OpExps	2026EFB	Supporting notes
Trees Impact Fees Fund (#106.5)					
Adopted 2026 Budget (ORD1823)	\$404,490.00	\$24,045.00	\$20,000.00	\$408,535.00	
+ Adjustment for actual 2025 Beginning Fund Balance	\$0.00	\$0.00	\$0.00	\$0.00	
Amended 2026 Budget (ORDxxxx-BA#1)	\$404,490.00	\$24,045.00	\$20,000.00	\$408,535.00	
Revised 2026 Total Appropriations Authority	\$428,535.00			\$428,535.00	
	2026BFB	2026OpRevs	2026OpExps	2026EFB	Supporting notes
Schools Impact Fees Fund (#106.6)					
Adopted 2026 Budget (ORD1823)	\$0.00	\$1,500,000.00	\$1,500,000.00	\$0.00	
+ Adjustment for actual 2025 Beginning Fund Balance	\$8,955.00	\$0.00	\$0.00	\$8,955.00	BA#1: Recognize ending actual fund balance from 2024
Amended 2026 Budget (ORDxxxx-BA#1)	\$8,955.00	\$1,500,000.00	\$1,500,000.00	\$8,955.00	
Revised 2026 Total Appropriations Authority	\$1,508,955.00			\$1,508,955.00	
	2026BFB	2026OpRevs	2026OpExps	2026EFB	Supporting notes
Bicycle and Pedestrian Impact Fees Fund (#106.7)					
Adopted 2026 Budget (ORD1823)	\$518,764.00	\$105,188.00	\$0.00	\$623,952.00	
+ Adjustment for actual 2025 Beginning Fund Balance	-\$84,193.00	\$0.00	\$0.00	-\$84,193.00	BA#1: Recognize ending actual fund balance from 2024
Amended 2026 Budget (ORDxxxx-BA#1)	\$434,571.00	\$105,188.00	\$0.00	\$539,759.00	
Revised 2026 Total Appropriations Authority	\$539,759.00			\$539,759.00	
	2026BFB	2026OpRevs	2026OpExps	2026EFB	Supporting notes
Hotel/Motel Tax Fund (#107)					
Adopted 2026 Budget (ORD1823)	\$60,576.00	\$27,156.00	\$65,000.00	\$22,732.00	
+ Adjustment for actual 2025 Beginning Fund Balance	\$9,334.00	\$0.00	\$0.00	\$9,334.00	BA#1: Recognize ending actual fund balance from 2024
Amended 2026 Budget (ORDxxxx-BA#1)	\$69,910.00	\$27,156.00	\$65,000.00	\$32,066.00	
Revised 2026 Total Appropriations Authority	\$97,066.00			\$97,066.00	
	2026BFB	2026OpRevs	2026OpExps	2026EFB	Supporting notes
Economic Development Fund (#108)					
Adopted 2026 Budget (ORD1823)	\$40,617.00	\$375,406.00	\$403,874.00	\$12,150.00	
+ Adjustment for actual 2025 Beginning Fund Balance	\$64,604.00	\$0.00	\$0.00	\$64,604.00	BA#1: Recognize ending actual fund balance from 2024
Amended 2026 Budget (ORDxxxx-BA#1)	\$105,221.00	\$375,406.00	\$403,874.00	\$76,753.00	
Revised 2026 Total Appropriations Authority	\$480,627.00			\$480,627.00	

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	2026BFB	2026OpRevs	2026OpExps	2026EFB	Supporting notes
Affordable Housing Fund (#109)					
Adopted 2026 Budget (ORD1823)	\$1,260,733.00	\$338,528.00	\$338,528.00	\$1,260,733.00	
+ Adjustment for actual 2025 Beginning Fund Balance	\$367,727.00	\$0.00	\$0.00	\$367,727.00	BA#1: Recognize ending actual fund balance from 2024
Amended 2026 Budget (ORDxxxx-BA#1)	\$1,628,460.00	\$338,528.00	\$338,528.00	\$1,628,460.00	
Revised 2026 Total Appropriations Authority	\$1,966,988.00			\$1,966,988.00	
	2026BFB	2026OpRevs	2026OpExps	2026EFB	Supporting notes
Park Improvement Grants Fund (#116)					
Adopted 2026 Budget (ORD1823)	\$689,049.00	\$6,890.00	\$0.00	\$695,940.00	
+ Adjustment for actual 2025 Beginning Fund Balance	-\$156,118.00	\$0.00	\$0.00	-\$156,118.00	BA#1: Recognize ending actual fund balance from 2024
- Technical Adjustment for actual 2025 Beginning Fund Balance	-\$2,598.00	\$0.00	\$0.00	-\$2,598.00	BA#2: Recognize ending actual fund balance from 2024
Amended 2026 Budget (ORDxxxx-BA#1)	\$530,333.00	\$6,890.00	\$0.00	\$537,223.00	
Revised 2026 Total Appropriations Authority	\$537,223.00			\$537,223.00	
	2026BFB	2026OpRevs	2026OpExps	2026EFB	Supporting notes
Park Maintenance Reserves Fund (#117)					
Adopted 2026 Budget (ORD1823)	\$63,034.00	\$10,630.00	\$0.00	\$73,664.00	
+ Adjustment for actual 2025 Beginning Fund Balance	\$1,331.00	\$0.00	\$0.00	\$1,331.00	BA#1: Recognize ending actual fund balance from 2024
Amended 2026 Budget (ORDxxxx-BA#1)	\$64,365.00	\$10,630.00	\$0.00	\$74,995.00	
Revised 2026 Total Appropriations Authority	\$74,995.00			\$74,995.00	
	2026BFB	2026OpRevs	2026OpExps	2026EFB	Supporting notes
Development Projects Fund (#118)					
Adopted 2026 Budget (ORD1823)	\$687,215.00	\$506,872.00	\$600,000.00	\$594,087.00	
+ Adjustment for actual 2025 Beginning Fund Balance	-\$118,662.00	\$0.00	\$0.00	-\$118,662.00	BA#1: Recognize ending actual fund balance from 2024
Amended 2026 Budget (ORDxxxx-BA#1)	\$568,553.00	\$506,872.00	\$600,000.00	\$475,425.00	
Revised 2026 Total Appropriations Authority	\$1,075,425.00			\$1,075,425.00	
	2026BFB	2026OpRevs	2026OpExps	2026EFB	Supporting notes
American Rescue Plan Act Fund (#130)					
Adopted 2026 Budget (ORD1823)	\$0.00	\$0.00	\$0.00	\$0.00	
+ Adjustment for actual 2025 Beginning Fund Balance	\$0.00	\$0.00	\$0.00	\$0.00	
Amended 2026 Budget (ORDxxxx-BA#1)	\$0.00	\$0.00	\$0.00	\$0.00	
Revised 2026 Total Appropriations Authority	\$0.00			\$0.00	
	2026BFB	2026OpRevs	2026OpExps	2026EFB	Supporting notes
Transportation Benefit District Fund (#190)					
Adopted 2026 Budget (ORD1823)	\$3,114,329.00	\$703,893.00	\$700,000.00	\$3,118,222.00	
+ Adjustment for actual 2025 Beginning Fund Balance	\$176,303.00	\$0.00	\$0.00	\$176,303.00	BA#1: Recognize ending actual fund balance from 2024
Amended 2026 Budget (ORDxxxx-BA#1)	\$3,290,632.00	\$703,893.00	\$700,000.00	\$3,294,525.00	
Revised 2026 Total Appropriations Authority	\$3,994,525.00			\$3,994,525.00	
DEBT SERVICE FUNDS	2026BFB	2026OpRevs	2026OpExps	2026EFB	Supporting notes
2011 UTGO Fire St. Bonds Fund (#216)					
Adopted 2026 Budget (ORD1823)	\$145,028.00	\$51,450.00	\$148,750.00	\$47,729.00	
+ Adjustment for actual 2025 Beginning Fund Balance	-\$59,818.00	\$0.00	\$0.00	-\$59,818.00	BA#1: Recognize ending actual fund balance from 2024
+ Technical Adjustment for actual 2025 Beginning Fund Balance	\$41,084.00	\$0.00	\$0.00	\$41,084.00	BA#2: Recognize ending actual fund balance from 2024
Amended 2026 Budget (ORDxxxx-BA#1)	\$126,294.00	\$51,450.00	\$148,750.00	\$28,994.00	
Revised 2026 Total Appropriations Authority	\$177,744.00			\$177,744.00	

