



April 15, 2025

To: City Council
From: Bob Larson, Interim City Administrator
RE: **Police Services RFP – Scored Results**

On March 14, 2025, the City publicly noticed a formal request for proposals (“RFP”) seeking police services. The City of Snoqualmie and the King County Sheriff’s Office (collectively “vendors”) made formal presentations to the City Council on April 8, and submitted formal written proposals on April 11. No other organizations responded to the City’s RFP. The RFP outlined a scoring rubric for the presentation and the written proposal. The City’s four department directors (Public Works, Community and Economic Development, Administrative Services, and Finance) have scored the vendors’ presentations and written proposals.

No recommendation or action is being proposed or requested by staff. This item is being presented for Council discussion only.

Table 1 below summarizes the averaged score from each of the City’s four department directors (“evaluators”). As indicated in the RFP, the maximum score is 150 points (50 points for the presentation and 100 for the written proposal). A mathematical average of the evaluators determine the final scoring.

Table 1: Police Services Proposal Scoring

	Snoqualmie	KCSO
April 8 2025 Presentation Score (maximum 50)	35.25	43.25
April 11, 2025 Written Proposal Score (maximum 100)	86.00	74.00
Final Average Score (maximum 150)	121.25	117.25

In addition, the RFP also directed vendors to meet certain deadlines and other required elements. While these were not scored, they results are documented below.

Table 2: Police Services Proposal Non-Scored Items

	Snoqualmie	KCSO
Did vendor submit written proposal by 5:00 p.m. on April 11 (due date as amended)?	Yes	Yes
Did vendor stay within 30 min. presentation on April 8?	Yes	Yes
Did vendor bring 15 copies of presentation (colored, full size slides) as instructed, on April 8?	Yes	Yes
Was the content of the vendor’s April 8 presentation consistent with their April 11 written proposal?	Yes	Yes
Did vendor’s written proposal stay within the 20 page limit?	Yes	Yes
Did vendor include with their written proposal, a copy of their proposed contract, as instructed?	Yes	Yes

Conclusion:

Based on the scored results as shown in Table 1, the City of Snoqualmie received the highest score of 121.25 points.

Next steps:

- **April 22:** City Council work study to further discuss the above scored results; discuss follow-up answers to questions that Council may have for each vendor; and/or provide additional direction (if any) to staff.
- **May 6:** City Council meeting to discuss any follow-up information received on April 22; discuss whether the City Council is prepared to vote to award a police services contract to one of the vendors; and if so, to direct city administration to begin contract negotiations with said vendor.

Police Services RFP Scored Results

April 15, 2025



Agenda

- Scored results of police services presentations and written proposals
 - Tonight's materials are for Council discussion only; no staff recommendation included
- Collate follow-up questions for vendors (if any)
- Discussion
- Next steps
 - April 22 Council work study
 - May 6 Council regular meeting

Scored Results

	Snoqualmie	KCSO
Presentation Score (maximum 50)	35.25	43.30
Written Proposal Score (maximum 100)	86.00	74.00
Averaged Final Score	121.25	117.30

- Four department directors served as evaluators
- Scoring based on responsiveness to each of the required elements as outlined in RFP
- Scoring from each evaluator was averaged to derive final score

Non-Scored Items

	Snoqualmie	KCSO
Did vendor bring 15 copies of presentation (colored, full-size slides) as instructed, on April 8?	Yes	Yes
Did vendor stay within 30m presentation on April 8, as instructed?	Yes	Yes
Did vendor submit written proposal by 5:00p on April 11 (due date as amended) as instructed?	Yes	Yes
Was the content of the vendor's April 8 presentation consistent with their April 11 written proposal, as instructed?	Yes	Yes
Did vendor's written proposal stay within the 20pp limit, as instructed?	Yes	Yes
Did vendor include with their written proposal, a proposed contract, as instructed?	Yes	Yes

Final Scoring

Based on the scored results, the City of Snoqualmie received the highest score of 121.25 points.

Proposal Recap - Snoqualmie

PROPOSED SERVICES
MINIMUM AND PROPOSED COVERAGE

Minimum Sworn Officer Level

- 8:00 a.m. to 8:00 p.m.:
 - 2 NB Officers.
- 8:00 p.m. to 8:00 a.m.:
 - 1 NB Officer.

Proposed Coverage

- 6:00 a.m. to 6:00 p.m.:
 - 2 NB Officers, 2 Snoqualmie Officers, 1 shared Sergeant.
- 6:00 p.m. to 6:00 a.m.:
 - 2 NB Officers, 2 Snoqualmie Officers, 1 shared Sergeant.

