



# City Council Agenda Bill

SUBJECT:	Agenda Date: April 1, 2025	AB25-035
<b>Motion to Approve Police Services Schedule Related to Request for Proposals and Decision Making</b>	Department/Committee/Individual	
	Mayor Mary Miller	
	Interim City Administrator – Bob Larson	X
	City Attorney – Kendra Rosenberg	
	City Clerk – Susie Oppedal	
	Administrative Services – Lisa Escobar	
	Comm. & Economic Development – James Henderson	
	Finance – Martin Chaw	
Cost Impact: N/A	Public Works – Mark Rigos	
Fund Source: N/A.	Information Technology – Phillip Davenport	
Timeline: by 4/1/2025		
<b>Attachments:</b> March 14, 2025 Police Services Request for Proposal		

## SUMMARY STATEMENT:

On March 14, 2025, the City issued a request for proposals (“RFP”) for contracted police services. A copy of this RFP is attached for reference and was transmitted to the City of Snoqualmie and to the King County Sheriff’s Office, inviting each party to submit a proposal. The City Clerk published a copy of the RFP as well and any other interested party could also submit a proposal. The City of Snoqualmie and the King County Sheriff’s Office have both confirmed that they intend to submit a proposal.

Following issuance of the RFP, the City of Snoqualmie requested an extension of the due date for the written response to Friday, April 11. City staff propose the following parameters to review all responses to the RFP:

- Maintain the original April 8th presentation date by vendors to the City;
- Maintain the original May 6th date for City Council approval;
- Accommodate the City of Snoqualmie’s requested extension for a written response to April 11th;
- Allow sufficient time for staff to score the presentation and written response; and
- Allow sufficient time for Council review.

City staff have prepared the following recommended schedule to consider proposals under the RFP and is seeking Council discussion regarding the proposed schedule. There will be another opportunity for Council to review and modify this schedule, if needed, on April 15 when staff reviews the scored results from the presentations and submitted written proposals.

<i>Milestone</i>	<i>Council Meeting</i>	<i>Staff Deadline</i>
<i>Proposal presentations to Council in a Work Study moderated by North Bend City Attorney, Kenyon Disend</i>	<i>Tue, April 8</i>	
<i>Staff scores presentation</i>		<i>Fri, April 11</i>
<i>Written proposals due</i>		<i>Fri, April 11</i>
<i>Staff shares written proposals with Council</i>		<i>Fri, April 11</i>
<i>Staff scores written proposals</i>		<i>Mon, April 14</i>
<i>Staff presentation (regular CC meeting) – scored results from presentation and written proposals</i>	<i>Tue, April 15</i>	<i>Tue, April 15</i>
<i>CC Work study (optional meeting)</i>	<i>Tue, April 22</i>	
<i>City Council approval and direction (regular CC meeting)</i>	<i>Tue, May 6</i>	

CC=City Council

## Council meeting date alternatives:

**Alternative 1: Approve schedule as staff has proposed above.** This schedule enables the City to accommodate Snoqualmie’s request to extend the written response to April 11. The above schedule has been reviewed with the City of Snoqualmie and the King County Sheriff’s Office, and both parties have confirmed that the schedule will work for them.

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This schedule also maintains discussion of the future of police services at the Council of the Whole, rather than having the discussion occur within the Council Public Health and Safety Committee meeting first with a recommendation to the full Council. **City staff recommends Alternative 1 as this alternative maintains discussion in a council-of-the-whole format, given the importance of this public policy decision.**

**Alternative 2: Modify the scheduled City Council work study to occur on April 29, rather than April 22.**

APPLICABLE BRAND GUIDELINES: Maintaining quality public services to the community.

COMMITTEE REVIEW AND RECOMMENDATION: N/A

RECOMMENDED ACTION: **MOTION to approve AB25-035, setting the Police Services Schedule Related to Request for Proposals and decision making.**

## RECORD OF COUNCIL ACTION

<i>Meeting Date</i>	<i>Action</i>	<i>Vote</i>
April 1, 2025	Passed as Amended (to Confirm 4/22 Workstudy as part of Schedule)	6-1 (Trermolada)