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	2026BFB	2026OpRevs	2026OpExps	2026EFB	Supporting notes
2012 TBD Bonds Fund (#217)					
Adopted 2026 Budget (ORD1823)	\$20.00	\$0.00	\$0.00	\$20.00	
+ Adjustment for actual 2025 Beginning Fund Balance	\$0.00	\$0.00	\$0.00	\$0.00	
Amended 2026 Budget (ORDxxxx-BA#1)	\$20.00	\$0.00	\$0.00	\$20.00	
Revised 2026 Total Appropriations Authority	\$20.00		\$20.00		
	2026BFB	2026OpRevs	2026OpExps	2026EFB	Supporting notes
2015 LTGO Bonds Fund (#218)					
Adopted 2026 Budget (ORD1823)	\$187,205.00	\$208,000.00	\$208,000.00	\$187,205.00	
+ Adjustment for actual 2025 Beginning Fund Balance	\$46,314.00	\$0.00	\$0.00	\$46,314.00	BA#1: Recognize ending actual fund balance from 2024
+ Technical Adjustment for actual 2025 Beginning Fund Balance	\$199,132.00	\$0.00	\$0.00	\$199,132.00	BA#2: Recognize ending actual fund balance from 2024
- Reduction of required transfers-in from F320 to pay debt service	-\$378,571.00	\$0.00	\$0.00	-\$378,571.00	BA#2: Reduce budgeted transfer from F320
-Reduction of required transfers-in from F102 to pay debt service	-\$54,080.00	\$0.00	\$0.00	-\$54,080.00	BA#2: Reduce budgeted transfer from F102
Amended 2026 Budget (ORDxxxx-BA#1)	\$0.00	\$208,000.00	\$208,000.00	\$0.00	
Revised 2026 Total Appropriations Authority	\$208,000.00		\$208,000.00		
	2026BFB	2026OpRevs	2026OpExps	2026EFB	Supporting notes
2018 LTGO Bonds Fund (#220)					
Adopted 2026 Budget (ORD1823)	\$0.00	\$247,800.00	\$247,800.00	\$0.00	
+ Adjustment for actual 2025 Beginning Fund Balance	-\$520.00	\$0.00	\$0.00	-\$520.00	
+ Technical Adjustment for actual 2025 Beginning Fund Balance	\$174,528.00	\$0.00	\$0.00	\$174,528.00	BA#1: Recognize ending actual fund balance from 2024
-Reduction of required transfers from F320 to pay debt service	-\$174,008.00	\$0.00	\$0.00	-\$174,008.00	BA#2: Reduce budgeted transfer from F320
Amended 2026 Budget (ORDxxxx-BA#1)	\$0.00	\$247,800.00	\$247,800.00	\$0.00	
Revised 2026 Total Appropriations Authority	\$247,800.00		\$247,800.00		
CAPITAL FUNDS					
	2026BFB	2026OpRevs	2026OpExps	2026EFB	Supporting notes
Municipal CIP Fund (#310)					
Adopted 2026 Budget (ORD1823)	\$63,711.00	\$15,661,394.00	\$13,882,000.00	\$1,843,105.00	
+ Adjustment for actual 2025 Beginning Fund Balance	\$16,709.00	\$0.00	\$0.00	\$16,709.00	BA#1: Recognize ending actual fund balance from 2024
- Technical Adjustment for actual 2025 Beginning Fund Balance	-\$45,107.00	\$0.00	\$0.00	-\$45,107.00	BA#2: Recognize ending actual fund balance from 2024
Amended 2026 Budget (ORDxxxx-BA#1)	\$35,313.00	\$15,661,394.00	\$13,882,000.00	\$1,814,707.00	
Revised 2026 Total Appropriations Authority	\$15,696,707.00		\$15,696,707.00		
	2026BFB	2026OpRevs	2026OpExps	2026EFB	Supporting notes
Real Estate Excise Tax Fund (#320)					
Adopted 2026 Budget (ORD1823)	\$7,335,505.00	\$1,673,355.00	\$400,100.00	\$8,608,760.00	
+ Adjustment for actual 2025 Beginning Fund Balance	-\$273,611.00	\$0.00	\$0.00	-\$273,611.00	BA#1: Recognize ending actual fund balance from 2024
- Technical Adjustment for actual 2025 Beginning Fund Balance	-\$405,976.00	\$0.00	\$0.00	-\$405,976.00	BA#2: Recognize ending actual fund balance from 2024
+Return TR from F218 - EFB sufficient to pay debt service	\$333,194.00	\$0.00	\$0.00	\$333,194.00	
+return TR from F220 - EFB sufficient to pay debt service	-\$174,008.00	\$0.00	\$0.00	-\$174,008.00	
Amended 2026 Budget (ORDxxxx-BA#1)	\$7,163,120.00	\$1,673,355.00	\$400,100.00	\$8,436,375.00	
Revised 2026 Total Appropriations Authority	\$8,836,475.00		\$8,836,475.00		
UTILITY FUNDS					
	2026BFB	2026OpRevs	2026OpExps	2026EFB	Supporting notes
Water Utility Ops and CIP Fund (#401)					
Adopted 2026 Budget (ORD1823)	\$549,617.00	\$4,283,460.00	\$4,734,013.00	\$99,064.00	
+ Adjustment for actual 2025 Beginning Fund Balance	-\$1,088,167.00	\$0.00	\$0.00	-\$1,088,167.00	BA#1: Recognize ending actual fund balance from 2024
- Technical Adjustment for actual 2025 Beginning Fund Balance	-\$17,397.00	\$0.00	\$0.00	-\$17,397.00	BA#2: Recognize ending actual fund balance from 2024
Amended 2026 Budget (ORDxxxx-BA#1)	-\$555,947.00	\$4,283,460.00	\$4,734,013.00	-\$1,006,500.00	
Revised 2026 Total Appropriations Authority	\$3,727,513.00		\$3,727,513.00		
	2026BFB	2026OpRevs	2026OpExps	2026EFB	Supporting notes
Sewer Utility Ops and CIP Fund (#402)					
Adopted 2026 Budget (ORD1823)	\$15,966,628.00	\$7,499,209.00	\$7,225,864.00	\$16,239,973.00	
+ Adjustment for actual 2025 Beginning Fund Balance	-\$1,549,968.00	\$0.00	\$0.00	-\$1,549,968.00	BA#1: Recognize ending actual fund balance from 2024
- Technical Adjustment for actual 2025 Beginning Fund Balance	-\$12,842.00	\$0.00	\$0.00	-\$12,842.00	BA#2: Recognize ending actual fund balance from 2024
Amended 2026 Budget (ORDxxxx-BA#1)	\$14,403,818.00	\$7,499,209.00	\$7,225,864.00	\$14,677,163.00	
Revised 2026 Total Appropriations Authority	\$21,903,027.00		\$21,903,027.00		

Council Packet January 20, 2026

Attachment 2 - 2026 Budget Amendment Detail (through BA#3)

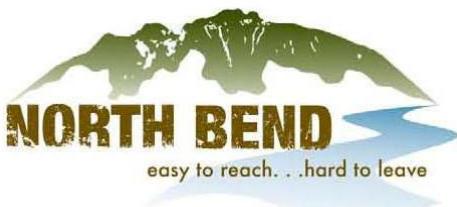
Legend	
General Funds	
Special Revenue Funds	
Debt Service Funds	
Capital Funds	
Utility Funds	
Internal Service Funds	