Full-Time Employees
Shared positions allocated based on weighted calls for service:

- Police Chief & Captain
- Detective
- School Resource Officer
- Mental Health Professional
- Police Support Officer
- 4 Administrative Specialists

\$3.98M (2025) (does not include dispatch, separate cost)

8 dedicated NB officers

15 shared staff

Avg. tenure (dept wide): 4.5y

Familiarity with NB

High community satisfaction rating

Accreditation in process

Average Type 1 response time: 9:26m (includes dispatch time)

Year-end financial reconciliation

No body worn cameras (yet)

Dispatch costs – separate ILA with Issaquah

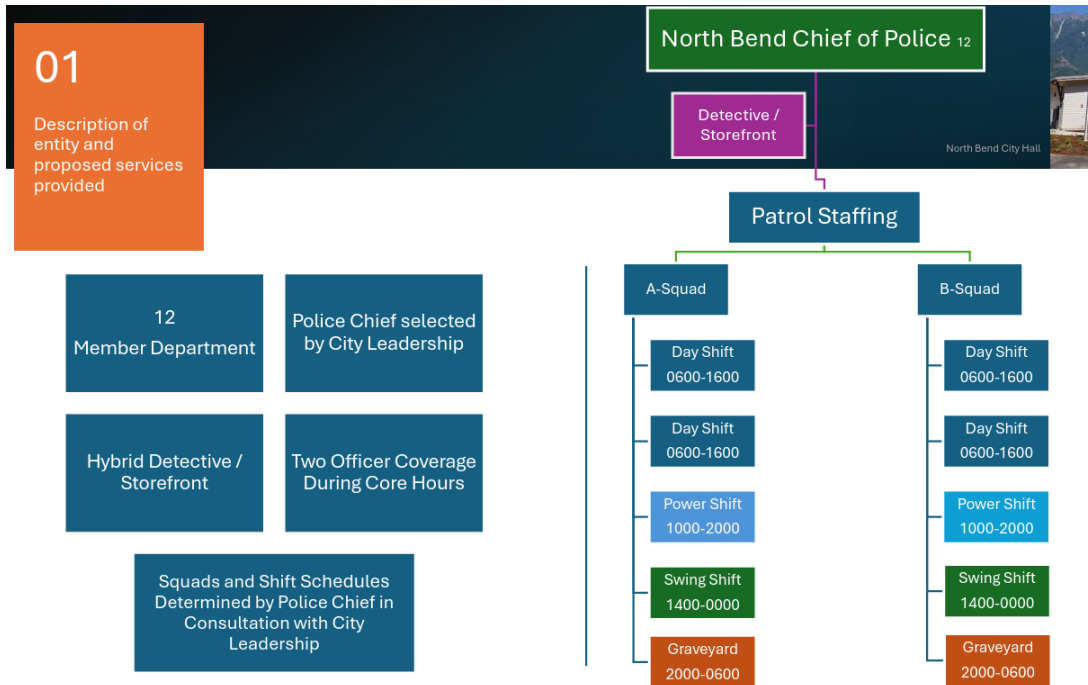
Specialty units provided under mutual aid

New: SnoPac and SnoTec advisory committees

Future cost: Establish body worn camera program

Blue text: key changes or differences between proposals

Proposal Recap – King County



\$3.66M (2025) (cost of dispatch and specialty units removed for comparison - \$438K)

One time cost: \$1.22M (can be amortized)

12 dedicated NB deputies (average tenure of deputies: 8.3 years)

Shared support and specialty units cost pools

One of largest forces in country

Average Type 1 response time: 6:19 - 8:62m (Woodinville and Kenmore); to confirm if dispatch time included

Oversight advisory committee

Year-end financial reconciliation

Matured real-time data dashboard

Dispatch included cost

Specialty units included

Body worn cameras included

Autonomy to select Police Chief; PC in turn to select staff

Different operational model from 10 years ago

Blue text: key changes or differences between proposals

Cost Comparison - \$ / Officer

\$365,181/patrol officer



City of Snoqualmie

Source: COS proposal p16; Based on 10.89 patrol officers. Does not include dispatch or specialty units.