	2026BFB	2026OpRevs	2026OpExps	2026EFB	Supporting notes
Storm and Flood Utility Ops and CIP Fund (#404)					
Adopted 2026 Budget (ORD1823)	\$1,840,617.00	\$1,756,365.00	\$3,314,355.00	\$282,628.00	
+ Adjustment for actual 2025 Beginning Fund Balance	\$20,250.00	\$0.00	\$0.00	\$20,250.00	BA#1: Recognize ending actual fund balance from 2024
- Technical Adjustment for actual 2025 Beginning Fund Balance	-\$7,808.00	\$0.00	\$0.00	-\$7,808.00	BA#2: Recognize ending actual fund balance from 2024
Amended 2026 Budget (ORDxxxx-BA#1)	\$1,853,059.00	\$1,756,365.00	\$3,314,355.00	\$295,069.00	
Revised 2026 Total Appropriations Authority	\$3,609,424.00			\$3,609,424.00	
	2026BFB	2026OpRevs	2026OpExps	2026EFB	Supporting notes
Solid Waste Utility Fund (#405)					
Adopted 2026 Budget (ORD1823)	\$546,837.00	\$130,300.00	\$223,757.00	\$453,380.00	
+ Adjustment for actual 2025 Beginning Fund Balance	\$265,698.00	\$0.00	\$0.00	\$265,698.00	BA#1: Recognize ending actual fund balance from 2024
Amended 2026 Budget (ORDxxxx-BA#1)	\$812,535.00	\$130,300.00	\$223,757.00	\$719,078.00	
Revised 2026 Total Appropriations Authority	\$942,835.00			\$942,835.00	
	2026BFB	2026OpRevs	2026OpExps	2026EFB	Supporting notes
ULID #6 Bonds Fund (#451)					
Adopted 2026 Budget (ORD1823)	\$611,173.00	\$752,910.00	\$752,910.00	\$611,173.00	
+ Adjustment for actual 2025 Beginning Fund Balance	\$108,979.00	\$0.00	\$0.00	\$108,979.00	BA#1: Recognize ending actual fund balance from 2024
Amended 2026 Budget (ORDxxxx-BA#1)	\$720,152.00	\$752,910.00	\$752,910.00	\$720,152.00	
Revised 2026 Total Appropriations Authority	\$1,473,062.00			\$1,473,062.00	
INTERNAL SERVICE FUNDS					
	2026BFB	2026OpRevs	2026OpExps	2026EFB	Supporting notes
Equipment Operations Fund (#501.1)					
Adopted 2026 Budget (ORD1823)	\$39,957.00	\$403,080.00	\$374,005.00	\$69,032.00	
+ Adjustment for actual 2025 Beginning Fund Balance	-\$17,860.00	\$0.00	\$0.00	-\$17,860.00	BA#1: Recognize ending actual fund balance from 2024
Amended 2026 Budget (ORDxxxx-BA#1)	\$22,097.00	\$403,080.00	\$374,005.00	\$51,172.00	
Revised 2026 Total Appropriations Authority	\$425,177.00			\$425,177.00	
	2026BFB	2026OpRevs	2026OpExps	2026EFB	Supporting notes
Technology Operations Fund (#501.2)					
Adopted 2026 Budget (ORD1823)	\$104,124.00	\$515,000.00	\$508,910.00	\$110,214.00	
+ Adjustment for actual 2025 Beginning Fund Balance	\$66,558.00	\$0.00	\$0.00	\$66,558.00	BA#1: Recognize ending actual fund balance from 2024
Amended 2026 Budget (ORDxxxx-BA#1)	\$170,682.00	\$515,000.00	\$508,910.00	\$176,772.00	
Revised 2026 Total Appropriations Authority	\$685,682.00			\$685,682.00	
	2026BFB	2026OpRevs	2026OpExps	2026EFB	Supporting notes
Equipment Reserves Fund (#502.1)					
Adopted 2026 Budget (ORD1823)	\$1,187,684.00	\$111,877.00	\$298,300.00	\$1,001,261.00	
+ Adjustment for actual 2025 Beginning Fund Balance	-\$9,791.00	\$0.00	\$0.00	-\$9,791.00	BA#1: Recognize ending actual fund balance from 2024
Amended 2026 Budget (ORDxxxx-BA#1)	\$1,177,893.00	\$111,877.00	\$298,300.00	\$991,470.00	
Revised 2026 Total Appropriations Authority	\$1,289,770.00			\$1,289,770.00	
	2026BFB	2026OpRevs	2026OpExps	2026EFB	Supporting notes
Technology Reserves Fund (#502.2)					
Adopted 2026 Budget (ORD1823)	\$219,109.00	\$50,000.00	\$50,000.00	\$219,109.00	
+ Adjustment for actual 2025 Beginning Fund Balance	\$43,138.00	\$0.00	\$0.00	\$43,138.00	BA#1: Recognize ending actual fund balance from 2024
Amended 2026 Budget (ORDxxxx-BA#1)	\$262,247.00	\$50,000.00	\$50,000.00	\$262,247.00	
Revised 2026 Total Appropriations Authority	\$312,247.00			\$312,247.00	

check totals

\$102,135,248.00

\$102,135,248.00



City Council Agenda Bill

SUBJECT:	Agenda Date: January 20, 2026	AB26-005
Motion Authorizing a Licensing Agreement with NeoGov for Human Resource and Payroll Software	Department/Committee/Individual	
	Mayor Mary Miller	
	City Administrator – Amber Emery	
	City Attorney – Kendra Rosenberg	
	City Clerk – Susie Oppedal	
	Administrative Services – Lisa Escobar	
	Comm. & Economic Development – James Henderson	
Cost Impact: 3-year proposed contract cost: \$92,057; 3-year status quo cost: \$216,160 3-year operational cost savings: -\$124,103	Finance – Elaine Morse	X
Fund Source: General Fund 37% (-\$45,918) Other Funds 63% (-\$78,185)	Public Works – Tom Mohr	
Timeline: Immediate.		
Attachments: Staff presentation; NeoGov licensing agreement		
SUMMARY STATEMENT:		
Vision Financial Software is the current platform for Financial, Utility, Business & Operations/Licensing, and Payroll services.		
Human Resource and Finance staff have recognized the need to improve HR/Payroll services with updated software. NeoGov, a professional Payroll and Human Resource Information System platform, offers software that manages risk and compliance in a complex labor environment. NeoGov is utilized by more than 170 county and city governments in WA, including King County, Sammamish, Woodinville, Port of Tacoma, Oak Harbor, Sequim, Sumner, Blaine, Snohomish County and others.		
Payroll: The payroll module within Vision is currently used but is not supported by government, tax or legal compliance expertise, and requires significant manual processes that are unsustainable. This software does not provide digital or on-demand experiences that are expected in a professional work environment. Some common user experiences provided by NeoGov include on-demand access to time sheet entry, requests for time off, time off accrual balances, individual paystubs, employee information including W4s, payrate, department and supervisor information, compensation differentials, W2s and historical information. These experiences are presently not available within Vision and must be manually generated each time there is a request. In addition, supervisors and directors will have real-time access to employee hours for assignments, corrections and approvals. By transitioning to NeoGov, staff expect a monthly reduction in payroll processing costs between 38%-45%; time that will be redirected to other duties to achieve greater overall efficiencies within daily City operations.		
Human Resources: The City has never utilized an integrated tool for the HR lifecycle of recruitment, pre-employment paperwork, hiring, standardized onboarding, benefits, evaluation, and reporting. These tasks are currently manually managed by using multiple spreadsheets and paper files, opening the City to a variety of risk factors. Use of HRIS software results in reduction of hours allocated to paper management, allows staff to redirect duties to program and		

City Council Agenda Bill

resource development, and reduces the City's exposure to risk by systematizing the entire human resources process.

NeoGov's HRIS/Payroll system is designed to optimize workflow between HR and Payroll while providing access to a shared library of public resources and industry-specific customer service expertise. The interface also provides industry benchmarking and access to annual data reporting from other agencies.

Fiscal Impact: The 3-year contract cost of \$92,057 is offset by \$216,160 current costs of software, supply expense, and payroll hours, resulting in a 3-year net benefit to the City of \$124,103. While the City will incur one time software acquisition costs, the ongoing cost savings are expected to exceed the ongoing cost of maintaining the status quo, as shown in the following table. Data from NeoGov will integrate into Vision Financial software for ongoing financial, utility, and business and operations/licensing services. Implementation is expected to take 3 months upon notice to proceed.

**Table 1: 3 Year Life Cycle Cost
Vision (Status Quo) vs NeoGov (Proposed)***

	Vision (Status Quo)	NeoGov (Proposed)	Difference
Year 1	\$69,934	\$23,147	-\$46,787
Year 2	\$72,032	\$27,564	-\$44,468
Year 3	\$74,194	\$41,346	-\$32,848
Total 3 Years	\$216,160	\$92,057	-\$124,103
Cost share – General Fund	\$79,979	\$34,061	-\$45,918
Cost share – Other Funds	\$136,181	\$57,996	-\$78,185

*The total cost includes a discount for the City of North Bend over the three years. The discount includes a 90% off licenses and 60% off setups in year 1, 50% off licenses in year 2, and 25% off licenses in year 3. The ongoing costs in year 4, at which time no discounts off licenses will apply, is estimated to total \$55,128.

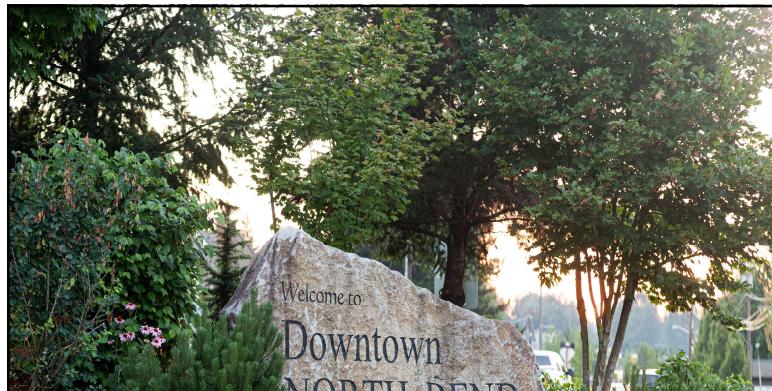
APPLICABLE BRAND GUIDELINES: Consistent delivery of quality basic services, economic viability & balanced budget

COMMITTEE REVIEW AND RECOMMENDATION: This item was reviewed by the Finance and Administration Committee on January 13, 2026, and approved for the Main Agenda.

RECOMMENDED ACTION: **MOTION to approve AB26-005, authorizing the Mayor to enter into a licensing agreement with NeoGov for Human Resource and Payroll Software services, in a form and content acceptable to the City Attorney.**

RECORD OF COUNCIL ACTION

<i>Meeting Date</i>	<i>Action</i>	<i>Vote</i>
January 20, 2026		



Welcome to
Downtown
NORTH BEND

Payroll and Human Resource Information System NeoGov

City of North Bend | Finance and Administration Departments
Presented to City Council F&A Committee, January 13, 2026



NORTH BEND
easy to reach...hard to leave

1

Overview

Administrative and Finance staff recommend the purchase of an HRIS and Payroll platform to replace the current payroll model while adding an HRIS management tool.

- SHRM best practices recommend Human Resource Information Systems for HR departments to acquire, manage, review, and analyze its diverse requirements.
- Standard practice for payroll administration benefits from automated efficiencies in processing, reporting, recordkeeping, and analytics.



2

Key Risk Factors for *NOT* having an HRIS System

- Data errors from manual entries
- Potential security gaps with unprotected files
- Compliance Risks – with NeoGov Employment Law updates are Automatic!
- No integration across HR & Payroll functions
- Slow processes and heavy admin workload
- Impact on employees, no self-service options



3

Business Case Analysis

	Vision-Status Quo		NeoGov	
	Pros	Cons	Pros	Cons
Automated HRIS (recruitment, onboarding, contract management, benefits)		✗	✓	
Compliance Software for HRIS/PR (Labor Laws, IRS Filings, State Filings, DRS, Legal)		✗	✓	
Automated Payroll with permission level visibility and employee mobile portal		✗	✓	
NeoGov is an approved vendor with the WA OFM		✗	✓	
Financial Records Reporting (Census, employee progression tracking)		✗	✓	
Staff Time		✗	✓	✗
Costs	✓			✗



4

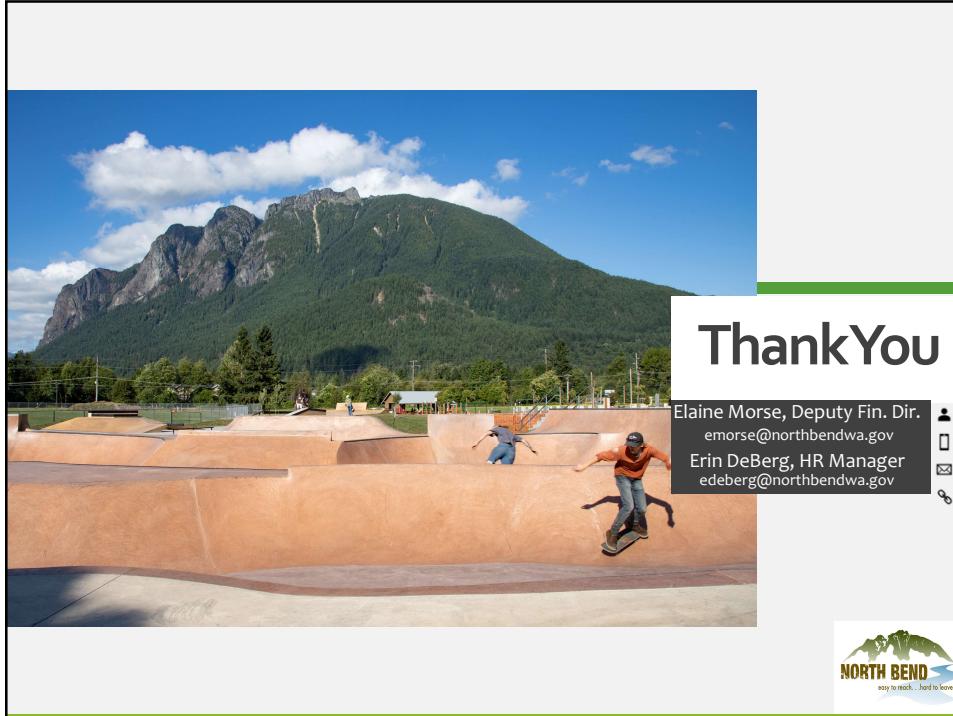
Fiscal Impact

	2026	2027	2028	2029
Status Quo Payroll Module Only (Vision) - A	\$ 2,510	\$ 2,585	\$ 2,663	\$ 2,743
NeoGov				
One-Time Costs (60% reduced) - B	\$ 18,000			
On-Going Costs				
HRIS Module	\$ 3,815	\$ 19,075	\$ 28,612	\$ 38,149
Payroll Module	\$ 1,332	\$ 8,489	\$ 12,734	\$ 16,979
Total - C	\$ 23,147	\$ 27,564	\$ 41,346	\$ 55,128
Sources				
Technology Replacement Fund	100%	\$ 18,000	\$ -	\$ -
General Fund Cost Share	37%	\$ 1,904	\$ 10,199	\$ 15,298
Other Funds Cost Share	63%	\$ 3,243	\$ 17,365	\$ 26,048
Net Annual Cost Increase (D: C minus A)	\$ 20,637	\$ 24,979	\$ 38,683	\$ 52,385
Staff Time Savings (HR/PR) - E	\$ (67,424)	\$ (69,447)	\$ (71,531)	\$ (73,676)
OnGoing Cost Savings under NeoGov (E minus C)	\$ (44,277)	\$ (41,883)	\$ (30,185)	\$ (18,548)