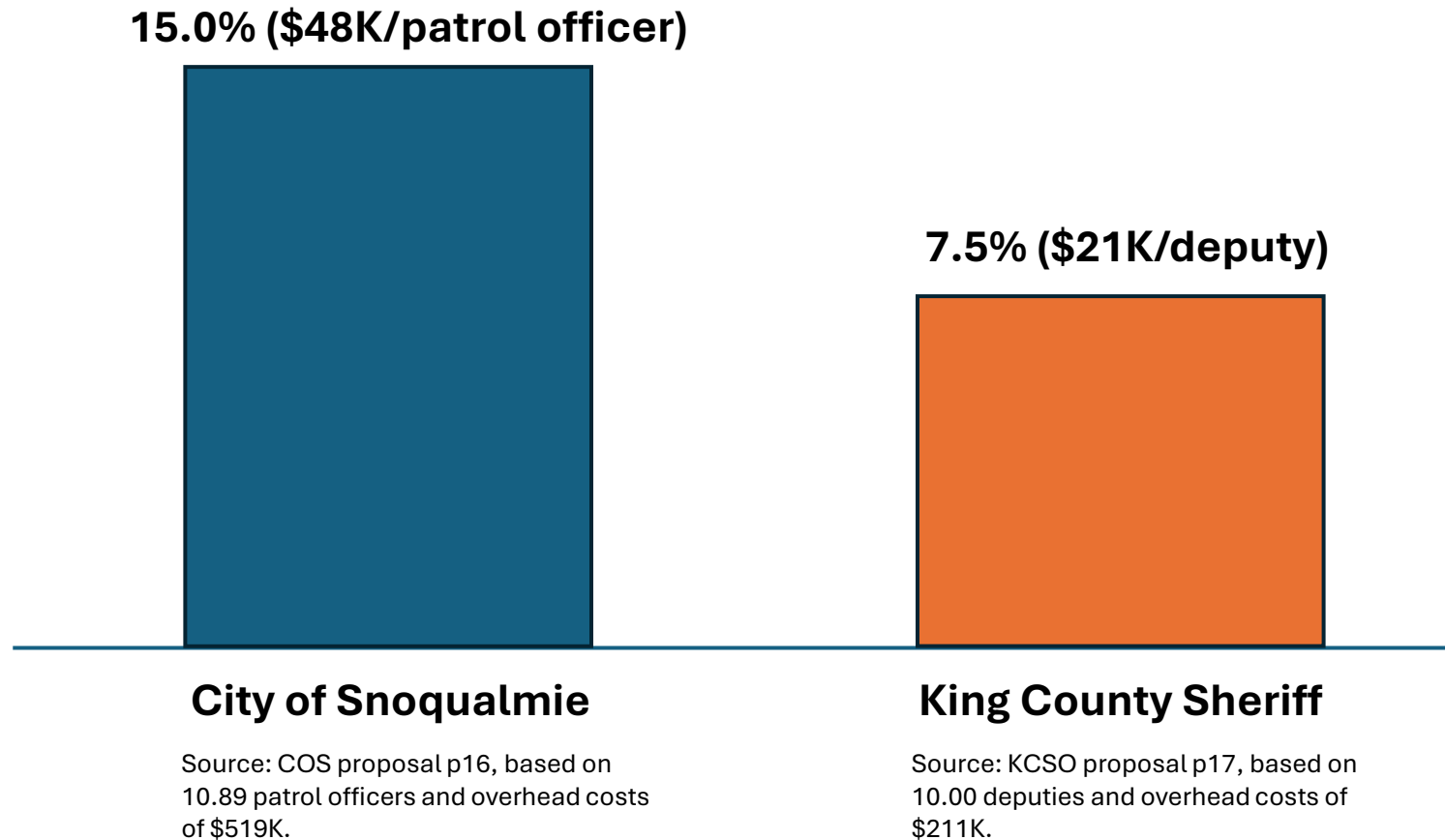
\$282,244/deputy



King County Sheriff

Source: KCSO proposal p17, based on 10.00 deputies. Does not include dispatch or specialty units.

Overhead Rate Comparison – % of Cost / Officer



Next Steps

- **Tonight**

- Collate additional questions for vendors
- Discussion
- Additional direction to staff

- **April 22**

- Answers to follow-up questions
- Discussion
- Additional direction to staff

- **May 6**

- Regular Council meeting
- Discussion / Decision Making (if ready)
- Motion

The background of the slide features a light blue gradient with several overlapping speech bubbles in various shades of blue. Below the speech bubbles, there is a silhouette of seven people sitting at a long table, facing away from the viewer. Each person has a laptop open in front of them. The entire scene is reflected on a glossy surface below.

Questions?