- One-time software purchase of \$18,000 funded from Fund 502 Technology Replacement Fund.
- Ongoing software costs funded based on allocation of FTE costs (37% to GF and 63% to other funds)
- Payroll Staff Accountant time processing payroll reduced 38%-45% (\$36,000 annually) allowing for further attention to AP and reporting
- Human Resource Manager 45% time savings processing and managing onboarding/offboarding, benefits administration, contracts, evaluations, analysis, compliance measures, and reporting
- Added benefits to staff include supervisory transparency, visibility, self-service portal access to payroll information and W2's,



5



6



t 800.749.5104
2120 Park Pl. Suite 100
El Segundo, CA 90245



THIS IS NOT AN INVOICE

Contract Records		Order Details	
Account Number:	A-637846	Order #:	Q-420652
Customer:	North Bend, City of (WA)	Valid Until:	11/30/2025
Effective Employee Count:	58		
Sales Rep:	Dallin McCarthy		
Customer Contact			
Billing Contact:	North Bend, City of (WA)	Shipping Contact :	North Bend, City of (WA)
Billing Address:	North Bend, WA	Shipping Address:	Erin Deberg
Billing Contact Email:		Shipping Contact Email:	North Bend, WA
Billing Phone:		Shipping Phone:	eddeberg@northbendwa.gov +14258881211
Payment Terms			
Payment Term:	Net 60	Notes:	
PO Number:			
Subscription Service			

Year 1 (90% off licenses & 60% off setups)

Item	Type	Start Date	End Date	Qty.	License Type	Total (USD)
Onboard Subscription	Recurring	1/1/2026	12/31/2026	58	Employee Based	\$454.80
Onboard Setup	Services			58	Employee Based	\$1,250.00
Benefits Subscription	Recurring	1/1/2026	12/31/2026	58	Employee Based	\$650.00
Benefits Setup	Services			58	Employee Based	\$3,500.00
eForms Subscription	Recurring	1/1/2026	12/31/2026	58	Employee Based	\$589.30
eForms Setup	Services			58	Employee Based	\$1,250.00
Core HR Subscription	Recurring	1/1/2026	12/31/2026	58	Employee Based	\$799.90
Core HR Setup	Services			58	Employee Based	\$3,500.00
Payroll Subscription	Recurring	1/1/2026	12/31/2026	58	Employee Based	\$1,320.90
Payroll Setup	Services			58	Employee Based	\$5,000.00
Payroll Services Subscription	Recurring	1/1/2026	12/31/2026	58	Quantity Based	\$11.60

Council Packet January 20, 2026



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El Segundo, CA 90245



Item	Type	Start Date	End Date	Qty.	License Type	Total (USD)
Payroll Services Setup	Services			1	Quantity Based	\$0.00
Time & Attendance Subscription	Recurring	1/1/2026	12/31/2026	58	Employee Based	\$1,320.90
Time & Attendance Setup	Services			58	Employee Based	\$3,500.00
Year 1 (90% off licenses & 60% off setups) TOTAL:						\$23,147.40

Year 2 (50% off licenses)

Item	Type	Start Date	End Date	Qty.	License Type	Total (USD)
Payroll Subscription	Recurring	1/1/2027	12/31/2027	58	Employee Based	\$6,604.50
Time & Attendance Subscription	Recurring	1/1/2027	12/31/2027	58	Employee Based	\$6,604.50
Core HR Subscription	Recurring	1/1/2027	12/31/2027	58	Employee Based	\$3,999.50
Benefits Subscription	Recurring	1/1/2027	12/31/2027	58	Employee Based	\$3,250.00
eForms Subscription	Recurring	1/1/2027	12/31/2027	58	Employee Based	\$2,946.50
Onboard Subscription	Recurring	1/1/2027	12/31/2027	58	Employee Based	\$2,274.00
Payroll Services Subscription	Recurring	1/1/2027	12/31/2027	58	Quantity Based	\$1,885.00
Year 2 (50% off licenses) TOTAL:						\$27,564.00

Year 3 (25% off licenses)

Item	Type	Start Date	End Date	Qty.	License Type	Total (USD)
Onboard Subscription	Recurring	1/1/2028	12/31/2028	58	Employee Based	\$3,411.00
Benefits Subscription	Recurring	1/1/2028	12/31/2028	58	Employee Based	\$4,875.00
eForms Subscription	Recurring	1/1/2028	12/31/2028	58	Employee Based	\$4,419.75
Core HR Subscription	Recurring	1/1/2028	12/31/2028	58	Employee Based	\$5,999.25
Payroll Subscription	Recurring	1/1/2028	12/31/2028	58	Employee Based	\$9,906.75
Payroll Services Subscription	Recurring	1/1/2028	12/31/2028	58	Quantity Based	\$2,827.50



t 800.749.5104
2120 Park Pl. Suite 100
El Segundo, CA 90245



Item	Type	Start Date	End Date	Qty.	License Type	Total (USD)
Time & Attendance Subscription	Recurring	1/1/2028	12/31/2028	58	Employee Based	\$9,906.75
Year 3 (25% off licenses) TOTAL:						\$41,346.00
Total:						\$92,057.40

This price does NOT include any sales tax. Total in USD

Additional Terms and Conditions

License Terms: Enterprise license denotes that Customer has purchased an enterprise wide license up to the employee count specified above. User based license denotes that Customer has purchased the number of licenses set forth in the quantity column. Item count denotes the number of items that Customer has licensed as set forth in the quantity column.

Payment Terms: All invoices issued hereunder are **due upon the invoice due date**. If the Order is for a period longer than one year, the fees for the first period shown shall be invoiced immediately and the fees for future years/periods shall be invoiced annually in advance of each 12 month period shown on the Order, but regardless of the billing cycle, Customer is responsible for the fees for the entire Order. The fees set forth in this Service Order are exclusive of all applicable taxes, levies, or duties imposed by taxing authorities and Customer shall be responsible for payment of any such applicable taxes, levies, or duties. All payment obligations are non-cancellable, and all fees paid are non-refundable. Payment for services ordered hereunder shall be made to Governmentjobs.com, Inc., (D/B/A NEOGOV).

Terms & Conditions: **This Order Form creates a legally binding contract on the parties.** Unless otherwise agreed in a written agreement between GovernmentJobs.com, Inc. (D/B/A/ NEOGOV), parent company of PowerDMS, Inc., Cuehit, Inc., Ragnasoft LLC (D/B/A/ PlanIT Schedule), and Design PD, LLC (D/B/A Agency360) (collectively, "**NEOGOV**") and Customer, this Order Form and the services to be furnished pursuant to this Order Form are subject to the terms and conditions set forth here: <https://www.neogov.com/service-specifications>. The Effective Date (as defined in the terms and conditions) shall be the Subscription Start Date.

Special Condition:

Termination for convenience: Customer may terminate for convenience the Services within this Order by providing written notice to NEOGOV of its intent to terminate within ninety (90) days from the Effective Date ("Termination for Convenience"). Termination for Convenience shall be effective upon NEOGOV receipt of Customer's written notice to Terminate for Convenience.

Initial Term Subscription Fees shall be invoiced on January 1 2026 and each anniversary thereafter.

If this Order Form is executed and/or returned to NEOGOV by the Customer after the Subscription Start Date stated in this Order Form, NEOGOV may adjust the Subscription Start Date and the corresponding Subscription End Date, without increasing the total fees, based on the date NEOGOV activates the subscription, provided the total length of the subscription term does not change. Following activation, any adjustments to such Subscription Start Date and Subscription End Date may be confirmed by reference to the invoice sent by NEOGOV.



t 800.749.5104
2120 Park Pl. Suite 100
El Segundo, CA 90245



Your signature below constitutes acceptance of terms herein and contractual commitment to purchase the items listed above.

Accepted and Agreed By Authorized Representative of:

North Bend, City of (WA)

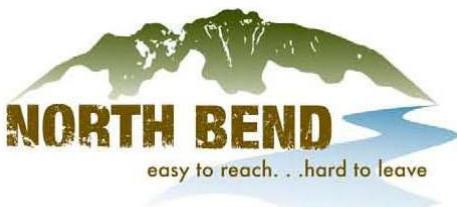
Signed by:
Signature: 
Martin Chaw
30CD4EFC6B14CD444

Printed Name: Martin Chaw

Title: FINANCE DIRECTOR

Date 11/24/2025 | 3:12:17 PM PST

THE INFORMATION AND PRICING CONTAINED IN THIS ORDER FORM IS STRICTLY CONFIDENTIAL.



City Council Agenda Bill

SUBJECT:	Agenda Date: January 20, 2026	AB26-006
Motion Authorizing Contract with Valley Defenders for Public Defender Services	Department/Committee/Individual	
	Mayor Mary Miller	X
	City Administrator – Amber Emery	X
	City Attorney – Kendra Rosenberg	
	City Clerk – Susie Oppedal	
	Administrative Services – Lisa Escobar	X
	Comm. & Economic Development – James Henderson	
	Finance – Martin Chaw	
	Public Works – Tom Mohr	
Attachments: Contract		
SUMMARY STATEMENT:		
Public defender services related to the prosecution of misdemeanor crimes were provided to the City of North Bend and the City of Snoqualmie through an Interlocal Agreement (“ILA”) with the City of Issaquah. The agency providing the public defender services to the cities under the ILA was Valley Defenders. On October 30, 2024, the City of North Bend was notified that the City of Issaquah was terminating the ILA effective December 31, 2024, and the cities of North Bend and Snoqualmie would have to contract public defender services independently.		
On June 9 th , 2025, the Supreme Court of Washington ordered new caseload standards for public defender caseloads. On November 6, 2025, the Supreme Court issued a clarifying order that the caseload standard reductions begin on January 1, 2026. Valley Defenders is incorporating the new standards into its proposed contract with the City. Valley Defenders need to be in the 225-250 cases to meet the standards adopted by the Supreme Court. The requirement that the reduced caseload standards be implemented “as soon as reasonably possible” does not allow for any increase in caseloads above those currently in place, even in jurisdictions that are already ahead of the court’s implementation schedule. Each year the cases/year will drop until it hits 120 cases/year recently adopted. Our annual caseload is 150-180. Based on our current caseload numbers, Valley Defenders has allocated .5 - .7 FTE. The annual cost for 2026 is \$209,905.28.		
Due to the fact that we are moving from Snoqualmie Police Department to the King County Sheriff Office in April 2026, and do not know how that will impact the number of cases filed, the contract is providing a clause where if filings go up or down, the new FTE level can be adjusted.		
There have been no service delivery issues with Valley Defenders under prior contracts and City staff recommend continuing to contract with Valley Defenders for public defender services.		
APPLICABLE BRAND GUIDELINES: Consistent Delivery of quality basic services.		
COMMITTEE REVIEW AND RECOMMENDATION: The Public Health & Safety Committee discussed this item at their January 6, 2026 meeting and recommended approval and placement on the Main Agenda for discussion.		

City Council Agenda Bill

RECOMMENDED ACTION: **MOTION to approve AB26-006, authorizing the Mayor to execute and administer a contract with Valley Defenders for public defender services, in a form and content acceptable to the City Attorney.**

RECORD OF COUNCIL ACTION

<i>Meeting Date</i>	<i>Action</i>	<i>Vote</i>
January 20, 2026		

**AGREEMENT FOR SERVICES BETWEEN THE CITY OF NORTH BEND AND VALLEY
DEFENDERS, PLLC FOR INDIGENT DEFENSE SERVICES**

THIS AGREEMENT is made this _____ day and month of _____, 2025, by and between the City of North Bend (hereinafter referred to as "City"), and Valley Defenders, PLLC (hereinafter referred to as "Attorney"), doing business at 2700 Richards Road, Suite 100, Bellevue, Washington 98005.

1. Scope of Services, Standards and Warranty. The Attorney will provide indigent defense services in accordance with the standards adopted by the City, as the same exists or is hereafter amended. The Attorney warrants that he/she, and every attorney and/or intern employed by the Attorney to perform services under this contract, has read and is fully familiar with the provisions of Rule 3.1 of the Criminal Rules for Courts of Limited Jurisdiction and Washington Supreme Court Order No. 25700-A-1644 (June 9, 2025) (hereinafter "Standards"). Compliance with the Standards goes to the essence of this Agreement. The Attorney, and every attorney and/or intern performing services under this Agreement, shall certify compliance quarterly with the Municipal Court on the form established for that purpose by court rule. A copy of each and every such certification shall be provided to the City contemporaneously with filing with the Municipal Court. The Attorney further warrants that his/her proposal, reflected in Section 2, Compensation, reflects all infrastructure, support, administrative services and systems necessary to comply with the Standards.

2. Compensation. The City shall pay to the Attorney Two Hundred Nine Thousand Dollars (\$209,000) per year in the monthly installments per Table 1 below. A "case" is defined as the filing of a document with the Court naming a person as defendant or respondent, to which the Attorney is appointed in a Municipal Court order to provide representation. By way of example but not limitation, if Attorney appears as a friend of the court but is not appointed in a Municipal Court order, that shall not be considered a "case." Multiple citations from the same incident shall be counted as one case. Compensation shall be for 0.70 full time equivalent (FTE) attorney assuming a 225 case/year maximum per FTE for 2026 (approximately 157 cases). In the event of an appeal from Municipal Court, a flat fee of One Thousand Dollars (\$1,000) for each such appeal shall apply. The parties mutually agree that compensation can be renegotiated should the projected FTE requirements for the contract change by more or less than 15%.

TABLE 1

January 2026	\$17,416.67
February 2026	\$17,416.67
March 2026	\$17,416.67
April 2026	\$17,416.67
May 2026	\$17,416.67
June 2026	\$17,416.67
July 2026	\$17,416.67
August 2026	\$17,416.67
September 2026	\$17,416.67
October 2026	\$17,416.67
November 2026	\$17,416.67
December 2026	\$17,416.63

A. Base Compensation. Except as expressly provided in Section 2(B)(iv), the cost of all infrastructure administrative, support and systems as well as standard overhead services necessary to comply with the established standards is included in the base payment provided in Section 2 and Table 1 above.

B. Payments in Addition to the Base Compensation. The City shall pay for the following case expenses when reasonably incurred and approved by the Municipal Court order from funds available for that purpose:

- i. Discovery. Discovery shall be provided in accordance with law and court rule by the City Prosecutor. For post-conviction relief cases, discovery includes the cost to obtain a copy of the defense, prosecuting attorney making this charge or court files pertaining to the underlying case.
- ii. Preauthorized Non-Routine Expenses. Non-routine case expenses requested by Attorney and preauthorized by order of the Municipal Court. Unless the services are performed by Contractor's staff or subcontractors, non-routine expenses include, but are not limited to:
 - a. medical and psychiatric evaluations;
 - b. expert witness fees and expenses;
 - c. interpreters for languages not commonly spoken in the City or interpreters for services other than attorney/client communication;
 - d. polygraph, forensic and other scientific tests;
 - e. computerized legal research;
 - f. investigation expenses; and
 - g. any other non-routine expenses the Municipal Court finds necessary and proper for the investigation, preparation, and presentation of a case. In the event that a particular non-routine expense is not authorized by Court Rule, the Attorney may file a request for authorization with the City. Such requests shall not be unreasonably refused.
- iii. Lay Witness Fees. Lay witness fees and mileage incurred in bringing defense witnesses to court, but not including salary or expenses of law enforcement officers required to accompany incarcerated witnesses;
- iv. Copying Clients' Files. The cost, if it exceeds \$25, of providing one copy of a client's or former client's case file upon client's or client's appellate, post-conviction relief or habeas corpus attorney's request, or at the request of counsel appointed to represent the client when the client has been granted a new trial;

- v. Copying Direct Appeal Transcripts for RALJ Appeals. The cost, if it exceeds \$25, of making copies of direct appeal transcripts for representation in post-conviction relief cases. Contractor is limited to no more than two copies;
- vi. Records. Medical, mental health, school, birth, DMV, and other similar records, and 911 and emergency communication recordings and logs, when the cost of an individual item does not exceed \$75; and
- vii. Process Service. The cost for the service of a subpoena as long as the rate per location does not exceed the guideline amount as shown in the payment policy.

3. Term. The term of this agreement shall be from January 1, 2026 through December 31, 2026, unless sooner terminated as provided in this Agreement. The parties may mutually agree to amend this agreement and extend the term for up to one additional year, in which case this Agreement will expire on December 31, 2027.

A. At Election of City. The City shall have the option to terminate this Contract at any time. Termination shall be effective upon ninety (90) days written notice to the Attorney.

B. At Election of Attorney. The Attorney may terminate this Contract without the necessity of substantiating cause upon the expiration of sixty (90) days from receipt by the City of written notice of such termination.

C. For Reasons Beyond Control of Parties. Either party may terminate this Contract without recourse by the other where performance is rendered impossible or impracticable for reasons beyond such party's reasonable control, such as, but not limited to, labor dispute, including strike, walkout, or lockout; sabotage, or superior governmental regulation or control

4. Nondiscrimination. Neither the Attorney nor any person acting on behalf of the Attorney, shall, by reason of race, creed, color, national origin, sex, sexual orientation, honorably discharged doctrine or military status, or the presence of any sensory, mental, or physical disability or the use of a trained guide dog or service animal by a person with a disability, discriminate against any person who is qualified and available to perform the work to which the employment relates, or in the provision of services under this agreement.

5. Indemnification. Attorney shall defend, indemnify and hold the City, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or resulting from the acts, errors or omissions of the Attorney in performance of this Agreement, except for injuries and damages caused by the sole negligence of the City.

However, should a court of competent jurisdiction determine that this Agreement is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Attorney and the City, its officers, officials, employees, and volunteers, the Attorney's liability, including the duty and cost to defend, hereunder shall be only to the extent of the Attorney's negligence. It is further specifically and expressly understood that the indemnification provided herein constitutes the Attorney's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties. The provisions of this section shall survive the expiration or termination of this Agreement.

6. Insurance. The Attorney shall procure and maintain for the duration of this agreement insurance against claims for injuries to persons or property which may arise from or in connection with the performance of work hereunder by the Attorney, or the agents, representatives, employees, or subcontractors of the Attorney.

The Attorney's maintenance of insurance as required by the Agreement shall not be construed to limit the liability of the Attorney to the coverage provided by such insurance, or otherwise limit the City's recourse to any remedy available at law or in equity.

A. Minimum Scope of Insurance. Attorney shall obtain insurance of the types described below:

- i. Automobile Liability insurance covering all owned, non-owned, hired and leased vehicles. Coverage shall be at least as broad as Insurance Services Office (ISO) form CA 00 01 or a substitute form providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide contractual liability coverage.
- ii. Commercial General Liability insurance shall be at least as broad as ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, stop-gap independent contractors and personal injury and advertising injury. The City shall be named as an additional insured under the Consultant's Commercial General Liability insurance policy with respect to the work performed for the City using an additional insured endorsement at least as broad as ISO endorsement form CG 20 26.
- iii. Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington.
- iv. Professional Liability insurance appropriate to the Attorney's profession.

B. Minimum Amounts of Insurance. Attorney shall maintain the following insurance limits:

- i. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.
- ii. Commercial General Liability insurance shall be written with limits no less than \$2,000,000 each occurrence, \$2,000,000 general aggregate.
- iii. Professional Liability insurance shall be written with limits no less than \$2,000,000 per claim and \$2,000,000 policy aggregate limit. The policy shall contain no exclusion for loss or liability relating to a claim of ineffective assistance of counsel.

C. Other Insurance Provisions. The insurance policies are to contain, or be endorsed to contain, the following provisions for Automobile Liability and Commercial General Liability insurance.

- i. The Attorney's insurance coverage shall be primary insurance as respect to the City. Any insurance, self-insurance, or insurance pool coverage maintained by the City shall be excess of the Service Provider's insurance and shall not contribute with it.

- ii. The Attorney's insurance shall be endorsed to state that coverage shall not be cancelled by either party, except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to the City.
- iii. Failure on the part of the Consultant to maintain the insurance as required shall constitute a material breach of contract, upon which the City may, after giving five business days notice to the Consultant to correct the breach, immediately terminate the Agreement or, at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, with any sums so expended to be repaid to the City on demand, or at the sole discretion of the City, offset against funds due the Consultant from the City.
- iv. If the Consultant maintains higher insurance limits than the minimums shown above, the City shall be insured for the full available limits of Commercial General and Excess or Umbrella liability maintained by the Consultant, irrespective of whether such limits maintained by the Consultant are greater than those required by this Agreement or whether any certificate of insurance furnished to the City evidences limits of liability lower than those maintained by the Consultant.

D. Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best rating of not less than A:VII.

E. Verification of Coverage. Attorney shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsement, evidencing the insurance requirements of the Agreement before commencement of the work.

7. Work Performed by Attorney. In addition to compliance with the Standards, in the performance of work under this Agreement, Attorney shall comply with all federal, state, and local laws, ordinances, rules, and regulations which are applicable to Attorney's business, equipment, and personnel engaged in operations covered by this Agreement or accruing out of the performance of such operations.

8. Work Performed at Attorney's Risk. Attorney shall be responsible for the safety of its employees, agents, and subcontractors in the performance of work hereunder, and shall take all protections reasonably necessary for that purpose. All work shall be done at the Attorney's own risk, and the Attorney shall be responsible for any loss or damage to materials, tools, or other articles used or held in connection with the work. Attorney shall also pay its employees all wages, salaries and benefits required by law and provide for taxes, withholding and all other employment related charges, taxes or fees in accordance with law and IRS regulations.

9. Personal Services, No Subcontracting. This Agreement has been entered into in consideration of the Attorney's particular skills, qualifications, experience, and ability to meet the Standards incorporated in this Agreement. Therefore, the Attorney has personally signed this Agreement below to indicate that he/she is bound by its terms. This Agreement shall not be subcontracted without the express written consent of the City Administrator and refusal to subcontract may be withheld at the City's sole discretion. Any assignment of this Agreement by the Attorney without the express written consent of the City shall be void.

10. Modification. No waiver, alteration or modification of any of the provisions of this Agreement shall be binding unless in writing and signed by the duly authorized representatives of the City and the Attorney.

11. Entire Agreement. The written provisions in terms of this Agreement, together with any exhibit attached hereto, shall supersede all prior verbal statements of any officer or other representative of the City, and such statement(s) shall not be effective or construed as entering into or forming a part of, or altering in any manner whatsoever, this Agreement.

12. Written Notice. All communications regarding this Agreement shall be sent to the parties at the addresses listed below, unless notified to the contrary. Any written notice hereunder shall become effective as of the date of mailing by registered or certified mail, and shall be deemed sufficiently given if sent to the addressee at the address stated in the Agreement or such other address as may be hereinafter specified in writing:

CITY:

Amber Emery, City Administrator
City of North Bend
920 SE Cedar Falls Way
North Bend, WA 98045

ATTORNEY:

Shawn McCully
VALLEY DEFENDERS, PLLC
2700 Richards Road, Suite 100
Bellevue WA 98005

13. Nonwaiver of Breach. The failure of the City to insist upon strict performance of any of the covenants and agreements contained herein, or to exercise any option herein conferred in one or more instances shall not be construed to be a waiver or relinquishment of such covenants, agreements, or options, and the same shall be and remain in full force and effect.

14. Resolutions of Disputes, Governing Law. Should any dispute, misunderstanding or conflict arise as to the terms or conditions contained in this Agreement, the matter shall be referred to the City Administrator, whose decision shall be final. Provided, however, that any complaint regarding any violation of the Standards or which relate to any manner whatsoever to trial strategy or an ongoing case, shall be referred to the Judge of the Municipal Court or to the Washington State Bar Association as appropriate. Nothing herein shall be construed to obligate, require or permit the City, its officers, agents, or employees to inquire into any privileged communication between the Attorney and any indigent defendant. In the event of any litigation arising out of this Agreement, the prevailing party shall be reimbursed for reasonable attorneys' fees from the other party. This Agreement shall be governed by and construed in accordance with the laws of the State of Washington and the rules of the Washington Supreme Court as applicable. Venue for an action arising out of this Agreement shall be in King County Superior Court.

IN WITNESS WHEREOF, the parties have executed this Agreement on the day and year first above written.

CITY OF NORTH BEND

By: _____

Mary Miller
Mayor

ATTEST:

By: _____

City Clerk

APPROVED AS TO FORM:

By: _____

City Attorney

CITY CONTACT:

Amber Emery, City Administrator
City of North Bend
920 SE Cedar Falls Way
North Bend, WA 98045

CONTRACTOR

By: _____

Title: Owner/Attorney
Valley Defenders, PLLC

CONTRACTOR CONTACT:

Shawn McCully
VALLEY DEFENDERS, PLLC
2700 Richards Road, Suite 100
Bellevue WA 98005

This Agreement has been executed personally by the Attorney providing services hereunder to indicate his commitment to providing the services in accordance with the standards herein provided. In addition, the corporate entity under which the Attorney practices has executed this Agreement indicating the corporate entities' Agreement to comply with the terms of this Agreement.



City Council Agenda Bill

SUBJECT:	Agenda Date: January 20, 2026	AB26-007
Motion Confirming Human Service Grant Allocations for 2026	Department/Committee/Individual	
	Mayor Mary Miller	X
	City Administrator – Amber Emery	
	City Attorney – Kendra Rosenberg	
	City Clerk – Susie Oppedal	
	Administrative Services – Lisa Escobar	X
	Comm. & Economic Development – James Henderson	
	Finance – Martin Chaw	
	Public Works – Tom Mohr	
Cost Impact: \$200,000		
Fund Source: General Fund		
Timeline: Immediate		
Attachments: Memo on 2026 Allocation of Human Services Funds		
SUMMARY STATEMENT:		
Please see attached memo.		
APPLICABLE BRAND GUIDELINES: Consistent delivery of quality basic services.		
COMMITTEE REVIEW AND RECOMMENDATION: The human/community services grant funding requests were reviewed at the October 14 th and October 28 th , 2025 City Council Workstudies.		
RECOMMENDED ACTION: MOTION to approve AB26-007, confirming Human Services Grant Allocations for 2026.		
RECORD OF COUNCIL ACTION		
Meeting Date	Action	Vote
January 20, 2026		



November 3, 2025

To: Mayor Miller
 From: Amber Emery, City Administrator
 CC: City Council
 RE: **2026 allocation of Human Services Grant Funds Memo**

The purpose of this memo is to memorialize the decisions by the executive team to allocate \$200,000 to community non-profits that serve our community for calendar year 2026, as directed by the City Council during workstudies held in October, 2025. The Council gave guidance to the executive team to limit the 2026 allocation to \$200,000, based upon the best judgement of the Administration. There were seventeen (17) requests for funding.

The executive team used the following guiding principles in making our recommendations:

- Hardest hit due to federal funding cut
- Availability of other (non-City) sources of funding
- Whether the organization focused on Community Services vs. Community Building

Table 1. 2026 Community and Human Service Allocations

Organization	Mayor Recommendation	Executive Team Final Recommendation
Boxley Music Fund (Jazz Clubs NW)	9,000	
CarePoint Clinic	-	
Empower Youth	25,000	
Encompass	35,000	
Feed Kiddos Team	-	
Friends of the Trail	9,200	10,000
Friends of Youth	10,000	
KidVantage	2,500	
Mamma's Hands	15,000	
Meadowbrook Farm Preservation Assoc.	3,300	
Mt Si Senior Center	50,000	50,000
North Bend Art & Industry	Fund from CED	
Reclaim	25,000	65,000
Snoqualmie Valley Community Foundation	-	
Snoqualmie Valley Food Bank	40,000	65,000
Sno Valley Historical Museum	15,000	
Trail Youth	10,000	10,000
Total Requested/Recommended	249,000	200,000

We deeply value the non-profit organizations dedicated to enhancing the quality of life within our community. The four organizations we have chosen to support align closely with our core guiding principles.

The Snoqualmie Valley Food Bank and the Mt. Si Senior Center have both been significantly affected by recent federal funding reductions. Like many food banks nationwide, the Snoqualmie Valley Food Bank has experienced substantial cuts to its food assistance programs, which serve vulnerable and at-risk populations. According to their 2024 annual report, the Food Bank served an average of 450 unique households per month—a 14% increase in client visits compared to 2023—and distributed 513,000 pounds of food. In 2025, the Food Bank faced considerable challenges due to federal cuts to food and supplemental nutrition programs, coinciding with rising demand for their services. Key federal reductions include:

- The Emergency Food Assistance Program (TEFAP): Approximately \$500 million in food shipments, including staples such as meat, dairy, and produce, were canceled.
- Local Food Purchasing Program: A \$1 billion federal initiative enabling food banks to purchase fresh food from local farmers and ranchers was reduced by an estimated \$420 million from the Local Food Purchase Assistance Cooperative Agreement (LFPACAP).
- Supplemental Nutrition Assistance Program (SNAP): Legislation passed in 2025 mandates a \$300 billion reduction in SNAP funding through 2034, representing a 30% cut. Additionally, SNAP benefit distribution has been halted due to the government shutdown, with potential restoration limited to 50%. Approximately 190,000 individuals in King County rely on SNAP for food assistance.

Senior centers nationwide, including the Mt. Si Senior Center, are also confronting budget cuts from the USDA and Housing and Urban Development's Community Development Block Grant (CDBG) funds. These reductions are impacting senior services amid growing demand. Notably, seniors constitute 32% of all SNAP recipients in Washington State.

Reclaim is witnessing increased demand driven by a shortage of affordable housing, rising costs of essentials such as food, health disparities, and systemic inequities. The organization provides vital support in case management, shelter, basic needs, Social Security benefits access, and healthcare connections. Many of Reclaim's partner agencies depend on grant funding, which is not guaranteed annually. Given the escalating strain on community members due to housing and basic needs and affordability challenges, we are committed to providing necessary funding to address these growing needs.

Friends of the Trail serve as quiet guardians of our cherished natural spaces. This group collaborates with law enforcement and Reclaim to remediate homeless encampments by removing needles, human waste, and garbage. They also address illegal dumping and littering on public lands and waterways throughout Washington State. Furthermore, Friends of the Trail facilitate court-assigned community service opportunities, supporting the full reintegration of offenders into productive society.